

TCRCD Office Conference
Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

March 20, 2024

Mike Rourke 5:30 PM

- 1.0 Call to Order
- 2.0 Discuss/Take Action on Approval of Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes of February 28, 2024
- 4.0 Financial Report
 - 4.1 Discuss Updated January Monthly Financial Report
 - 4.2 Discuss February Monthly Financial Report
 - 4.3 Discuss/Approve List of Warrants for February 2024
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Trinity Collaborative Report
- 8.0 Discuss/Take Action on the Notice of Exemption Under Statutory Exemption Class 4, Section 15304, Minor Alterations to Land (Trinity Knolls Fuels Reduction Project)
- 9.0 Discuss/Take Action on the Notice of Exemption Under Statutory Exemption Class 4, Section 15304, Minor Alterations to Land (Middle Trinity Fuels Reduction Phase I, Lewiston Area)
- 10.0 Discuss/Take Action on Voting for CARCD Board Officers
- 11.0 Board Reports/Correspondence
- 12.0 District Manager's Report
- 13.0 Closed Session: Government Code § 54957(b): District Manager's Report
- 14.0 Adjourn



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

February 28, 2024 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Kent Collard, Josh Brown

Board Members Absent: Mary Ellen Grigsby,

Associate Board Members Present: None

District Staff: Kelly Sheen, Joan Caldwell, Marla Walters, Annie Barbeau

Other Agency Staff:

Guests: None

1.0 Call to Order: The meeting was called to order at 5:32 PM by M. Rourke.

2.0 Discuss/Take Action on Approval of Agenda

MSC –Kent Collard/Josh Brown to approve the Agenda.

The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of January 17, 2024 Meeting

MSC – J. Brown/K. Collard to approve the Minutes of the January 17, 2024 Meeting.

The motion passed unanimously.

4.0 Financial Reports

4.1 Discuss Updated December Monthly Financial Report

J. Caldwell reported that although December is showing in the negative for the month, additional invoicing to CALFIRE and the DOC will change that. The house sale of the Steel Bridge house was moved back to the date of acquisition in March 2023. She also reported that CALFIRE has refused to pay for holiday pay for two existing projects. Discussion followed.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.2 Discuss January Monthly Financial Report

Discussion was held regarding January's first look, Caldwell noting that CALFIRE and DOC invoices will be added.

4.3 Discuss/Review Balance Sheet

Caldwell stated the Balance Sheet was included for additional information. The auditors have had all of the requested information for a month and a half; she will follow up with them.

4.4 Discuss/Approve List of Warrants for January 2024

MSC: K. Collard/J. Brown to approve the January 2024 warrants in the amount of \$227,763.98.

The motion passed unanimously.

4.5. Second Quarterly Budget Revision

K. Sheen discussed the Quarterly Budget Revision (copies distributed). Highlighted colors are the new projects.

MSC: K. Collard/J. Brown to approve the Quarterly Budget revision.

The motion passed unanimously.

5.0 Projects Reports

The Projects Report was reviewed. Discussion ensued regarding the Non-Native Brook Trout Removal. K. Sheen will follow up.

6.0 NCRS Report

C. Cole was not in attendance but gave the following written report: "We continue to plan and rank our projects to submit for potential funding. We have, as an agency, had some issues with our business tools that allow us to perform planning and assessments and so some of our dates have been pushed back. All the projects we are seeking financial assistance for will be submitted by March 6th and we will know what has been selected for funding by March 22nd. Last year they offered two separate times during the year where we could get a project in for potential funding. As of now, there is just one time but many folks think it likely there will be another, but we don't know at this point."



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

7.0. Trinity Collaborative Report

K. Sheen reported that there was no field tour in February due to the weather. March 8th will be the regularly scheduled Rec meeting and the 15th will be the full Collaborative.

8.0 Report from Botany Program Manager

Barbeau reported on the Botany program's projects. The Collins Bar project achieved 98% success. Barbeau also reported that Roughly 950 plants have been propagated this year. The program is busy with several CalTrans projects, noxious weeds projects, and a new NFWF grant. She is gradually transitioning to the Grants Manager position but will continue to assist with plant surveys.

9.0 Discuss/Take Action on the Notice of Exemption Under Statutory Exemption 7799.05(d)(1) for the Northern Trinity County Forest Resilience Partnership, Glenison Gap Area.

