

Board of Directors Meeting

Agenda**September 18, 2024**TCRCD Office Conference
Room**5:30PM**20 Horseshoe Lane, Suite 2B
Weaverville, CA

Mike Rourke 5:30 PM

- 1.0 Call to Order
- 2.0 Discuss/Take Action on Approval of Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes of August 21, 2024
 - 3.2 Discuss and Approve Minutes of August 28, 2024
- 4.0 Financial Report
 - 4.1 Discuss Updated July Monthly Financial Report
 - 4.2 Discuss August Monthly Financial Report
 - 4.3 Discuss/Approve List of Warrants for August 2024
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Trinity Collaborative Report
- 8.0 Board Reports/Correspondence
- 9.0 District Manager's Report
- 10.0 Assistant District Manager's Report
- 11.0 Closed Session: Government Code § 54957(b): District Manager's Report
- 12.0 Adjourn



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

August 21, 2024 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Josh Brown, Mary Ellen Grigsby

Board Members Present via Zoom: Kent Collard

Board Members Absent: None

Associate Board Members Present: None

District Staff: Kelly Sheen, Joan Caldwell, Marla Walters

District Staff Present via Zoom: Kayla Meyer

Other Agency Staff: Chris Cole, NRCS

Guests: Ren Winter

1.0 Call to Order: The meeting was called to order at 5:36 PM by M. Rourke.

2.0 Discuss/Take Action on Approval of Amended Agenda

MSC – M. Grigsby/J. Brown to approve the Amended Agenda, and also to move the 4.0 section below the 5.0 section.

The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of the July 21, 2024 Meeting

MSC – J. Brown/M. Grigsby to approve the Minutes of July 21, 2024.

Vote:

Director Rourke: Aye

Director Grigsby: Aye

Director Brown: Aye

Director Ritz: Aye

Director Collard: Aye

The motion passed unanimously.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

5.0 Projects Report

Noted:

- A. DeNittis, new Botany Program Manager, is on board and actively managing the program.
- McConnell: We are still waiting on FEMA to complete NEPA. However, we have been able to do some unit layouts and flagging.
- Several RAC projects were finally executed with USFS.

4.0 Financial Reports

4.1 Discuss Updated June Monthly Financial Report

The report was reviewed.

4.2 Discuss July Monthly Financial Report

The report was reviewed and discussed.

4.3 Discuss/Approve List of Warrants for July 2024

The Warrants List was discussed. J. Caldwell answered questions regarding the Farmer's Market and manual employee checks.

MSC: M. Grigsby/J. Brown to approve the July 2024 warrants in the amount of \$426,388.02.

Vote:

Director Rourke: Aye

Director Grigsby: Aye

Director Brown: Aye

Director Ritz: Aye

Director Collard: Aye

The motion passed unanimously.

4.4 Discuss/Approve 2024-2025 Annual Budget

K. Sheen presented the 2024-2025 Annual Budget, noting the total of \$8,058,335 in anticipated revenues for this fiscal year. Discussion was held regarding the NICRA overhead rate, which will likely be lower than originally anticipated when calculated for this fiscal year. J. Caldwell explained "8000000" payroll expenses. Discussion was also held regarding the cost of contracting work versus crews. In an effort to improve financial communication and combat cash flow issues, J. Caldwell



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

announced that a new Financial Team will begin meeting (which will be comprised of K. Sheen, J. Caldwell, K. Meyer, C. deJong, and A. Barbeau). The first meeting will be August 22, 2024.

MSC: J. Brown/J. Ritz to approve the 2024-2025 Annual Budget in the amount of 8,058,335.

Vote:

Director Rourke: Aye

Director Grigsby: Aye

Director Brown: Aye

Director Ritz: Aye

Director Collard: Aye

The motion passed unanimously.

6.0 NRCS Report

C. Cole had to attend a second meeting, but noted in the Zoom Chat that he has finished his temporary assignment as Area 1 Forester. NRCS/TCRCD staff member J. Johnson has given notice, so that position will be flown soon. He is finishing up work on NRCS's fiscal year reporting and working on grant funding.

7.0 Trinity Collaborative Report

K. Sheen reported on the Collaborative:

- A field tour took place in the area on Highway 3 between Stuart Fork and Scott Mountain, which was very well-attended.
- An announcement was made that Ranger T. Jones and the TRMU will take over the management of the NRA in 2025.
- The field tour of the Big Ranch Project scheduled for August 23 was postponed.

8.0 Board Reports/Correspondence

No reports.

9.0 Discuss/Take Action on Notice of Statutory Exemption, Section 4799.05(d)(1), Pettijohn Area

K. Sheen described the need for the NOE and the change of area to be treated from WCF for our CalFIRE project (476).

MSC: M. Grigsby/J. Ritz to approve Staff recommendation for Notice of Exemption.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Vote:

Director Rourke: Aye
Director Grigsby: Aye
Director Brown: Aye
Director Ritz: Aye
Director Collard: Aye

The motion passed unanimously.

10.0 Discuss/Take Action on Attendance at the 2023 Annual CARCD Conference

K. Sheen gave the dates of the upcoming conference: December 10, 11, and 12. Discussion followed.

MSC: M. Grigsby/J. Ritz: That K. Collard attend the CARCD Conference as Delegate and that (future) director R. Winter also attend.

Vote:

Director Rourke: Aye
Director Grigsby: Aye
Director Brown: Aye
Director Ritz: Aye
Director Collard: Aye

The motion passed unanimously.

11.0 District Manager's Report

K. Sheen reported on the following:

- A Special Board meeting will take place on August 28 at 2:30 pm to address the DM Evaluation.
- Regarding staffing: In the Forest Health department, a Forester has been hired, Eric Bruce, a current member of the Forestry Team. Also, a Program Manager, Tim Walters, has been hired. A third hire has been made in the newly reformed Environmental Compliance Program, Dylan Kirkley. He will coordinate partner-led NEPA and CEQA planning efforts. We still need to work on filling the Watershed Program Manager position.
- The organizational chart is being re-worked.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

12.0 Assistant District Manager's Report:

- J. Johnson's position, recently vacated, will be flown beginning August 22.
- She is working on another round of funding with NACD and is working on the proposal.
- Staff evaluations are complete; she has been tasked with working on an updated performance review system with M. Walters.
- She is working on the Annual Operating Plan.
- She has completed applications for several grants.

13.0 Closed Session

The Board went into Closed Session at 7:30 p.m.

The Board came out of Closed Session at 8:25 p.m. with the following guidance:

MSC: M. Grigsby/J. Ritz: K. Sheen is directed to email the grievant, acknowledging the grievance, the plan of Corrective Action, and Letter to File. The DM and ADM will also attend a meeting with O2 Employment for possible future staff training and policy assistance.

Vote:

Director Rourke: Aye

Director Grigsby: Aye

Director Brown: Aye

Director Ritz: Aye

Director Collard: Aye

The motion passed unanimously.

14.0 Adjournment.

The meeting was adjourned at 8:30 p.m.

Approved and adopted this ____ day of September, 2024. I, the undersigned, hereby certify that the Minutes of the Regular Meeting of August 21, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

SPECIAL BOARD MEETING

August 28, 2024 * 2:30 PM

Board Members Present: (In Person) Mike Rourke, Josh Brown, Mary Ellen Grigsby, John Ritz, Kent Collard

Board Members Present via Zoom: None

Board Members Absent: None

District Staff: Kelly Sheen, Marla Walters

District Staff Present via Zoom: None

Other Agency Staff: None

Guests: Ren Winter

1.0 Call to Order: The meeting was called to order at 2:33 PM by M. Rourke.

2.0 Discuss/Take Action on Approval of Amended Agenda

Because he was awaiting more information on Item 3.0, K. Sheen requested that the Amended Agenda proceed with Item 4.0 first.

MSC – M. Grigsby/J. Brown to approve the Amended Agenda, with the change of moving Item 4.0 ahead of Item 3.0.

The motion passed unanimously.

4.0 Closed Session: Government Code §54957(b): District Manager's Evaluation

The Board went into Closed Session at 2:34 pm.

The Board came out of Closed Session at 5:45 pm.

Sheen received a satisfactory evaluation with authorization of appropriate compensation.

MSC – K. Collard/J. Brown to authorize compensation to Step 8.

The motion passed unanimously.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

3.0 Discuss/Take Action on CARCD Membership Dues for 2024-2025

MSC – Grigsby/Ritz to pay the full membership dues at the maximum level of \$7,500.00.

The motion passed unanimously.

5.0 Adjournment.

The meeting was adjourned at 6:03 pm.

Approved and adopted this ___ day of September, 2024. I, the undersigned, hereby certify that the Minutes of the Special Meeting of August 28, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 7/1/2024 Through 7/31/2024

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	248,340.07	513,238.56	513,238.56
Fee for service revenue	4100	42,150.00	42,355.00	42,355.00
Dues revenue	4300	80.00	80.00	80.00
Registration revenue	4350	700.00	700.00	700.00
Rental income - facilities	4400	2,047.35	2,047.35	2,047.35
Sales revenue - taxable	4500	27.98	27.98	27.98
Other revenue	4800	34.01	34.01	34.01
Vehicle & equipment use fee revenue	4900	<u>28,218.11</u>	<u>28,218.11</u>	<u>28,218.11</u>
Total Revenues		<u>321,597.52</u>	<u>586,701.01</u>	<u>586,701.01</u>
Salaries & benefits				
Salaries				
Salaries & wages	5000	247,994.76	247,994.76	247,994.76
Wage Reimbursement	5010	0.00	(5,000.00)	(5,000.00)
Pay in lieu of health insurance	5020	2,312.48	2,312.48	2,312.48
Wireless phone stipend	5030	<u>1,250.00</u>	<u>1,250.00</u>	<u>1,250.00</u>
Total Salaries		251,557.24	246,557.24	246,557.24
Benefits				
Payroll tax expense	5100	23,205.50	23,205.50	23,205.50
Paid time off expense	5200	20,588.33	20,588.33	20,588.33
Deferred compensation expense	5300	2,050.00	2,050.00	2,050.00
Health insurance expense	5400	30,574.11	30,574.11	30,574.11
Air medical expense	5450	6,000.00	6,000.00	6,000.00
Dental insurance expense	5500	1,877.38	1,877.38	1,877.38
Vision insurance expense	5550	406.77	406.77	406.77
Workers' compensation expense	5600	<u>13,581.07</u>	<u>13,581.07</u>	<u>13,581.07</u>
Total Benefits		<u>98,283.16</u>	<u>98,283.16</u>	<u>98,283.16</u>
Total Salaries & benefits		<u>349,840.40</u>	<u>344,840.40</u>	<u>344,840.40</u>
Travel expenses				
Meals expense	5820	472.00	472.00	472.00
Mileage expense	5860	11,278.11	11,278.11	11,278.11
Travel expense	5880	<u>739.00</u>	<u>739.00</u>	<u>739.00</u>
Total Travel expenses		<u>12,489.11</u>	<u>12,489.11</u>	<u>12,489.11</u>
Contract expenses				
Contract services - field	7150	174,840.00	178,410.71	178,410.71
Contract services - professional	7180	<u>4,866.96</u>	<u>3,940.02</u>	<u>3,940.02</u>
Total Contract expenses		<u>179,706.96</u>	<u>182,350.73</u>	<u>182,350.73</u>
Operating expenses				
Advertising	7030	33.00	33.00	33.00
Bank fees/services charges	7060	37.00	37.00	37.00
Board expense	7090	34.72	34.72	34.72
Computer expense	7120	1,118.93	1,118.93	1,118.93
Computer software/licensing	7130	366.04	366.04	366.04
Dues/subscriptions/publications	7240	48.00	48.00	48.00
Equipment rent or usage expense	7270	43,210.00	43,210.00	43,210.00
Field equipment expense	7300	1,308.24	1,308.24	1,308.24
Field materials expense	7310	16,324.84	16,360.68	16,360.68
Finance charges	7330	2.80	2.80	2.80

