



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**MINUTES**

**REGULAR BOARD MEETING**

**May 17, 2023 \* 5:30 PM**

**Board Members Present: (In Person) Mike Rourke, Mary Ellen Grigsby, Kent Collard, Josh Brown and John Ritz**

**(Zoom/Call-in): None**

**Board Members Absent: None**

**Associate Board Members Present: None**

**District Staff: Kelly Sheen, Joan Caldwell, Bethany Llewellyn and Rebekah Wolfenbarger**

**Other District Staff: (Attended through Zoom) None**

**Other Agency Staff: (In Person) Chris Cole**

**Guests: None**

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**1.0 Call to Order:** Meeting called to order at 5:34 PM by Mike Rourke.

**2.0 Discuss and Approve Agenda**

Sheen requested to remove Item 10.0 Discuss and Take Action on Letter of Appreciation to the Fleming Family

MSC –Ritz/Collard to approve the May 17, 2023 Agenda with the removal of Item 10.0.

**3.0 Discuss and Approve Meeting Minutes**

**3.1 Discuss and Approve Minutes for April 19, 2023 Regular Meeting**

MSC -Grigsby/Brown to approve Minutes from the April 19, 2023 Regular Meeting.

**4.0 Financial Reports**

**4.1 Discuss Updated March Monthly Financial Report**

Caldwell stated they had an improvement of \$90,000 to date. They are still invoicing. Some projects have three months to catch up on.

**4.2 Discuss April Monthly Financial Report**

Caldwell said there is still a lot of invoicing to do. One is \$100,000. They will show a profit when done.



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### **4.3 Discuss and Approve List of Warrants for April, 2023**

Caldwell pointed out two voided checks for payroll, the employees had closed accounts. Other voids were due to a printer malfunction. She had to completely re-run the batch.

MSC –Collard/Ritz to approve the list of warrants for April in the amount of \$276,670.78.

### **5.0 Projects Report**

Director Grigsby asked about the BLM piles mentioned in section 5.8. She wanted to know if they were located on Highway 299. Sheen said yes, RCD did cut and pile, but the project is BLM, they are supposed to burn the piles.

### **6.0 NRCS Report**

Chris Cole, the new District Conservationist for NRCS, reported he started there a month ago. He spent two weeks in Hawaii for training.

### **7.0 Trinity Collaborative Report**

Sheen reported there was a field trip to Bowerman Ridge on the 5<sup>th</sup> of May. They went to the North Lake and looked at LSR lands. Sheen did not attend the field trip. It was reported there were some members concerned about treatments so scoping was extended by two weeks so they could have the field trip. Bethany Llewellyn attended the field tour and said the main concern was the language and lack of transparency. Another was the LSR but they had an owl biologist attend as well. After the field trip, everyone seemed more at ease.

The main item from the Recreation Meeting on May 12<sup>th</sup> was the Minersville Boat Ramp. The bid package has gone out and there is movement. Mike Dixon has been requested to attend the July Recreation meeting to address concerns about the lake levels.

### **8.0 Discuss and Take Action on the Mitigated Negative Declaration for the Trinity County Wildfire Mitigation/Hazardous Fuels Reduction Project**

Bethany Llewellyn explained Part D addressed the comments. Caltrans was the only real concerned party. Their concerns were about right-of-way issues. That is not where they will be working so it was a non-issue.

MSC -Grigsby/Brown to approve the Mitigated Negative Declaration for the Trinity County Wildfire Mitigation/Hazardous Fuels Reduction Project, final document, and authorize Sheen to sign and send to the Clearing House.



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### **9.0 Discuss and Take Action on Resolution 23-03 Authorizing the Use of Livescan Federal Fingerprinting for Employment**

Sheen explained new legislation AB 506 requires the Weaverville Summer Day Camp counselors, as well as volunteers and staff, to have fingerprinting and background checks done prior to working with any youth. The directors discussed the language in the item and resolution and stated they did not want fingerprinting for all employees. Sheen stated it would only be for those working with youth.

MSC -Collard/Ritz to Adopt Resolution 23-03 Authorizing the use of Livescan Federal Fingerprinting for those working with youth.

### **10.0 Discuss and Take Action on Letter of Appreciation to the Fleming Family**

This item was removed from the Agenda.

### **11.0 Public Comment**

There were no public comments.

### **12.0 Board Reports and Correspondence**

Director Collard reported a phone call from Chris Losi about Flora. Sheen said he had provided a letter of support for the project. Director Grigsby asked when she would hear about the North West California Resource Conservation & Development Council. Sheen said he would check on when the next meeting would be.

### **13.0 District Manager's Report**

Sheen reported he is and Nick Goulette have been working on an MOU between RCD and the Watershed Research and Training Center. They should have a draft out within the next two months.

The Fleming Property went on the market two weeks ago. He has been working with contractors to get the water issue and the diesel heater fixed. There has been a lot of interest in the property but getting those two repairs completed should go a long way to getting the property sold.

Sheen updated the directors on all the recent hiring, as well as the DOC funding for capacity building was not going to work for updating the Strategic Plan. Staff will meet next month to start building a draft. The directors should be able to review it at the August meeting. Director Grigsby asked if there would be public outreach for comments. Sheen said they outreached with partners on the last one. Grigsby suggested a booth at the Farmer's Market could be used to ask for public comments.



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**14.0 Closed Session: Government Code § 54957(b): District Manager Report**

No Closed Session.

**15.0 Adjourn**

Adjourned at 7:07 PM

**Approved and adopted the day of June 21, 2023, I, the undersigned, hereby certify that the Minutes May 17, 2023 was duly adopted by the following vote of the Board of Directors.**

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(Secretary Signature)