The documents were reviewed and discussed.

MSC: J. Brown/K. Collard to Approve the Notice of Exemption Under Statutory Exemption 7799.05(d)(1) For the Northern Trinity County Forest Resilience Partnership, Glenison Gap Area.

The motion passed unanimously.

10.0 Discuss/Take Action on Declaring the No-Till Drill as Surplus Equipment

K. Sheen discussed the need to take the No-Till Drill off of the Asset list so that it can be sold. We will need to take bids. M. Rourke described how the Drill works. Discussion followed.

MSC: K. Collard moved that the No-Till Drill be declared as surplus equipment. J. Brown seconded the motion.

The motion passed unanimously.

11.0 Discuss/Take Action on compensation analysis and proposed Pay Scale Adjustment, eff. 3/1/2024

K. Sheen led a discussion regarding the proposed Pay Scale adjustment. One correction was noted by K. Sheen, under the 202 Step 1.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MSC: K. Collard/J. Brown to adopt the new Pay Scale Adjustment, with the correction, effective 3/1/2024.

The motion passed unanimously.

12.0 Discuss/Take Action on Resolution 2024-02, Authorizing Entering into a Cooperative Agreement with CALTRANS for the Trinity River TMDL Sediment Reduction Project, 2024-2027

K. Sheen described the project. C. Tarwater will be the Program Manager.

J. Brown moved to approve Resolution 2024-02 Authorizing Entering into a Cooperative Agreement with CALTRANS for the Trinity River TMDL Sediment Reduction, 2024 – 2027. K. Collard Seconded the Motion. Voting:

Director Collard: Aye

Director Brown: Aye

Director Rourke: Aye

The motion passed unanimously.

13.0 Board Reports/Correspondence

K. Collard reported the next CARCD Business meeting will be March 7. Brief discussion was held regarding recommendations. J. Brown mentioned that the Junction City Burn Association will meet on March 9.

14.0 District Manager's Report

K. Sheen brought up the following:

- Consideration of utilizing a Consent Calendar? Discussion followed. He will find some examples.
- Consideration of listing the TCRCD in the Government meeting listings in The Trinity Journal.
- Further participation by the TCRCD in the NACD.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

15.0 Closed Session: Government Code § 54957(b): District Manager's Report

No closed session.

16.0 Adjourn

The meeting was adjourned at 8:12 PM by M. Rourke.

Approved and adopted this 20th day of March, 2024. I, the undersigned, hereby certify that the Minutes of the Regular Meeting of February 28, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 1/1/2024 Through 1/31/2024

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	143,909.10	223,437.43	2,825,338.60
Fee for service revenue	4100	18,355.00	18,355.00	109,748.62
Contributions revenue	4200	530.50	530.50	727.55
Dues revenue	4300	0.00	0.00	160.00
Registration revenue	4350	0.00	0.00	250.00
Rental income - facilities	4400	300.00	300.00	7,056.98
Rental income - equipment	4450	0.00	0.00	60.00
Sales revenue - taxable	4500	0.00	0.00	2,417.02
Other revenue	4800	0.00	0.00	737.14
Vehicle & equipment use fee revenue	4900	<u>3,744.77</u>	<u>3,744.77</u>	<u>79,635.51</u>
Total Revenues		<u>166,839.37</u>	<u>246,367.70</u>	<u>3,026,131.42</u>
Salaries & benefits				
Salaries				
Salaries & wages	5000	154,353.10	154,353.10	1,184,397.18
Wage reimbursement	5010	0.00	0.00	(5,080.34)
Pay in lieu of health insurance	5020	1,712.48	1,712.48	17,210.53
Wireless phone stipend	5030	<u>1,150.00</u>	<u>1,150.00</u>	<u>7,475.00</u>
Total Salaries		157,215.58	157,215.58	1,204,002.37
Benefits				
Payroll tax expense	5100	20,163.66	20,163.66	113,958.35
Paid time off expense	5200	14,078.54	14,078.54	105,288.20
Deferred compensation expense	5300	1,500.00	1,500.00	11,500.00
Health insurance expense	5400	21,579.46	21,579.46	180,598.94
Air medical expense	5450	0.00	0.00	1,350.00
Dental insurance expense	5500	1,309.80	1,309.80	10,895.33
Vision insurance expense	5550	283.80	283.80	2,164.94
Workers' compensation expense	5600	<u>6,520.89</u>	<u>6,520.89</u>	<u>58,530.50</u>
Total Benefits		<u>65,436.15</u>	<u>65,436.15</u>	<u>484,286.26</u>
Total Salaries & benefits		<u>222,651.73</u>	<u>222,651.73</u>	<u>1,688,288.63</u>
Travel expenses				
Conferences/training/professional development	5800	681.98	681.98	7,841.86
Meals expense	5820	0.00	0.00	1,155.63
Mileage expense	5860	1,159.77	1,159.77	40,104.57
Travel expense	5880	<u>0.00</u>	<u>0.00</u>	<u>19,664.05</u>
Total Travel expenses		<u>1,841.75</u>	<u>1,841.75</u>	<u>68,766.11</u>
Contract expenses				
Contract services - field	7150	11,090.00	11,090.00	716,945.68
Contract services - professional	7180	<u>3,513.75</u>	<u>3,513.75</u>	<u>87,448.47</u>
Total Contract expenses		<u>14,603.75</u>	<u>14,603.75</u>	<u>804,394.15</u>
Operating expenses				
Accounting & auditing fees	7000	0.00	0.00	28,766.00
Advertising	7030	36.00	36.00	4,339.21
Bank fees/services charges	7060	38.75	38.75	927.42
Board expense	7090	32.08	32.08	217.13
Computer expense	7120	374.73	374.73	5,787.45
Computer software/licensing	7130	398.20	398.20	2,207.34
Dues/subscriptions/publications	7240	672.90	672.90	10,215.50