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 7/1/2024 Through 7/31/2024

Insurance - liability, property, D&O	7390	5,595.39	5,595.39	5,595.39
Interest expense	7420	287.41	287.41	287.41
Internet service expense	7430	131.83	131.83	131.83
Janitorial expense	7450	1,112.36	1,112.36	1,112.36
Office supplies	7540	597.19	597.19	597.19
Other outside services	7570	663.00	663.00	663.00
Postage & shipping	7630	104.45	104.45	104.45
Public education	7690	300.00	300.00	300.00
Rent expense	7720	3,445.00	3,445.00	3,445.00
Repairs & maintenance	7750	117.96	117.96	117.96
Telephone expense	7780	570.95	570.95	570.95
Utilities	7870	1,431.61	1,551.61	1,551.61
Vehicle maintenance & fees	7930	4,281.74	4,281.74	4,281.74
Vehicle rent or usage expense	7940	<u>1,930.00</u>	<u>1,930.00</u>	<u>1,930.00</u>
Total Operating expenses		<u>83,052.46</u>	<u>83,208.30</u>	<u>83,208.30</u>
Total direct expenditures		<u>625,088.93</u>	<u>622,888.54</u>	<u>622,888.54</u>
Total expenditures		<u>625,088.93</u>	<u>622,888.54</u>	<u>622,888.54</u>
Other revenue				
Interest income	8000		<u>1,111.47</u>	<u>1,111.47</u>
			<u>1,111.47</u>	<u>1,111.47</u>
Net income		<u>(303,491.41)</u>	<u>(35,076.06)</u>	<u>(35,076.06)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 7/31/2024

		Initial Period Balance	Updated Period Balance
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	277,318.30	277,142.30
CIB - Tri #361037698 Money market	1012	309,324.69	310,436.16
Credit card payable	1030	(23,998.36)	(24,034.20)
Petty cash	1050	<u>250.00</u>	<u>250.00</u>
Total Cash & Cash Equivalents		562,894.63	563,794.26
Accounts Receivable			
Accounts Receivable	1425	<u>834,099.69</u>	<u>1,102,195.45</u>
Total Accounts Receivable		<u>834,099.69</u>	<u>1,102,195.45</u>
Total Current Assets		1,396,994.32	1,665,989.71
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	182,989.37	182,989.37
Vehicles	1910	494,048.64	494,048.64
Accumulated depreciation	1990	(433,623.28)	(433,623.28)
Total Property & Equipment		<u>243,414.73</u>	<u>243,414.73</u>
Total Long-term Assets		<u>243,414.73</u>	<u>243,414.73</u>
Total Assets		<u>1,640,409.05</u>	<u>1,909,404.44</u>
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	492,650.38	492,390.48
Accrued allowance for audit	2100	32,941.50	32,941.50
Accrued payroll	2150	114,409.63	114,409.63
Federal W/H payable	2200	14,130.83	14,130.83
Social security payable	2210	18,622.50	18,622.50
Medicare payable	2220	4,355.30	4,355.30
State W/H payable	2230	5,329.90	5,329.90
SDI W/H payable	2240	1,652.06	1,652.06
State unemployment payable	2250	1,242.76	1,242.76
Deferred compensation deductions	2300	1,600.00	1,600.00
Health insurance premiums deductions	2310	(49.13)	(49.13)
Dental insurance premiums deductions	2320	34.05	34.05
Vision insurance premiums deductions	2325	0.15	0.15
Garnishments/levies deductions	2340	668.48	668.48
TCRCD scholarship fund P/R deduction	2350	593.64	593.64
Friends of TCRCD P/R deduction	2351	1,568.37	1,568.37
Young Family Ranch P/R deduction	2352	713.76	713.76
Accrued paid time off payable	2400	64,295.23	64,295.23
Accrued deferred compensation match	2450	1,050.00	1,050.00
Accrued health insurance payable	2460	(577.75)	(577.75)
Accrued air medical payable	2465	6,150.00	6,150.00
Accrued dental insurance payable	2470	(73.24)	(291.54)
Accrued vision insurance payable	2475	(4.35)	(4.35)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 7/31/2024

Accrued workers' comp premiums payable	2480	(44,744.55)	(44,744.55)
Sales tax payable	2500	178.45	2.45
CA Vendors Tax	2505	191.00	191.00
Total Accounts Payable		716,928.97	716,274.77
Deferred Revenue			
Deferred revenue - refundable advances	2700	207,488.57	164,056.60
Total Deferred Revenue		207,488.57	164,056.60
Total Short-term Liabilities		924,417.54	880,331.37
Long-term Liabilities			
Notes Payable			
EBT Funds-Farmers Market	2060	34.55	34.55
Note - Ford Credit 8746	2611	29,440.66	29,440.66
Note - Ford Credit 7811	2612	21,314.10	21,314.10
Total Notes Payable		50,789.31	50,789.31
Total Long-term Liabilities		50,789.31	50,789.31
Total Liabilities		975,206.85	931,120.68
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(339,256.59)	(299,473.71)
Net assets - unrestricted	3100	1,064,535.47	1,069,418.80
Investments in capital assets	3200	243,414.73	243,414.73
Total Beginning net assets		968,693.61	1,013,359.82
Current YTD net income			
		(303,491.41)	(35,076.06)
Total Current YTD net income		(303,491.41)	(35,076.06)
Total Net Assets		665,202.20	978,283.76
Total Liabilities and Net Assets		1,640,409.05	1,909,404.44

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 8/1/2024 Through 8/31/2024

		<u>Initial Report</u>	<u>Initial Year Actual</u>
Revenues			
Grant & contract revenue	4000	268,154.69	781,393.25
Fee for service revenue	4100	1,230.00	43,585.00
Contributions revenue	4200	3,816.80	3,816.80
Dues revenue	4300	120.00	200.00
Registration revenue	4350	(250.00)	450.00
Rental income - facilities	4400	1,730.00	3,777.35
Rental income - equipment	4450	50.00	50.00
Sales revenue - taxable	4500	0.00	27.98
Other revenue	4800	279.00	313.01
Vehicle & equipment use fee revenue	4900	<u>22,716.01</u>	<u>50,934.12</u>
Total Revenues		<u>297,846.50</u>	<u>884,547.51</u>
Salaries & benefits			
Salaries			
Salaries & wages	5000	219,964.22	467,958.98
Wage reimbursement	5010	0.00	(5,000.00)
Pay in lieu of health insurance	5020	3,212.48	5,524.96
Wireless phone stipend	5030	<u>1,200.00</u>	<u>2,450.00</u>
Total Salaries		224,376.70	470,933.94
Benefits			
Payroll tax expense	5100	18,888.45	42,093.95
Paid time off expense	5200	21,342.01	41,930.34
Deferred compensation expense	5300	1,800.00	3,850.00
Health insurance expense	5400	30,584.12	61,158.23
Air medical expense	5450	(150.00)	5,850.00
Dental insurance expense	5500	1,964.70	3,842.08
Vision insurance expense	5550	425.70	832.47
Workers' compensation expense	5600	<u>11,781.36</u>	<u>25,362.43</u>
Total Benefits		<u>86,636.34</u>	<u>184,919.50</u>
Total Salaries & benefits		<u>311,013.04</u>	<u>655,853.44</u>
Travel expenses			
Conferences/training/professional development	5800	625.00	625.00
Meals expense	5820	59.00	531.00
Mileage expense	5860	10,365.57	21,643.68
Travel expense	5880	<u>1,266.42</u>	<u>2,005.42</u>
Total Travel expenses		<u>12,315.99</u>	<u>24,805.10</u>
Contract expenses			
Contract services - field	7150	231,802.00	410,212.71
Contract services - professional	7180	<u>5,603.97</u>	<u>9,543.99</u>
Total Contract expenses		<u>237,405.97</u>	<u>419,756.70</u>
Operating expenses			
Accounting & auditing fees	7000	18,603.53	18,603.53
Advertising	7030	256.64	289.64
Bank fees/services charges	7060	40.25	77.25

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 8/1/2024 Through 8/31/2024

Board expense	7090	22.27	56.99
Computer expense	7120	2,063.22	3,182.15
Computer software/licensing	7130	505.44	871.48
Dues/subscriptions/publications	7240	176.00	224.00
Equipment rent or usage expense	7270	29,175.00	72,385.00
Field equipment expense	7300	1,139.54	2,447.78
Field materials expense	7310	7,555.31	23,915.99
Finance charges	7330	0.00	2.80
Insurance - liability, property, D&O	7390	5,111.24	10,706.63
Interest expense	7420	290.09	577.50
Internet service expense	7430	131.83	263.66
Janitorial expense	7450	1,372.87	2,485.23
Office supplies	7540	641.33	1,238.52
Other outside services	7570	505.00	1,168.00
Postage & shipping	7630	73.00	177.45
Public education	7690	0.00	300.00
Rent expense	7720	3,445.00	6,890.00
Repairs & maintenance	7750	22.71	140.67
Telephone expense	7780	570.95	1,141.90
Timber purchase expense	7840	20.00	20.00
Utilities	7870	1,136.43	2,688.04
Vehicle fuel	7900	60.00	60.00
Vehicle maintenance & fees	7930	28.00	4,309.74
Vehicle rent or usage expense	7940	<u>7,090.00</u>	<u>9,020.00</u>
Total Operating expenses		<u>80,035.65</u>	<u>163,243.95</u>
Total direct expenditures		<u>640,770.65</u>	<u>1,263,659.19</u>
Total expenditures		<u>640,770.65</u>	<u>1,263,659.19</u>
Other revenue			
Interest income	8000	<u>2,119.45</u>	<u>3,230.92</u>
Total Other revenue		<u>2,119.45</u>	<u>3,230.92</u>
Net income		<u>(340,804.70)</u>	<u>(375,880.76)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 8/31/2024

		<u>Initial Period Balance</u>
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	366,285.16
CIB - Tri #361037698 Money market	1012	1,127,914.36
Credit card payable	1030	(29,536.08)
Petty cash	1050	<u>250.00</u>
Total Cash & Cash Equivalents		1,464,913.44
Accounts Receivable		
Accounts Receivable	1425	<u>839,835.18</u>
Total Accounts Receivable		<u>839,835.18</u>
Total Current Assets		2,304,748.62
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	182,989.37
Vehicles	1910	494,048.64
Accumulated depreciation	1990	(433,623.28)
Total Property & Equipment		<u>243,414.73</u>
Total Long-term Assets		<u>243,414.73</u>
Total Assets		<u>2,548,163.35</u>
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	366,451.22
Accrued allowance for audit	2100	51,545.03
Accrued payroll	2150	89,880.14
Federal W/H payable	2200	10,034.50
Social security payable	2210	14,337.38
Medicare payable	2220	3,353.12
State W/H payable	2230	3,840.43
SDI W/H payable	2240	1,270.36
State unemployment payable	2250	355.56
Deferred compensation deductions	2300	1,500.00
Health insurance premiums deductions	2310	(49.13)
Dental insurance premiums deductions	2320	34.06
Vision insurance premiums deductions	2325	0.15
Garnishments/levies deductions	2340	388.74
TCRCD scholarship fund P/R deduction	2350	683.64
Friends of TCRCD P/R deduction	2351	1,578.37
Young Family Ranch P/R deduction	2352	723.76
Accrued paid time off payable	2400	72,033.09
Accrued deferred compensation match	2450	950.00
Accrued health insurance payable	2460	(978.04)
Accrued air medical payable	2465	6,000.00
Accrued dental insurance payable	2470	(160.56)
Accrued vision insurance payable	2475	(3.90)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 8/31/2024

Accrued workers' comp premiums payable	2480	(32,963.19)
Sales tax payable	2500	2.45
CA Vendors Tax	2505	<u>343.00</u>
Total Accounts Payable		591,150.18
Deferred Revenue		
Deferred revenue - refundable advances	2700	<u>1,274,063.24</u>
Total Deferred Revenue		<u>1,274,063.24</u>
Total Short-term Liabilities		1,865,213.42
Long-term Liabilities		
Notes Payable		
EBT Funds-Farmers Market	2060	(14.45)
Note - Ford Credit 8746	2611	28,725.64
Note - Ford Credit 7811	2612	<u>20,825.06</u>
Total Notes Payable		<u>49,536.25</u>
Total Long-term Liabilities		<u>49,536.25</u>
Total Liabilities		<u>1,914,749.67</u>
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(299,473.71)
Net assets - unrestricted	3100	1,069,418.80
Investments in capital assets	3200	<u>243,414.73</u>
Total Beginning net assets		1,013,359.82
Current YTD net income		
		(379,946.14)
Total Current YTD net income		(379,946.14)
Total Net Assets		<u>633,413.68</u>
Total Liabilities and Net Assets		<u>2,548,163.35</u>

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors

Check No.	Date	Vendor Name	From 8/1/2024 Through 8/31/2024	Check Amount	Transaction Description
3158	8/5/2024	Thomas Allen Asgeirsson		1,570.21	Employee: 160; Pay Date: 8/5/2024
3159	8/5/2024	Ann M. Barbeau		2,777.63	Employee: 107; Pay Date: 8/5/2024
3160	8/5/2024	Matthew W. Bellistri		1,532.86	Employee: 158; Pay Date: 8/5/2024
3161	8/5/2024	Eric J. Bruce		2,059.12	Employee: 157; Pay Date: 8/5/2024
3162	8/5/2024	Joan Elizabeth Caldwell		3,762.12	Employee: 094; Pay Date: 8/5/2024
3163	8/5/2024	Shay A. Callahan		2,274.78	Employee: 153; Pay Date: 8/5/2024
3164	8/5/2024	Jesse Jay Capps		1,762.46	Employee: 146; Pay Date: 8/5/2024
3165	8/5/2024	Garett F. Chapman		2,335.72	Employee: 078; Pay Date: 8/5/2024
3166	8/5/2024	Carina Louise deJong		1,928.31	Employee: 139; Pay Date: 8/5/2024
3167	8/5/2024	Alyson Mechelle DeNittis		2,655.70	Employee: 166; Pay Date: 8/5/2024
3168	8/5/2024	Jeffrey M. Eads		1,941.09	Employee: 080; Pay Date: 8/5/2024
3169	8/5/2024	Skylar Ann Fisher		2,591.96	Employee: 140; Pay Date: 8/5/2024
3170	8/5/2024	Erik M. Flickwir		2,222.99	Employee: 008; Pay Date: 8/5/2024
3171	8/5/2024	Natalia Laren Hansen		1,119.15	Employee: 113; Pay Date: 8/5/2024
3172	8/5/2024	Jeffery Francis Heinig		1,226.51	Employee: 131; Pay Date: 8/5/2024
3173	8/5/2024	Gracie L. Hilinski		1,831.48	Employee: 163; Pay Date: 8/5/2024
3174	8/5/2024	Crystal Gabrielle Frieda Hodges		1,365.41	Employee: 169; Pay Date: 8/5/2024
3175	8/5/2024	Zion Blaze Hyde Santos		1,295.04	Employee: 164; Pay Date: 8/5/2024
3176	8/5/2024	Annyssa Marie Interrante		2,389.38	Employee: 133; Pay Date: 8/5/2024
3177	8/5/2024	Larry Cortez Jimenez Jr		1,372.31	Employee: 129; Pay Date: 8/5/2024
3178	8/5/2024	Jacob W. Johnson		2,047.04	Employee: 137; Pay Date: 8/5/2024
3179	8/5/2024	David W. Johnson		1,051.97	Employee: 059; Pay Date: 8/5/2024
3180	8/5/2024	Veronica N. Klenk		1,416.67	Employee: 162; Pay Date: 8/5/2024
3181	8/5/2024	Brandie Michelle Lee		1,750.07	Employee: 161; Pay Date: 8/5/2024
3182	8/5/2024	Joshua D. Lee		1,878.74	Employee: 136; Pay Date: 8/5/2024
3183	8/5/2024	Bethany R. Llewellyn		2,670.18	Employee: 132; Pay Date: 8/5/2024
3184	8/5/2024	John A. Mason		1,606.62	Employee: 154; Pay Date: 8/5/2024
3185	8/5/2024	John W. McGlynn		2,287.31	Employee: 004; Pay Date: 8/5/2024
3186	8/5/2024	Jeff J. McGrew		2,489.86	Employee: 024; Pay Date: 8/5/2024
3187	8/5/2024	Duncan Lloyd McIntosh		2,610.64	Employee: 134; Pay Date: 8/5/2024
3188	8/5/2024	Tyler Donald McKinley		2,094.61	Employee: 142; Pay Date: 8/5/2024
3189	8/5/2024	Kayla Kirsten Meyer		3,154.81	Employee: 141; Pay Date: 8/5/2024
3190	8/5/2024	Maryann K. Perdue		2,134.55	Employee: 100; Pay Date: 8/5/2024
3191	8/5/2024	Miles S. Raymond		2,149.70	Employee: 152; Pay Date: 8/5/2024
3192	8/5/2024	Laramie Dee Ward Reed		1,147.40	Employee: 156; Pay Date: 8/5/2024
3193	8/5/2024	Arvel Jett Reeves		2,278.87	Employee: 118; Pay Date: 8/5/2024
3194	8/5/2024	Alexis Lee Roberson		1,324.98	Employee: 114; Pay Date: 8/5/2024
3195	8/5/2024	Timothy J. Robertson		1,808.74	Employee: 159; Pay Date: 8/5/2024
3196	8/5/2024	Adriana Celia Rodriguez		2,274.78	Employee: 150; Pay Date: 8/5/2024
3197	8/5/2024	Ariel Marie Rosato		1,272.59	Employee: 148; Pay Date: 8/5/2024
3198	8/5/2024	Joshua A. Scott		2,095.97	Employee: 104; Pay Date: 8/5/2024
3199	8/5/2024	Kelly D. Sheen		4,154.68	Employee: 005; Pay Date: 8/5/2024
3200	8/5/2024	Joe J. Sidley		1,275.21	Employee: 076; Pay Date: 8/5/2024
3201	8/5/2024	Cynthia L. Tarwater		3,592.88	Employee: 002; Pay Date: 8/5/2024
3202	8/5/2024	Dennis Tritchler		1,323.49	Employee: 168; Pay Date: 8/5/2024
3203	8/5/2024	Jessica Elizabeth Tye		1,715.14	Employee: 135; Pay Date: 8/5/2024
3204	8/5/2024	Marla D. Walters		2,754.89	Employee: 108; Pay Date: 8/5/2024
3205	8/5/2024	Jeremiah D. Weiss		1,280.27	Employee: 123; Pay Date: 8/5/2024
3206	8/5/2024	Daniel C. Wells		2,400.15	Employee: 081; Pay Date: 8/5/2024
3207	8/5/2024	Denise W. Wesley		2,833.79	Employee: 096; Pay Date: 8/5/2024
3208	8/5/2024	Kirk Anthony Wolfinbarger		1,889.76	Employee: 112; Pay Date: 8/5/2024
3209	8/5/2024	Natalia Laren Hansen		100.37	Employee: 113; Pay Date: 8/5/2024
3210	8/5/2024	Zion Blaze Hyde Santos		108.03	Employee: 164; Pay Date: 8/5/2024
3211	8/5/2024	Jeff J. McGrew		1,867.69	Employee: 024; Pay Date: 8/5/2024
3212	8/5/2024	Alexis Lee Roberson		137.79	Employee: 114; Pay Date: 8/5/2024
3213	8/5/2024	Ariel Marie Rosato		107.30	Employee: 148; Pay Date: 8/5/2024
3214	8/5/2024	Denise W. Wesley		4,669.01	Employee: 096; Pay Date: 8/5/2024
3215	8/20/2024	Thomas Allen Asgeirsson		1,530.19	Employee: 160; Pay Date: 8/20/2024