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 1/1/2024 Through 1/31/2024

Equipment rent or usage expense	7270	1,765.00	1,765.00	98,895.18
Field equipment expense	7300	2,112.74	2,221.02	21,066.36
Field materials expense	7310	4,451.49	5,395.25	102,723.00
Field small tool expense	7320	278.74	278.74	376.36
Finance charges	7330	0.00	0.00	18.49
Insurance - liability, property, D&O	7390	0.00	0.00	65,879.40
Interest expense	7420	337.56	337.56	3,499.53
Internet service expense	7430	154.82	154.82	1,761.69
Janitorial expense	7450	0.00	750.00	6,495.91
Licenses/permits/taxes/fees	7510	0.00	0.00	(1,023.07)
Office supplies	7540	3,731.24	3,731.24	7,489.76
Other outside services	7570	1,000.00	1,000.00	2,698.05
Postage & shipping	7630	132.00	132.00	414.29
Printing & publishing	7660	0.00	0.00	6,360.39
Public education	7690	0.00	0.00	209.40
Rent expense	7720	3,020.00	3,020.00	22,390.00
Repairs & maintenance	7750	441.42	441.42	2,105.73
Telephone expense	7780	518.43	518.43	3,966.42
Utilities	7870	1,222.74	1,222.74	9,152.49
Vehicle fuel	7900	61.69	937.92	25,748.26
Vehicle maintenance & fees	7930	35.65	35.65	7,042.10
Vehicle rent or usage expense	7940	<u>1,620.00</u>	<u>1,620.00</u>	<u>22,105.00</u>
Total Operating expenses		<u>22,436.18</u>	<u>25,114.45</u>	<u>461,834.79</u>
Total direct expenditures		<u>261,533.41</u>	<u>264,211.68</u>	<u>3,023,283.68</u>
Unbillable expenses				
Expense on sale of assets	9200	<u>0.00</u>	<u>0.00</u>	<u>21,607.87</u>
Total Unbillable expenses		<u>0.00</u>	<u>0.00</u>	<u>21,607.87</u>
Total expenditures		<u>261,533.41</u>	<u>264,211.68</u>	<u>3,044,891.55</u>
Other revenue				
Interest income	8000	<u>1,077.15</u>	<u>1,077.15</u>	<u>2,244.24</u>
Total Other revenue		<u>1,077.15</u>	<u>1,077.15</u>	<u>2,244.24</u>
Net income		<u>(93,616.89)</u>	<u>(16,766.83)</u>	<u>(16,515.89)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 1/31/2024