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors

3216	8/20/2024	Ann M. Barbeau	From 8/1/2024 Through 8/31/2024	2,456.29	Employee: 107; Pay Date: 8/20/2024
3217	8/20/2024	Matthew W. Bellistri		1,797.31	Employee: 158; Pay Date: 8/20/2024
3218	8/20/2024	Eric J. Bruce		1,986.84	Employee: 157; Pay Date: 8/20/2024
3219	8/20/2024	Joan Elizabeth Caldwell		3,617.98	Employee: 094; Pay Date: 8/20/2024
3220	8/20/2024	Shay A. Callahan		2,092.59	Employee: 153; Pay Date: 8/20/2024
3221	8/20/2024	Jesse Jay Capps		1,602.27	Employee: 146; Pay Date: 8/20/2024
3222	8/20/2024	Garett F. Chapman		1,951.81	Employee: 078; Pay Date: 8/20/2024
3223	8/20/2024	Carina Louise deJong		1,856.15	Employee: 139; Pay Date: 8/20/2024
3224	8/20/2024	Alyson Mechelle DeNittis		2,423.92	Employee: 166; Pay Date: 8/20/2024
3225	8/20/2024	Jeffrey M. Eads		2,073.64	Employee: 080; Pay Date: 8/20/2024
3226	8/20/2024	Skylar Ann Fisher		2,531.77	Employee: 140; Pay Date: 8/20/2024
3227	8/20/2024	Erik M. Flickwir		2,085.26	Employee: 008; Pay Date: 8/20/2024
3228	8/20/2024	Jeffery Francis Heinig		1,443.05	Employee: 131; Pay Date: 8/20/2024
3229	8/20/2024	Gracie L. Hilinski		1,664.38	Employee: 163; Pay Date: 8/20/2024
3230	8/20/2024	Crystal Gabrielle Frieda Hodges		1,780.62	Employee: 169; Pay Date: 8/20/2024
3231	8/20/2024	Annyssa Marie Interrante		2,096.93	Employee: 133; Pay Date: 8/20/2024
3232	8/20/2024	Larry Cortez Jimenez Jr		51.03	Employee: 129; Pay Date: 8/20/2024
3233	8/20/2024	David W. Johnson		2,077.94	Employee: 059; Pay Date: 8/20/2024
3234	8/20/2024	Jacob W. Johnson		1,942.36	Employee: 137; Pay Date: 8/20/2024
3235	8/20/2024	Veronica N. Klenk		1,533.61	Employee: 162; Pay Date: 8/20/2024
3236	8/20/2024	Brandie Michelle Lee		1,582.98	Employee: 161; Pay Date: 8/20/2024
3237	8/20/2024	Joshua D. Lee		1,704.87	Employee: 136; Pay Date: 8/20/2024
3238	8/20/2024	Bethany R. Llewellyn		2,524.46	Employee: 132; Pay Date: 8/20/2024
3239	8/20/2024	John A. Mason		1,460.22	Employee: 154; Pay Date: 8/20/2024
3240	8/20/2024	John W. McGlynn		2,088.49	Employee: 004; Pay Date: 8/20/2024
3241	8/20/2024	Jeff J. McGrew		2,293.13	Employee: 024; Pay Date: 8/20/2024
3242	8/20/2024	Duncan Lloyd McIntosh		2,370.85	Employee: 134; Pay Date: 8/20/2024
3243	8/20/2024	Tyler Donald McKinley		1,899.28	Employee: 142; Pay Date: 8/20/2024
3244	8/20/2024	Kayla Kirsten Meyer		2,982.61	Employee: 141; Pay Date: 8/20/2024
3245	8/20/2024	Maryann K. Perdue		1,666.54	Employee: 100; Pay Date: 8/20/2024
3246	8/20/2024	Miles S. Raymond		1,918.11	Employee: 152; Pay Date: 8/20/2024
3247	8/20/2024	Laramie Dee Ward Reed		1,296.73	Employee: 156; Pay Date: 8/20/2024
3248	8/20/2024	Arvel Jett Reeves		2,166.90	Employee: 118; Pay Date: 8/20/2024
3249	8/20/2024	Timothy J. Robertson		1,674.19	Employee: 159; Pay Date: 8/20/2024
3250	8/20/2024	Adriana Celia Rodriguez		2,092.59	Employee: 150; Pay Date: 8/20/2024
3251	8/20/2024	Joshua A. Scott		1,901.26	Employee: 104; Pay Date: 8/20/2024
3252	8/20/2024	Kelly D. Sheen		4,301.40	Employee: 005; Pay Date: 8/20/2024
3253	8/20/2024	Joe J. Sidley		1,436.14	Employee: 076; Pay Date: 8/20/2024
3254	8/20/2024	Cynthia L. Tarwater		3,465.51	Employee: 002; Pay Date: 8/20/2024
3255	8/20/2024	Dennis Tritchler		1,697.50	Employee: 168; Pay Date: 8/20/2024
3256	8/20/2024	Jessica Elizabeth Tye		1,563.83	Employee: 135; Pay Date: 8/20/2024
3257	8/20/2024	Marla D. Walters		2,543.65	Employee: 108; Pay Date: 8/20/2024
3258	8/20/2024	Jeremiah D. Weiss		1,448.16	Employee: 123; Pay Date: 8/20/2024
3259	8/20/2024	Daniel C. Wells		2,228.56	Employee: 081; Pay Date: 8/20/2024
3260	8/20/2024	Kirk Anthony Wolfinbarger		1,754.13	Employee: 112; Pay Date: 8/20/2024
29076	8/5/2024	Maya Jane McIntosh		1,123.64	Employee: 165; Pay Date: 8/5/2024
29077	8/5/2024	Devin M. Nugent		1,424.55	Employee: 155; Pay Date: 8/5/2024
29078	8/5/2024	Maya Jane McIntosh		90.66	Employee: 165; Pay Date: 8/5/2024
29079	8/6/2024	Clancy McLaughlin		75.00	2024 WSDC Registration Refund-Leighla
29080	8/6/2024	California Tribal TANIF Partnership		75.00	2024 WSDC Refund-Chaice Perez
29081	8/6/2024	Reinalt-Thomas Corp.		1,162.93	Tires and certificates Truck #7697
29082	8/6/2024	Amerigas Propane LP		80.80	Propane
29083	8/6/2024	Leia Anneliese		50.00	Farmers Market Music 08-07-24
29084	8/6/2024	Bayley Lumber & Hardware Inc		8.78	Motor oil for water trailers
29085	8/6/2024	Bill's Auto Shop		1,513.42	Water pump/coolant/oil change/Hub
29086	8/6/2024	Dave's Small Engine Repair		1,280.57	(120) Marking paint
29087	8/6/2024	Ila F. McWilliams Trust		2,420.00	Aug 2024 Rent
29088	8/6/2024	Brady Meredith		720.00	July 2024 TCRCD cleaning
	8/6/2024	Brady Meredith		350.00	July 2024 YFR cleaning

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors

29089	8/6/2024	O'Reilly Auto Parts	From 8/1/2024 Through 8/31/2024	8.05	Bolts
	8/6/2024	O'Reilly Auto Parts		15.54	Bolts, adapater
	8/6/2024	O'Reilly Auto Parts		7.45	Bypass caps
	8/6/2024	O'Reilly Auto Parts		34.81	DEF fluid, return bolts
29090	8/6/2024	Quentin Mark Arnold		531.25	Contract services 06-18-24 to 06-19-24
29091	8/6/2024	Marcio Andre Santos		50.00	Farmers Market Music 08-14-24
29092	8/6/2024	Snyder Highland Foundation		425.00	Farmers Market and storage shed rent - Aug
29093	8/6/2024	Trinity Journal, The		85.56	Board of Directors Vacancy ad
	8/6/2024	Trinity Journal, The		64.40	FH Program Manager ad
	8/6/2024	Trinity Journal, The		61.70	Forester ad
	8/6/2024	Trinity Journal, The		274.98	Notice Inviting Formal Bids - Lake Forest
	8/6/2024	Trinity Journal, The		292.23	Notice Inviting Formal Bids - Reading and
29094	8/6/2024	Velocity Communications, Inc.		114.99	Internet 08-01-24 to 09-01-24
29095	8/6/2024	Marla Walters-Cash		85.85	07-31-24 Petty Cash
29096	8/6/2024	Watershed Research & Training Center		45,166.42	Contract services 04-01-24 to 05-31-24
29097	8/8/2024	Jessica Mines		100.00	2024 WSDC Refund-Heath Mines
29098	8/13/2024	Franchise Tax Board		474.11	Larry C Jimenez Jr-Case 548731444 ID
29099	8/15/2024	Christine Burchinal		147.50	Per Diem 07-22-24 to 07-24-24
	8/15/2024	Christine Burchinal		88.50	Per Diem 07-29-24 to 07-30-24
29100	8/15/2024	Tracy Foster-Olsted		72.36	Consultation Mileage 06-25-24
29101	8/15/2024	Frontier Communications		570.95	Telephone 08-01-24 to 08-31-24
29102	8/15/2024	NORCAL Presort & Printing		125.00	Farmers Market NCR Forms
29103	8/15/2024	Northwest California RC&D Council		148.15	10% Contract services 1-1-20 to 2-29-20
	8/15/2024	Northwest California RC&D Council		340.15	10% Contract services 1-1-21 to 3-31-21
	8/15/2024	Northwest California RC&D Council		36.70	10% Contract services 3-1-20 to 3-31-20
	8/15/2024	Northwest California RC&D Council		91.88	10% Contract services 4-1-20 to 6-30-20
	8/15/2024	Northwest California RC&D Council		164.63	10% Contract services 7-1-19 to 12-31-19
	8/15/2024	Northwest California RC&D Council		123.05	10% Contract services 7-1-20 to 12-31-20
	8/15/2024	Northwest California RC&D Council		1,476.51	Contract Services 04-01-18 to 06-30-18
	8/15/2024	Northwest California RC&D Council		363.62	Contract Services 10-20-17 to 03-31-18
	8/15/2024	Northwest California RC&D Council		91.80	Contract svcs 7-1-18 to 12-31-18
	8/15/2024	Northwest California RC&D Council		926.32	Weaver Creek Watershed 1/1/19 to 6/30/19
29104	8/15/2024	OConnor & Company		9,751.25	Contract services thru 07.31.24
29105	8/15/2024	Special District Risk Management Authority (SDRMA)		534.04	Pro-rated 2024 Ford Ranger #7697 23/24 FY
29106	8/15/2024	Trinity County Solid Waste Division		284.50	Aug 2024
	8/15/2024	Trinity County Solid Waste Division		74.00	Dump fees
29107	8/15/2024	Weaverville CSD		247.15	YFR water 07-01-24 to 08-01-24
29108	8/15/2024	Weaverville Sanitary District		28.00	YFR Sewer 06-01-24 to 06-30-24
	8/15/2024	Weaverville Sanitary District		30.80	YFR Sewer 07-01-24 to 07-31-24 plus late
29109	8/15/2024	Northwest California RC&D Council		600.00	Aug 2024 Rent
29110	8/20/2024	Devin M. Nugent		1,110.17	Employee: 155; Pay Date: 8/20/2024
29111	8/21/2024	Baugh Construction		8,330.00	Contract services 06-18-24 to 06-30-24
	8/21/2024	Baugh Construction		3,000.00	Smooth drum roller rental 06-01-24 to 06-30-24
29112	8/21/2024	EJH Construction Inc.		10,560.00	Contract services 06-18-24 to 06-27-24
	8/21/2024	EJH Construction Inc.		6,000.00	Smooth drum roller rental 06-23-24 to 07-20-24
29113	8/21/2024	Hawes Ranch and Farm Supply		235.74	(20) Straw bales
29114	8/21/2024	Hirsch Auto Repair, Inc.		695.65	Oil change/brake inspection/tire rotation/rotors #8746
	8/21/2024	Hirsch Auto Repair, Inc.		1,005.83	Oil change/brakes/rotors/install running board #5283
29115	8/21/2024	McCanless Excavating & Construction		13,342.50	Contract services and rentals 06-14-24 to 06-28-24
	8/21/2024	McCanless Excavating & Construction		9,900.00	Skippy and water trailer rental 06-24-24 to 07-22-24
29116	8/21/2024	Mountain Community Healthcare		52.00	EE Drug Test-Hodges
29117	8/21/2024	Plotzke Ace Hardware		31.07	Buckets, pipe wrap
	8/21/2024	Plotzke Ace Hardware		21.68	Hardware
	8/21/2024	Plotzke Ace Hardware		6.03	Insect repellent