		<u>Initial Period Balance</u>	<u>Updated Period Balance</u>
Assets			
Current Assets			
Cash & Cash Equivalents			
CIB - Tri #369124284 Main acct	1010	849,022.88	849,537.88
CIB - Tri #361037698 Money market	1012	306,229.23	306,229.23
Credit card payable	1030		(943.76)
Petty cash	1050	<u>250.00</u>	<u>250.00</u>
Total Cash & Cash Equivalents		1,155,502.11	1,155,073.35
Accounts Receivable			
Accounts Receivable	1425	353,936.23	367,245.42
Employee receivable	1455	(525.00)	(525.00)
Total Accounts Receivable		<u>353,411.23</u>	<u>366,720.42</u>
Total Current Assets		1,508,913.34	1,521,793.77
Long-term Assets			
Property & Equipment			
Furniture & equipment	1900	198,665.28	198,665.28
Vehicles	1910	453,074.93	453,074.93
Accumulated depreciation	1990	(449,299.19)	(449,299.19)
Total Property & Equipment		<u>202,441.02</u>	<u>202,441.02</u>
Total Long-term Assets		<u>202,441.02</u>	<u>202,441.02</u>
Total Assets		<u>1,711,354.36</u>	<u>1,724,234.79</u>
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts payable	2000	39,122.92	41,865.93
Accrued allowance for audit	2100	45,026.00	45,026.00
Accrued payroll	2150	67,970.64	67,970.64
Federal W/H payable	2200	7,697.81	7,697.81
Social security payable	2210	10,793.90	10,793.90
Medicare payable	2220	2,524.42	2,524.42
State W/H payable	2230	2,884.71	2,884.71
SDI W/H payable	2240	957.51	957.51
State unemployment payable	2250	3,421.54	3,421.54
Deferred compensation deductions	2300	1,300.00	1,300.00
Health insurance premiums deductions	2310	(49.13)	(49.13)
Dental insurance premiums deductions	2320	0.19	0.19
Vision insurance premiums deductions	2325	0.15	0.15
Garnishments/levies deductions	2340	33.07	33.07
TCRCD scholarship fund P/R deduction	2350	953.64	953.64
Friends of TCRCD P/R deduction	2351	1,508.37	1,508.37
Young Family Ranch P/R deduction	2352	653.76	653.76
Accrued paid time off payable	2400	51,898.55	51,898.55
Accrued deferred compensation match	2450	800.00	800.00
Accrued health insurance payable	2460	(635.12)	(635.12)
Accrued air medical payable	2465	150.00	150.00
Accrued dental insurance payable	2470	(39.44)	(39.44)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 1/31/2024

Accrued vision insurance payable	2475	(6.58)	(6.58)
Accrued workers' comp premiums payable	2480	(23,299.42)	(23,299.42)
Sales tax payable	2500	<u>175.21</u>	<u>175.21</u>
Total Accounts Payable		213,842.70	216,585.71
Deferred Revenue			
Deferred revenue - refundable advances	2700	<u>766,868.12</u>	<u>610,036.61</u>
Total Deferred Revenue		<u>766,868.12</u>	<u>610,036.61</u>
Total Short-term Liabilities		980,710.82	826,622.32
Long-term Liabilities			
Notes Payable			
EBT Funds-Farmers Market	2060	220.55	220.55
Note - Ford Credit 8746	2611	33,668.98	33,668.98
Note - Ford Credit 7811	2612	<u>24,207.49</u>	<u>24,207.49</u>
Total Notes Payable		<u>58,097.02</u>	<u>58,097.02</u>
Total Long-term Liabilities		<u>58,097.02</u>	<u>58,097.02</u>
Total Liabilities		<u>1,038,807.84</u>	<u>884,719.34</u>
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(308,123.78)	(308,123.78)
Net assets - unrestricted	3100	961,714.10	961,714.10
Investments in capital assets	3200	<u>202,441.02</u>	<u>202,441.02</u>
Total Beginning net assets		856,031.34	856,031.34
Current YTD net income			
		(183,484.82)	(16,515.89)
Total Current YTD net income		(183,484.82)	(16,515.89)
Total Net Assets		<u>672,546.52</u>	<u>839,515.45</u>
Total Liabilities and Net Assets		<u>1,711,354.36</u>	<u>1,724,234.79</u>

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 2/1/2024 Through 2/29/2024

		<u>Initial Report</u>	<u>Initial Year Actual</u>
Revenues			
Grant & contract revenue	4000	182,191.08	3,007,529.68
Fee for service revenue	4100	11,551.25	121,299.87
Contributions revenue	4200	700.00	1,427.55
Dues revenue	4300	0.00	160.00
Registration revenue	4350	0.00	250.00
Rental income - facilities	4400	300.00	7,356.98
Rental income - equipment	4450	0.00	60.00
Sales revenue - taxable	4500	0.00	2,417.02
Other revenue	4800	205.00	942.14
Vehicle & equipment use fee revenue	4900	<u>4,589.80</u>	<u>84,225.31</u>
Total Revenues		<u>199,537.13</u>	<u>3,225,668.55</u>
Salaries & benefits			
Salaries			
Salaries & wages	5000	130,011.91	1,314,409.09
Wage reimbursement	5010	0.00	(5,080.34)
Pay in lieu of health insurance	5020	1,712.48	18,923.01
Wireless phone stipend	5030	<u>950.00</u>	<u>8,425.00</u>
Total Salaries		132,674.39	1,336,676.76
Benefits			
Payroll tax expense	5100	13,565.85	127,524.20
Paid time off expense	5200	12,513.66	117,801.86
Deferred compensation expense	5300	1,550.00	13,050.00
Health insurance expense	5400	21,579.46	202,178.40
Air medical expense	5450	0.00	1,350.00
Dental insurance expense	5500	1,309.80	12,205.13
Vision insurance expense	5550	283.80	2,448.74
Workers' compensation expense	5600	<u>6,233.86</u>	<u>64,764.36</u>
Total Benefits		<u>57,036.43</u>	<u>541,322.69</u>
Total Salaries & benefits		<u>189,710.82</u>	<u>1,877,999.45</u>
Travel expenses			
Conferences/training/professional development	5800	299.00	8,140.86
Meals expense	5820	0.00	1,155.63
Mileage expense	5860	2,639.80	42,744.37
Travel expense	5880	<u>173.97</u>	<u>19,838.02</u>
Total Travel expenses		<u>3,112.77</u>	<u>71,878.88</u>
Contract expenses			
Contract services - field	7150	18,690.00	735,635.68
Contract services - professional	7180	<u>0.00</u>	<u>87,448.47</u>
Total Contract expenses		<u>18,690.00</u>	<u>823,084.15</u>
Operating expenses			
Accounting & auditing fees	7000	14,048.00	42,814.00
Advertising	7030	307.15	4,646.36
Bank fees/services charges	7060	32.75	960.17

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 2/1/2024 Through 2/29/2024

Board expense	7090	22.81	239.94
Computer expense	7120	1,423.91	7,211.36
Computer software/licensing	7130	276.95	2,484.29
Dues/subscriptions/publications	7240	100.95	10,316.45
Equipment rent or usage expense	7270	950.00	99,845.18
Field equipment expense	7300	443.80	21,510.16
Field materials expense	7310	2,310.99	105,033.99
Field small tool expense	7320	0.00	376.36
Finance charges	7330	1.05	19.54
Insurance - liability, property, D&O	7390	0.00	65,879.40
Interest expense	7420	330.81	3,830.34
Internet service expense	7430	175.81	1,937.50
Janitorial expense	7450	0.00	6,495.91
Licenses/permits/taxes/fees	7510	0.00	(1,023.07)
Office supplies	7540	(636.35)	6,853.41
Other outside services	7570	0.00	2,698.05
Postage & shipping	7630	68.00	482.29
Printing & publishing	7660	144.00	6,504.39
Public education	7690	0.00	209.40
Rent expense	7720	3,752.00	26,142.00
Repairs & maintenance	7750	124.30	2,230.03
Telephone expense	7780	518.43	4,484.85
Utilities	7870	1,224.33	10,376.82
Vehicle fuel	7900	0.00	25,748.26
Vehicle maintenance & fees	7930	767.00	7,809.10
Vehicle rent or usage expense	7940	<u>1,800.00</u>	<u>23,905.00</u>
Total Operating expenses		<u>28,186.69</u>	<u>490,021.48</u>
Total direct expenditures		<u>239,700.28</u>	<u>3,262,983.96</u>
Unbillable expenses			
Expense on sale of assets	9200	<u>0.00</u>	<u>21,607.87</u>
Total Unbillable expenses		<u>0.00</u>	<u>21,607.87</u>
Total expenditures		<u>239,700.28</u>	<u>3,284,591.83</u>
Other revenue			
Interest income	8000	<u>1,012.88</u>	<u>3,257.12</u>
Total Other revenue		<u>1,012.88</u>	<u>3,257.12</u>
Net income		<u>(39,150.27)</u>	<u>(55,666.16)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 2/29/2024