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors

	8/21/2024	Plotzke Ace Hardware	From 8/1/2024 Through 8/31/2024	331.57	Plumbing parts and fixtures, fasteners
	8/21/2024	Plotzke Ace Hardware		18.48	Plumbing parts for ice machine installation
	8/21/2024	Plotzke Ace Hardware		38.58	Rebar
	8/21/2024	Plotzke Ace Hardware		17.14	Roller, hose shut off
	8/21/2024	Plotzke Ace Hardware		58.98	Sprinkler Timer
	8/21/2024	Plotzke Ace Hardware		10.71	Street elbow for ice machine installation
	8/21/2024	Plotzke Ace Hardware		21.43	T-posts
	8/21/2024	Plotzke Ace Hardware		18.22	Trash bags
29118	8/21/2024	Offins General Engineering, LLC		5,500.00	Contract services 06-17-24 to 06-21-24
	8/21/2024	Offins General Engineering, LLC		9,520.00	Contract services 06-24-24 to 06-28-24
29119	8/21/2024	Special District Risk Management Authority (SDRMA)		61,819.02	2024/25 SDRMA Prop/Liab
	8/21/2024	Special District Risk Management Authority (SDRMA)		90,812.96	2024/25 SDRMA Work Comp
29120		VOID		0.00	VOID
29121	8/21/2024	Bureau of Land Management		0.00	VOID
29122		VOID for CalTRANS ACH payments		0.00	VOID
29123	8/27/2024	Abila		239.79	MIP Cloud 09-20-24 to 10-19-24
29124	8/27/2024	Amerigas Propane LP		13.08	Propane
29125	8/27/2024	Chevron		60.00	Fuel
	8/27/2024	Chevron		(0.73)	Fuel rebate
29126	8/27/2024	Chuck Colby		50.00	FM Music 08-21-24
29127	8/27/2024	Mary Jo Fiermonte		50.00	FM Music 10-02-24
29128	8/27/2024	John Garrett		50.00	FM Music 08-28-24
29129	8/27/2024	J&J Portable Toilets		120.00	Portable toilet Farmers Market July
29130	8/27/2024	Jones Family Tree Service LLC		30,246.00	Contract services 08-08-24 to 08-15-24
29131	8/27/2024	Sadie Marriott		50.00	FM Music 09-18-24
29132	8/27/2024	Trinity PUD		667.02	07-10-24 to 08-10-24
	8/27/2024	Trinity PUD		141.83	07-10-24 to 08-10-24 YFR
29133	8/27/2024	Brian Vaughan		50.00	FM Music 09-11-24
29134	8/28/2024	Baugh Construction		8,330.00	Contract services 06-18-24 to 06-30-24
29135	8/28/2024	Susan Corrigan		300.00	FM Contract services 07-17-24 to 08-14-24
29136	8/28/2024	Herrett Excavating		7,590.00	Contract services 06-15-24 to 06-28-24
29137	8/28/2024	Mountain Community Healthcare		6,300.00	Air Ambulance membership 09-01-24 to 08-
29138	8/28/2024	Nor El Muk Band of Wintu Indians of No Ca		145.65	Supplies for WSDC
29139	8/28/2024	Redding Canvas, Inc.		46.67	Tent repair
29140	8/29/2024	Baugh Construction		3,800.00	Contract services 07-15-24 to 07-31-24
29141	8/29/2024	EJH Construction Inc.		4,370.00	Contract services 07-15-24 to 07-31-24
29142	8/29/2024	McCanless Excavating & Construction		10,085.00	Water truck rental/contract services 07-15-24 to 07-31-24
29143	8/29/2024	Offins General Engineering, LLC		6,476.00	Contract services 07-15-24 to 07-24-24
	8/29/2024	Offins General Engineering, LLC		3,560.00	Contract services 07-29-24 to 07-31-24
6045978	8/1/2024	Officesupply.com		104.09	Copy paper, pens, Sharpies
1-652-190-992	8/1/2024	Employment Development Department		11.61	Pay underpayment for 5/6/24 & 6/7/24 2nd qtr
72256942	8/1/2024	Meta		14.99	Advertising
85532861	8/1/2024	EFTPS		139.82	Pay underpayment for 5/6/24 & 6/7/24 2nd qtr
ACH-425456962	8/5/2024	Humana Dental Insurance Company		2,204.09	Pay August dental premiums
I2PVR4TLMT	8/6/2024	UABT		29,411.10	Pay August medical premiums
9614011254	8/6/2024	VSP - Vision Service Plan (CA)		434.32	Pay August vision premiums
ACH-01332325	8/7/2024	Duncan McIntosh		41.85	Pay reimbursement for WSDC food
6054051	8/7/2024	Officesupply.com		70.80	Shipping tape, green and red classification
3197025	8/8/2024	Amazon		78.91	Pust-Oleum marking spray paint
3242603	8/8/2024	Amazon		233.46	(2) Snake gaiters/document
380281419-001	8/8/2024	Office Depot		38.06	Ink for Fiscal Manager
9923915852	8/8/2024	Staples		35.37	Paper towels
1-735-376-656	8/9/2024	Employment Development Department		8,213.11	State tax deposit
4366212	8/9/2024	EFTPS		36,971.31	Federal Tax Deposit
08-13-24 DD Fee	8/13/2024	Tri Counties Bank		40.25	Direct Deposit Fee-TCB
368708077	8/13/2024	Empower Retirement		2,600.00	Deferred Comp 07-31-24 PR

Trinity County Resource Conservation District
Check/Voucher Register - Check Register for Board of Directors

49282311	8/13/2024	Expert Pay	From 8/1/2024 Through 8/31/2024	194.37	Jeremiah D. Weiss-Order 24FS002-Case200000002686831
ACH-01338184 #1	8/13/2024	Shay Callahan		206.50	Pay Per Diem 08-05-24 to 08-08-24
ACH-01338184 #2	8/13/2024	Veronica Klenk		206.50	Pay Per Diem 07-29-24 to 08-01-24
ACH-01338184 #3	8/13/2024	Annyssa Interrante		206.50	Pay Per Diem 07-29-24 to 08-01-24
590011	8/14/2024	Forestry Suppliers Inc		1,857.00	(3) Fire protection shelters
SO4922246	8/14/2024	Gemplers Farm & Home Supply Co.		241.69	Plant labels
202050882649	8/15/2024	1&1 Ionos, Inc.		16.84	TRRP web hosting
5893002	8/15/2024	Amazon		106.99	Sqwincher electrolyte water additive
6502620	8/15/2024	Amazon		190.44	(6) walkie talkies
	8/15/2024	Amazon		85.25	Lucas Red N Tacky Grease
460	8/16/2024	United States Postal Service		73.00	Stamps
9925006	8/16/2024	Amazon		133.68	(6) walkie talkie antennas
	8/16/2024	Amazon		29.40	Headphones for GIS Tech
ACH-01344810	8/19/2024	Adriana Rodriguez		581.70	Pay Per Diem and mileage 08-05-24 to 08-08-24
2024 Renewal	8/20/2024	Costco Wholesale		130.00	Costco membership renewal
ATR-01347683	8/21/2024	Tri Counties Bank		0.00	476-3100600-603 Advance to MM (825,110 of 985,110)
372501567	8/22/2024	Empower Retirement		2,400.00	Deferred Comp 08-15-24 PR
0-283-959-440	8/23/2024	Employment Development Department		5,984.38	State tax deposit
82496158	8/23/2024	EFTPS		29,787.31	Federal Tax Deposit
1724488864	8/24/2024	Constant Contact		81.00	Advertising
8272216	8/25/2024	Amazon		225.12	(2) First aid kits
08-26-24 Ford Credit	8/26/2024	Ford Credit		715.02	Aug 2024 Prin Pmt #8746
	8/26/2024	Ford Credit		169.32	Interest
DOB92121-0001	8/26/2024	TurboScribe		20.00	TurboScribe 08-26-24 to 09-26-24
DOB92121-0002	8/26/2024	TurboScribe		100.00	TurboScribe 08-26-24 to 08-26-25
08-27-24 Ford Credit	8/27/2024	Ford Credit		489.04	Aug 2024 Prin Pmt #7811
	8/27/2024	Ford Credit		120.77	Interest
25300	8/27/2024	Elite Command Training		450.00	Wildland Fire Behavior Seminar - EE #059
595344	8/27/2024	Forestry Suppliers Inc		17.60	(10) Incident response pocket guides
06-12004-57320	8/28/2024	Ebay		337.10	Dell Optiplex Tower for Fiscal Manager
6832207	8/28/2024	Amazon		133.68	(6) Whip antennas
ACH-01354017 #1	8/28/2024	Annyssa Interrante		469.92	Pay Per Diem 08-12-24 to 08-21-24 and hotel reimbursement
ACH-01354017 #2	8/28/2024	Tarwater, Cynthia		182.20	Pay reimbursement - TAP and Amazon
ACH-01354017 #3	8/28/2024	Cari deJong		139.36	Pay mileage reimbursement
ACH-01354017 #4	8/28/2024	Veronica Klenk		295.00	Pay Per Diem 08-12-14 to 08-14-24 and 08-19-24 to 08-21-24
02-12013-32919	8/29/2024	Ebay		1,696.72	(2) Lenova Thinkpads for new FH manager
1581023	8/29/2024	Amazon		368.92	(2) Laptop bags, (2) external solid state
424200005615	8/29/2024	Costco Wholesale		59.46	(2) desk chairs
ACH-425456963	8/29/2024	Humana Dental Insurance Company		2,456.19	Pay September dental premiums
I2PWYXJ5ZX	8/29/2024	UABT		32,963.13	Pay September medical premiums
Q785r915	8/29/2024	PSI Exams		175.00	Drone exam - EE #024 McGrew

Report Total 748,850.67

Background

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

Discussion

Employees who received reimbursement from the District in the month ending August 31, 2024 are highlighted above.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT – September 18, 2024

5.1 Weaverville Community Forest –Bethany Llewellyn, Adriana Rodriguez

- Our GrizzlyCorps Fellow Clay Groetsh, who is shared with the Watershed and Ed & Outreach departments, will support Weaverville Community Forest outreach next year.
- Logging is complete on the Oregon Mountain timber harvest on the BLM portion of the Community Forest, which was purchased by Trinity River Lumber. Road decommissioning is currently underway. The harvest area was opened up to firewood cutting this month, which has been successful.
- Planning is underway for a fall volunteer event on the BLM side of the WCF which will involve conifer removal to restore oak woodlands near West Weaver Creek Trail. The event will take place on Public Lands Day, Saturday, September 28th from 9am to 1pm.
- The Steering Committee met for Q3 on September 4th at 10am. The primary discussion topic was the Annual Operating Plan review. Additional topics included renewed interest in the Moon Lee Ditch project and possible alternatives to the WCF for OHV recreation.
- The WCF public meeting date is set for October 30th from 6-8pm, details forthcoming.

5.2 Watershed Coordination – Annyssa Interrante

- Staff have been working collaboratively with the Watershed Research & Training Center's Aquatic Program staff all season to assist in temperature probe deployment, flow site installations, and discharge measurements on the tributaries of the Trinity River. Collectively we have installed and maintained 11 streamflow (RCD - 5, WRTC - 6) monitoring stations over the course of the season to measure the summer base flows in major tributaries of the Trinity and South Fork Trinity Rivers. The program's Conservation Technician II, Veronica Klenk, has concluded her season and is pursuing a Watershed Stewards Program service term in Eureka starting at the end of September after engaging with our WSP Corps member, Christine Burchinal.

- **Management: 2 AmeriCorps members: 0 Crew: 0**



Figure 1. (Left): RCD Staff Veronica Klenk poses with an invasive Signal crayfish (*Pacifastacus leniusculus*) found in the headwaters of the Trinity River.

Figure 2. (Right): RCD and WRTC staff work together to extend a measuring tape downstream to calculate gradient on Stuart's Fork during a Stream Condition Inventory (SCI).



Upper Trinity River Watershed Coordinator (464-330300)

- **Trinity River Watershed Council (Annyssa Interrante):** The most recent meeting on September 10, 2024, featured Bridger Cohan from the WRTC. He provided a talk on the Corral Gulch Meadow Restoration Project and had 20 participants in-person and online. The next meeting will be on December 10th, 2024, and will feature the Upper Trinity Headwaters project and land acquisition by WRTC.
- **USFS Fisheries & Watershed Improvements (BDA) (509-1703100):** Site surveys for Beaver Dam Analogues are being opportunistically conducted between USFS Westside Aquatics Support tasks.
- **USFS STNF Westside Aquatic Support (515-17 - 1703417):** Our field season has concluded, and with the leadership and support of the Shasta Trinity National Forest and the WRTC, we collaboratively deployed 53 (Trinity River Management Unit - 21, South Fork Management Unit - 32) water temperature probes, completed 7 (RCD - 5, WRTC - 2) Stream Condition Inventory (SCI) surveys, and participated in 146 miles of snorkel surveys for spring Chinook within the South Fork of the Trinity, Hayfork Creek, Canyon Creek, North Fork of the Trinity, and the New River. The snorkel surveys included the tireless participation by over 55 people from multiple organizations, agencies, and community volunteers.

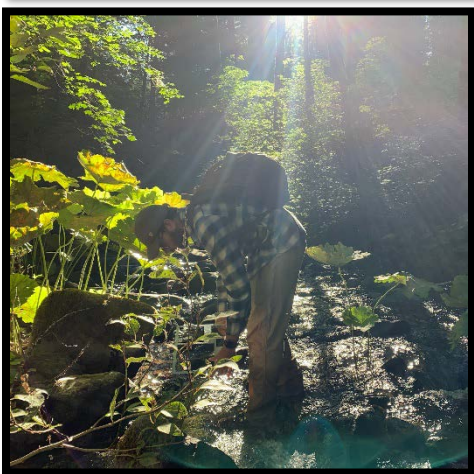


Figure 3 (Top Left): Maggie Maine (WRTC), Fran Nesler (USFS), Christine Burchinal (WSP), and Annyssa Interrante (RCD) pose for a photo at the end of a snorkel survey for spring Chinook on Hayfork Creek.

Figure 4 (Bottom Left): Chris Resinger (WRTC) uses a gravelometer to estimate the sizes of rock substrate in Stuart's Fork for a Stream Condition Inventory Survey (SCI).

Figure 5 (Top Right): Veronica Klenk (RCD), Chris Resinger (WRTC), Dalya (BLM), and Annyssa Interrante (RCD) pause for a photo during the Canyon Creek snorkel survey.
Figure 6 (Middle Right): Annyssa and Veronica take a break on a cobble bar of Canyon Creek during the snorkel survey.

- **Watershed Stewards Program (Christine Burchinal):** It is with heavy hearts that we say farewell to our Watershed Stewards Program Corps member, Christine Burchinal, at the completion of her 2023-2024 service term on August 8th, 2024. Christine provided 10.5 months of service to the Trinity County Resource Conservation District to help with building capacity in both the Watershed and Education and Outreach programs at the District. In addition to her program assignments, she was a critical contributor to our survey efforts and assisted with multiple watershed planning documents. With Education and Outreach, she assisted with educational programming in four additional schools by providing lessons to 255 students in grades K-8th grade, and engaged with outreach event planning and facilitation that reached over 800 community members over the course of her term. We will miss her contagious smile and energy, but wish her the best of luck with her 2nd WSP Term with the Wiyot Tribe Natural Resources Department, Eel River Watershed Improvement Group, and California Conservation Corps Fortuna Collaborative in Arcata for the 2024-2025 service term.



Christine Burchinal

GrizzlyCorps Climate Fellow: GrizzlyCorps Fellow Clay Groetsh accepted the offer and will begin his service term with the District on September 16, 2024. He will have a diversified service term by engaging with the Forest Health department and assisting with the Weaverville Community Forest, Education and Outreach with event coordination, education programming and camps, Farmers Market coordination, and the Watershed Program with Upper Trinity GIS mapping of road realignment and fieldwork.

5.3 Roads –Cynthia Tarwater

- **Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private**

STNF- Road improvement work was wrapped up in the vicinity of Ironside Mountain by mid-August and we moved to new projects on Shasta-Trinity National and Six River National Forests.

STNF- The large culvert upgrade project planned for Hobo Gulch Road (34N07Y) started in mid-August is completed. The very first stream crossing on the road had two culverts (18”/24”) and was replaced with a single 48” culvert. The road was closed for one day during the replacement and the work was funded by Cal Trans and STNF and also included other work including installation of an 18” ditch relief culvert to replace a rusted culvert and rock surfacing of sections of roadway.

STNF- We started a road decommissioning project in late August near Trinity Lake funded by the OHV Division. The 34N85 road is located along the Buckeye arm of the lake, this project will continue into early September.

SRNF- We started work in Six Rivers National Forest along Cobb Ridge near Three Forks. Some of this funding expires in September so we will expend those funds first.

Since May we have addressed about 175 miles of roadway, mostly on Shasta-Trinity, but September and October will be mostly work on Six Rivers.



Staff Report: Management: 2

Crew: 1

Contractors: 6

September 18, 2024

Projects Reports

5.4. Grants Report – Annie Barbeau

New Projects:

Project Number: 547-1
Account Number: 1804101
Funder: US Forest Service (SRNF)
Award Number: 24-CS-11051000-031
Project Name: SRNF Roads Maintenance – August Complex
Program Manager: Cynthia Tarwater
Effective Date: 08/01/2024
Expiration Date: 08/14/2029
Grant Award: \$750,00.00
Overhead: 14.41%

Project Number: 547-2
Account Number: 1804102
Funder: US Forest Service (SRNF)
Award Number: 24-CS-11051000-031
Project Name: SRNF Roads Maintenance – Trinity Landscape
Program Manager: Cynthia Tarwater
Effective Date: 08/01/2024
Expiration Date: 08/14/2029
Grant Award: \$1,003,586.00
Overhead: 14.41%

Project Number: 548
Account Number: 6601900
Funder: Watershed Research and Training Center
Award Number: WRTC2025-564-04
Project Name: Prescribed Fire Support
Program Manager: Bethany Llewellyn
Effective Date: 09/01/2024
Expiration Date: 03/31/2028
Grant Award: \$40,000.00
Overhead: 20.00%

Project Number: 549
Account Number: 6602000
Funder: Watershed Research and Training Center
Award Number: N/A
Project Name: WRTC CEQA Lead MOU
Program Manager: Kelly Sheen
Effective Date: 09/29/2022
Expiration Date: N/A
Grant Award: N/A
Overhead: 21.05%

Project Number: 549-01
Account Number: 6602001
Funder: Watershed Research and Training Center

September 18, 2024

Award Number: N/A
Project Name: WRTC CEQA Lead - Hyampom Valley - CalVTP
Program Manager: Kelly Sheen
Effective Date: 8/16/2024
Expiration Date: 3/31/2029
Grant Award: \$20,580.00
Overhead: 21.05%

Project Number: 550
Account Number: 1000800
Funder: Bureau of Land Management
Award Number: N/A
Project Name: BLM WCF Stewardship
Program Manager: Bethany Llewellyn
Effective Date: 06/01/2024
Expiration Date: 08/31/2025
Grant Award: N/A
Overhead: 14.41%

Project Number: 551
Account Number: 6900200
Funder: Trinity County Office of Education
Award Number: N/A
Project Name: TCOE Hazard Mitigation Plan
Program Manager: Skyler Fisher
Effective Date: 07/12/2024
Expiration Date: 03/11/2026
Grant Award: \$97,377.84
Overhead: 20.00%

5.5 Botany Program – Alyson DeNittis

- **Personnel:** Program Manager (1), Conservation Technician (4).
- **Survey123 Training:** Survey123 is now being utilized for collecting revegetation planting data and conducting annual monitoring, which has allowed for more streamlined field data collection and management. This information is automatically uploaded to ArcGIS Online and is ready to utilize for generating maps as well as analysis and reporting. Alyson trained the botany crew on collecting vigor data, conducting photo monitoring, using Survey123, and on accessing ArcGIS Online to assist with data management.



Milkweed and other plants growing at the native plant nursery at the Young Family Ranch.

- **RAC Native Plant Nursery:** Plant cultivation, maintenance needs, and infrastructure changes continued at the native plant nursery at the Young Family Ranch. All plants have been labeled, flagged by project, and reorganized to improve irrigation. Nursery and revegetation materials were sorted and organized in the barns to prepare for fall plantings, and old materials removed. Ongoing maintenance and improvements will continue through September and the fall.
- **RAC Noxious Weeds:** No update this period.
- **Title III Community Wildfire Mitigation (Noxious Weeds):** No update this period.
- **Hayfork Grade Culverts (PM 22.43, PM 30.38):** Plant and site maintenance continued including irrigation, weed management, and infrastructure repairs as needed. All plants were tagged and assigned an ID Number. Annual vigor and photo monitoring were completed, which will be reported on in the 2024 annual report to Caltrans.
- **Caltrans Hayfork Culverts II (PM 25.24):** Planning, design, and preparation have begun for a Fall 2024 planting, including cultivation of plant materials at the nursery. Preparation will continue into September.
- **Hayfork Mountain Culverts (PM 25.97):** Planning, design, and preparation have begun for a Fall 2024 planting, including cultivation of plant materials at the nursery. Preparation will continue into September.
- **Caltrans Swift Creek Bridge Replacement:** Plant and site maintenance continued including irrigation, weed management, and infrastructure repairs as needed. All plants were tagged and assigned an ID Number. Annual vigor and photo monitoring were completed, which will be reported on in the 2024 annual report to Caltrans. This data was also used to generate planting maps and survival rates for a Post-Planting Report to be submitted to Caltrans in September.
- **Caltrans Ditch Gulch Curve Improvement:** Plant and site maintenance continued including irrigation, weed management, and infrastructure repairs as needed. Irrigation lines in eastern planting zones were sustaining extensive rodent damage, which required the replacement of lines before being able to irrigate. PVC material from a previous project was repurposed to protect lines, which has significantly reduced damage. Additional mulch has been added to plants and will continue into September. All plants were tagged and assigned an ID number. Annual vigor and photo monitoring were completed, which will be reported on in the 2024 annual report to Caltrans. This data was also used to generate planting maps and survival rates for a Post-Planting Report to be submitted to Caltrans in September. Planning and preparation have started for a final planting in Fall 2024 to reach the total restoration numbers needed for mitigation.
- **Caltrans Big French Creek Onsite Mitigation:** Plant and site maintenance continued including irrigation, weed management, and infrastructure repairs as needed. All plants were tagged and assigned an ID Number. Annual vigor and photo monitoring were completed, which will be reported on in the 2024 annual report to Caltrans. This data was also used to generate planting maps and survival rates for a Post-Planting Report to be submitted to Caltrans in September.

- **Caltrans Big French Creek Corral Bottom Disposal Revegetation:** Preparation and planning for a Fall 2024 planting consisting of approximately 120 trees and shrubs is ongoing.
- **National Fish and Wildlife Foundation (NFWF) Northern Trinity River Pollinator Habitat:** A project scope amendment was approved by NFWF and reimbursement requests are now able to be processed. Two sites for a potential restoration planting were submitted for USFWS compliance review and approved, with all grant activities able to proceed. Planning and logistics for a volunteer restoration planting in October have been started. Bumble bee surveys were completed at 5 sites across 3 California Bumble Bee Atlas survey grids, and data will be submitted to CABBA in September. Botany crew also completed Integrated Monarch Monitoring Protocol (IMMP) trainings and completed 21 Monarch, Milkweed, and Blooming Plant surveys at multiple sites in northern Trinity County. Data will be submitted in September. Surveys will continue across more sites and with higher frequency in 2025. Coordination efforts with the Outreach and Education department continue for outreach components of this project, which will be reported on throughout the fall.



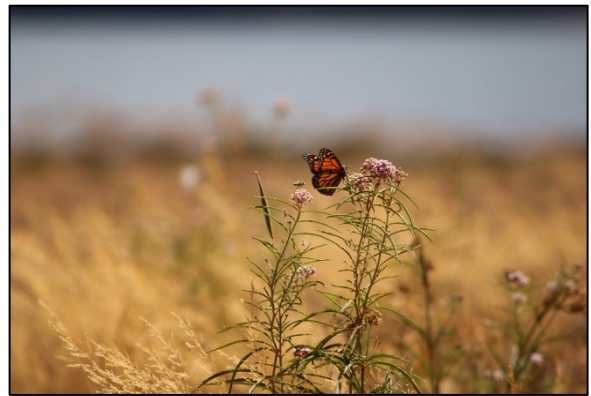
Tyler McKinley taking photographs of a bee collected during a Bumble Bee Atlas survey, which will be submitted for identification confirmation in addition to other survey data.



Incidental bumble bee observation on *Asclepias fascicularis* (Narrowleaf milkweed) on NFWF project enhancement site near Trinity Center.



Tyler McKinley, Tom Asgeirsson, Maryann Perdue, and Tim Robertson training on Milkweed and Blooming Plant Surveys near Trinity Center.



Incidental monarch observation on *Asclepias fascicularis* (Narrowleaf milkweed) on NFWF project enhancement site near Trinity Center.

5.6 Fuels and Forestry Projects – Bethany Llewellyn, Dave Johnson, Adriana Rodriguez, Shay Callahan, Eric Bruce

September 18, 2024

- **Forest Health (FH) Staff News:** Fuels crews (16 staff) and Forestry crews (4 staff) continue their great work through the fall season. Bethany Llewellyn will be leaving the District in November and a replacement candidate has been identified. Eric Bruce, one of our lead Forestry Technicians, has been hired to fill a new Forester role and transitioned into that position on September 16th; a technician has been temporarily promoted to fill his position. Eric brings extensive experience in private forestry and has been an asset to our forestry crew, and we look forward to having him join us full-time.
- **Management: 5 Crew: 20**
- **Bureau of Land Management Lewiston Agreement/California Coastal Conservancy Lewiston Resilience Phase II:** We are waiting for the BLM to return to Lewiston to wrap up this project.
- **Bureau of Land Management Weaverville Community Forest Stewardship:** Logging is complete on the Oregon Mountain harvest, and road decommissioning to close out the sale is currently underway. The sale will help fund stewardship work on the Weaverville Community Forest. In September, sale profits are funding oak woodland restoration work on the harvest parcel.
- **Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:** Roadside fuel reduction has been completed along main roadways in Trinity Center and Coffee Creek, including Coffee Creek Road, Mary Ave, and Marilyn Lane. We also were able to complete some fuels reduction around the Coffee Creek School. Partnership with the Trinity Center and Coffee Creek Volunteer Fire Departments, along with our volunteer Neighborhood Ambassador in Coffee Creek, assisted in the outreach process. The last six months of work on this grant will include pile burning on Browns Mountain and around Trinity Center and fall Community Chipping. Fall chipping dates have been set.
- **Training and continuing education:** Shay Callahan attended a reforestation workshop in late August. Forestry technicians completed part of their FFT2 certification and will complete the in-person portion of the training in October.
- **Cal Fire Forest Health:** Forest Health crews are currently working on cut and pile treatments in the Lake Forest Plantations. Due to environmental compliance challenges with the Forest Service, the two contracts planned for the Weaver Basin under this funding have been shifted to the Pettijohn area on the south side of Trinity Lake. The contracts were modified with alternative units but the same contractors. With federal fire restrictions lifting, contractual work is underway in Reading-Indian Creek and will begin soon in Pettijohn and Lake Forest. This is the final year of this project and we are working hard to spend all remaining funds.
- **Westside Timber Sale Prep:** Forestry technicians worked on recon for the Big Ranch project this summer.
- **Willow Creek Storm Recovery (HC):** Humboldt County may add additional funds to this agreement for defensible space work in Hawkins Bar. We are awaiting a modification to the agreement.
- **Fee for Service:** Through a Fee for Service agreement with Travis Ranch, FH staff completed a site visit to the Travis Ranch Forest Health project with interested tribal members in late June. One more field visit is anticipated in the spring before closing the project.
- **The McConnell Foundation (TMF):** The forestry crew is flagging treatment boundaries and exclusions for this project. We are working with The McConnell Foundation to prioritize treatment areas and prepare a contract. Due to further delays from FEMA, we do not expect work to begin until the spring of 2025.
- **Six Rivers National Forest Road Maintenance Program:** This project is awaiting further implementation funding. The environmental compliance is complete.

- **Middle Trinity Fuels Reduction Phase 1:** CEQA is underway for burning in the Junction City park. Our access agreement for the State Lands Commission parcel east of Weaverville goes to the State Lands Commission was approved and we are awaiting signature from the Commission to begin work on that project area. Work in the Lewiston project area began in July with a focus along Mountain View Road, Wilson Road, and around the subdivision on the Southern and Western sides.
- **Ballpark Collaborative Prescribed Burning:** We are working with the Forest Service to develop interpretive signage for this burn site.
- **CARCD CAL FIRE Workforce Development Grant:** This funding supported staff time to complete Basic 32 last spring and this fall.
- **USFS Stewardship Agreement:** Joint Chiefs funding from this agreement is bolstering our Cal Fire funding in the Weaver Basin and Lake Forest areas. This summer, it is serving as match funding for crew work in the Lake Forest plantations. In addition to the agreement, we will be receiving additional funds for prescribed fire support, timber and silviculture prep, and preparation of a partner-led NEPA document on the Weaverville Community Forest. Initial Recon for the partner-led NEPA began in August.
- **Northern Trinity Forest Resilience Partnership Phase II:** We received notice that our Forest Health application to Cal Fire this round will be funded. The proposal was for approximately \$6 million and included Forest Service, SPI, and private land in the upper Trinity watershed. Staff worked this month to finalize aspects of our proposal with Cal Fire to execute the agreement in a timely fashion.
- **Trinity County Resource Advisory Committee:** Our proposal for Community Chipping in partnership with the Watershed Research and Training Center has been executed.
- **PG&E:** We received \$100,000 from Pacific Gas and Electric in partnership with Willow Creek Fire Safe Council for roadside fuel reduction in Salyer. Willow Creek Fire Safe Council is assisting with outreach and implementation is being completed with local contractors. 11 acres of work have been completed and a few more days are anticipated.
- **Downriver Community Protection CWDG:** We received notification that our Community Wildfire Defense Grant proposal for just under \$8 million in private lands fuels reduction around Burnt Ranch, Big Bar, and Big Flat was selected for funding. We expect this agreement to be executed in the fall. Staff have completed forms to expedite agreement execution.

5.7 Trinity County Fire Safe Council (TCFSC) – Skylar Fisher (Program Manager), Miles Raymond (Education Coordinator), & Emily Acer (GrizzlyCorps Fellow)

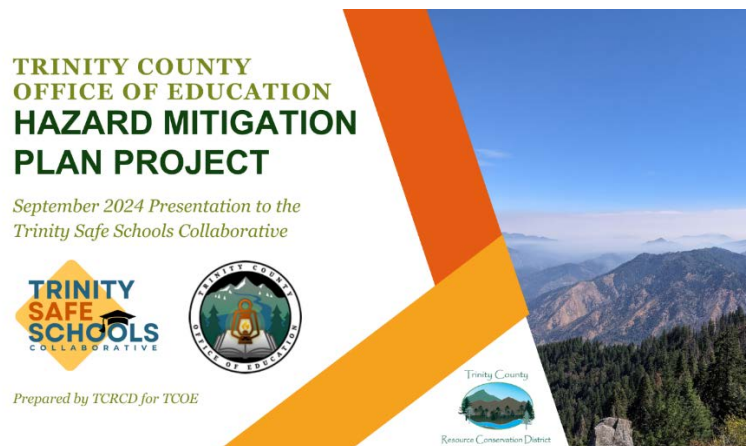
- **Hazard Mitigation Planning:**
 - **Trinity County Evacuation Plan:** TCFSC is working with the GIS Department to finalize the hazard obstructions and any amendments to the evacuation routes made in response to feedback provided during the public review period. After this, a hazard risk analysis will be run on the evacuation routes.
 - **Trinity County Hazard Mitigation Plan:** We have received feedback from CAL OES on the county hazard mitigation plan (HMP). Our state reviewer has asked for fairly minor revisions to be made to the document. Skylar will have a meeting with the Trinity County Office of Emergency Services (TCOES) and CAL OES to go over the final revisions before sending the document off for FEMA approval.
In addition, Skylar, TCOES, and CAL OES have been working together to put together a proposal for FEMA’s Building Resilient Infrastructure and Communities and Flood Mitigation Assistance funding opportunities, both are funded through FEMA’s Hazard Mitigation Assistance (HMA) funding program. The timeline is incredibly tight as we

need an approved and adopted HMP before proposal submittal – with documents needing to start coming into CAL OES within the next few weeks to review proposals and show intent to apply. It is exciting to go through this process as Trinity County has not been able to apply for HMA funding for the past three years due to the expired HMP. If everything aligns with how we want it, we will have an HMP in compliance and be able to bring in additional funds to the county to increase disaster preparedness and resiliency. If things don't go exactly as we'd like, we will have an HMP in compliance and already be working with CAL OES to submit in the next round of funding. Forward progress to increase community resilience in Trinity County regardless!

- **Community Wildfire Protection Plan (CWPP):** Partner surveys went out to over fifty different professionals working to reduce wildfire risk in Trinity County. Questions included asking for input on the current definition of wildland-urban interface in the 2020 CWPP, perceptions on areas being left out in project funding, and similar topics. The answers received will support a stakeholder meeting which will happen later this year and the development of the 2025 Trinity County CWPP.



- **Trinity County Office of Education (TCOE) Hazard Mitigation Plan:** A presentation was provided to the Trinity Safe Schools Collaborative on this project. As always, thanks to our Roads and Recreation Department for taking great pictures around the county that I can use as background images in presentations like this. We got great information on risk reduction efforts already being implemented at the schools. Our local schools and office of education are doing a lot! Coming up, we are working on school district profiles, identifying a steering committee for the plan, and identifying which hazards we would like to evaluate within the plan.




- **Trinity County Fire Safe Council Meeting:** The August Trinity County Fire Safe Council meeting had 24 attendees. The next meeting is September 26. Meetings are on the fourth

Thursday of the month at the Trinity County Resource Conservation District conference room at 1 PM.

The recent Trinity County Fire Safe Council meeting made it into the Trinity Journal:

Fire Safe Council groups continue wildfire fuels reduction work

By Timbre Beck The Trinity Journal Aug 28, 2024  0

Help community become fire safe

By Timbre Beck The Trinity Journal Aug 28, 2024  0

- **Social Media:** In the past 28 days, the Trinity County Fire Safe Council Facebook reached 3,085 accounts, got 481 engagements, and gained 7 new followers. The top post during this time was sharing the spring 2024 community chipping recap. The post made 1,795 impressions and reached 1,730 accounts. Miles is currently working on a social media report that will reflect on the TCFSC's social media growth thus far, what's worked and what hasn't, and make recommendations on how to increase reach and followership. Great work, Miles!
- **Greater Willow Creek Wildfire Resilience Project:** Implementation is done for now for roadside fuels reduction on SuzyQ Rd and vacant lot fuels reduction in Trinity Village. There will be one more week of treatment for Hawkins Bar as part of this project to target the remaining priority areas this October. We are now starting planning and outreach for work in Salyer next year.
- **2022 Post-Fire Recovery:** Site assessments have begun on properties that were impacted by the 2022 Six Rivers National Forest Lightning Complex Fire. Shay performed 5 assessments between September 9th and 10th. Great work, Shay!
- **Campbell Ridge Risk Reduction:** TCRCD was selected to receive funds through the State Fire Capacity Program (funded by USFS),
- **GrizzlyCorps Fellow:** The GrizzlyCorps Fellows have housing and are in Trinity County. Emily Acer, the TCFSC Fellow, begins on September 16th. She will be a great help to supporting outreach and hazard mitigation planning efforts by the TCFSC.
- **Hiring a Project Coordinator:** The TCFSC is flying an ad for a project coordinator:

We are hiring!
PROJECT COORDINATOR

Description:
Trinity County RCD is hiring for a permanent, full-time position. Duties will include but are not limited to outreach, planning, reporting, contracting, project management, and collaborating with partners.

Hourly salary: \$28-\$32

SUBMIT AN APPLICATION BY SEPTEMBER 30TH, 2024

Phone number
530-623-6004

Website
TCRCD.NET/INDEX.PHP/NEWS/JOB-ANNOUNCEMENTS

Office
**30 HORSESHOE LN,
WEAVERVILLE, CA 96093**

Email
SFISHER@TCRCD.NET

- **Wildland Fire Assessment Program:** Hayfork VFD is under contract to perform assessments and already has completed multiple assessments. We are providing educational materials to Hyampom and Hayfork VFDs to distribute at the assessments. We are currently working with Kettenpom-Zenia VFD to schedule a training to enter into contract for them to perform home assessments.
- **Local Area Advisor:** We now have two Local Area Advisors for Coffee Creek.
- **Firewise Community Maintenance:** We've begun compiling Firewise community investment information for 2024 renewals. To maintain a Firewise Community, at a minimum, each site is required to annually invest the equivalent of one volunteer hour per dwelling unit in wildfire risk reduction actions. If your site has identified 100 homes within its boundary, then 100 hours of work or the monetary equivalent, based on the independent sector value of volunteer time, need to be completed for that year. If you would like to support the maintenance of your Firewise Community by tracking time or expense investments you perform to reduce your property or community's wildfire risk, please report your investment using the reporting form at the following link: <https://docs.google.com/forms/d/e/1FAIpQLSdarVuYTKUsWJINXjFKE9xAyqn4A-FseYHjbMU9MJihEluGEA/viewform>
Thank you, Kent for already submitting an investment!

5.8. **Young Family Ranch**

- **Stewardship and Maintenance:** Maintenance included mowing, watering the lawn, and string-trimming around fence lines. A full report for the YFR Board will be submitted in September.
- **Weaverville Summer Day Camp:** The three weeks of summer camp have successfully wrapped up. Planning for the 2025 camp will begin in the spring.

5.9 Geographic Information Systems (GIS) Report – Crystal Hodges

- The GIS department is working on the Fire Safe Council Evacuations Hazards map project. The hazards that could potentially hamper evacuation attempts have been marked on various paved and unpaved roads throughout the County. Everything from potholes, slip slip-outs, to locked gates has been added to our GIS database from maps that were annotated during TCFSC Summer community meetings. We have identified and revised alternative evacuation routes.
- Our department produced 17 layouts recently for the Hazard Mitigation Plan for Fire Safe Council: Five for drought conditions 2019-2023, Five for landslide susceptibility (one for each region of Trinity County), Five for cellular coverage as reported by the FCC (one for each region of Trinity County), one VFD Emergency response map, and one radio infrastructure locations map.
- The GIS department has answered numerous requests from the County departments including Cannabis, Planning, and Elections. We are looking forward to more requests on an as-needed basis.
- Coming up we will be working with Forest Health to produce a poster that will serve as an educational tool to communicate the areas that are currently part of RCD projects being worked on around Weaverville.

6.0 Education and Outreach – Kayla Meyer & Duncan McIntosh

Management: 1 Coordinators:3

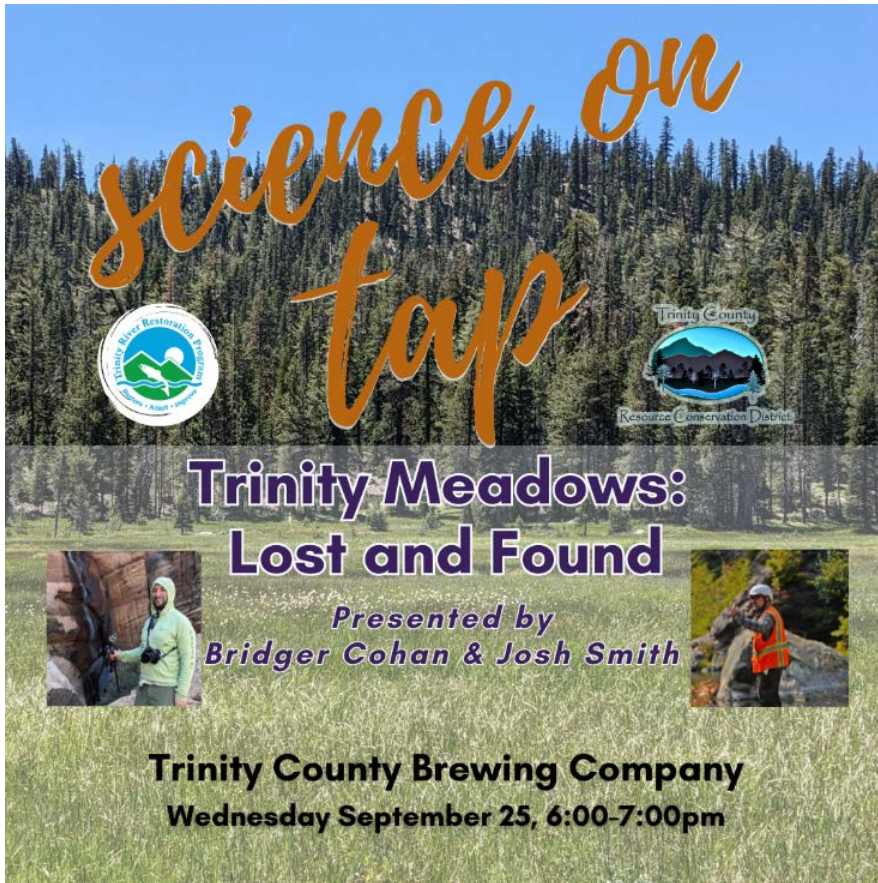
- **Funding Proposals:**
 - NRCS Cooperative Agreement \$75K - Awarded
 - Farm to School Grant to support Douglas City and Junction City Elementary School gardens for \$160k – Awaiting notice
 - Youth Community Access Grant submitted for \$111k to support 2026 WSDC – Fall 2025 award notice
 - CARCD/CDFW sub-award for Landowner Outreach / Feasibility Study for \$29k submitted 8/14

- **- Bureau of Reclamation TRRP Outreach & Education:**

- ◇ **Environmental Camp:** The camp will be held on September 18th and 19th, with elementary schools from Weaverville, Lewiston, Junction City, Hayfork, Trinity Center, Burnt Ranch, and Van Duzen attending. Fifteen presenters from six organizations and agencies will lead 12 environmental activities.



- ◇ **Salmon Meets Harvest Festival:** Planning is being finalized for this event. There will be over 30 vendors, musical entertainment, and ample activities for children.
- ◇ **Science on Tap:** The SOT season is back, featuring Josh Brown and Bridger Cohan from the Watershed Research and Training Center. They will be presenting on the ecological importance of meadows. This event will take place on Wednesday, September 25th, at 6 PM at Trinity County Brewing Company.
- ◇ **Conservation Almanac:** The Spring Almanac is currently being distributed, and the drafting of the Summer Almanac is underway.



◇ **Social Media Outreach:** Staff has continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.

- **Follow Us:** The District is active on multiple online platforms for different groups.
 1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrd.net, YouTube (tired)
 2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrd.net/yfr

6.1 Weaverville Farmers Market – Miles Raymond

September 18, 2024

17 of the 22 markets have been completed.

- **Vendors:** Five new vendors have joined the market in the past 5 weeks. This includes a local farmer, two crafters, and two food vendors. These people have joined the market through word-of-mouth recommendations of the market's lucrateness and positive atmosphere.
- **Market Accessibility:** Between Market 1 and Market 12, a total of \$1,619 worth of sales was done through EBT transactions. From market 12 to market 17, \$1,090 of EBT has been spent at the market.
- **Collaborations:** The market continues to be a place for agencies, organizations, and members of the community to discuss their programs and raise awareness. Groups such as the Trinity Trail Alliance, Behavioral Health, Cal Fresh, WRTC, Human Response Network, Skate Park Fundraisers, and the Joss House have utilized the market for outreach in the past 5 weeks.



- **Outreach:** Facebook has been the farmers' market's main source of outreach. Over the past month, our Facebook posts have reached 3.7 people. 819 people have visited the farmers market Facebook page and we have gained 22 new followers.