		<u>Initial Period Balance</u>
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	733,701.24
CIB - Tri #361037698 Money market	1012	307,242.11
Credit card payable	1030	(1,035.01)
Petty cash	1050	<u>250.00</u>
Total Cash & Cash Equivalents		1,040,158.34
Accounts Receivable		
Accounts Receivable	1425	383,365.43
Employee receivable	1455	(525.00)
Total Accounts Receivable		<u>382,840.43</u>
Total Current Assets		1,422,998.77
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	453,074.93
Accumulated depreciation	1990	(449,299.19)
Total Property & Equipment		<u>202,441.02</u>
Total Long-term Assets		<u>202,441.02</u>
Total Assets		<u>1,625,439.79</u>
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	63,247.00
Accrued allowance for audit	2100	59,074.00
Accrued payroll	2150	54,637.80
Federal W/H payable	2200	5,250.86
Social security payable	2210	8,567.20
Medicare payable	2220	2,003.60
State W/H payable	2230	1,741.68
SDI W/H payable	2240	759.98
State unemployment payable	2250	969.34
Deferred compensation deductions	2300	2,650.00
Health insurance premiums deductions	2310	(49.13)
Dental insurance premiums deductions	2320	0.20
Vision insurance premiums deductions	2325	0.15
TCRCD scholarship fund P/R deduction	2350	1,043.64
Friends of TCRCD P/R deduction	2351	1,518.37
Young Family Ranch P/R deduction	2352	663.76
Accrued paid time off payable	2400	51,716.59
Accrued deferred compensation match	2450	1,600.00
Accrued health insurance payable	2460	(634.97)
Accrued air medical payable	2465	150.00
Accrued dental insurance payable	2470	(39.44)
Accrued vision insurance payable	2475	(6.28)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 2/29/2024

Accrued workers' comp premiums payable	2480	(17,065.56)
Sales tax payable	2500	<u>175.21</u>
Total Accounts Payable		237,974.00
Deferred Revenue		
Deferred revenue - refundable advances	2700	<u>530,573.18</u>
Total Deferred Revenue		<u>530,573.18</u>
Total Short-term Liabilities		768,547.18
Long-term Liabilities		
Notes Payable		
EBT Funds-Farmers Market	2060	220.55
Note - Ford Credit 8746	2611	32,978.28
Note - Ford Credit 7811	2612	<u>23,734.85</u>
Total Notes Payable		<u>56,933.68</u>
Total Long-term Liabilities		<u>56,933.68</u>
Total Liabilities		<u>825,480.86</u>
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(308,123.78)
Net assets - unrestricted	3100	961,714.10
Investments in capital assets	3200	<u>202,441.02</u>
Total Beginning net assets		856,031.34
Current YTD net income		
		(56,072.41)
Total Current YTD net income		(56,072.41)
Total Net Assets		<u>799,958.93</u>
Total Liabilities and Net Assets		<u>1,625,439.79</u>

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 2/1/2024 Through 2/29/2024

Check No.	Date Vendor Name	Check Amount	Transaction Description
2668	2/5/2024 Ann M. Barbeau	1,969.49	Employee: 107; Pay Date: 2/5/2024
2669	2/5/2024 Joan Elizabeth Caldwell	3,600.17	Employee: 094; Pay Date: 2/5/2024
2670	2/5/2024 Shay A. Callahan	2,170.72	Employee: 153; Pay Date: 2/5/2024
2671	2/5/2024 Garrett F. Chapman	1,973.16	Employee: 078; Pay Date: 2/5/2024
2672	2/5/2024 Carina Louise deJong	1,656.27	Employee: 139; Pay Date: 2/5/2024
2673	2/5/2024 Michael J. Dunlap	1,898.01	Employee: 009; Pay Date: 2/5/2024
2674	2/5/2024 Jeffrey M. Eads	1,701.30	Employee: 080; Pay Date: 2/5/2024
2675	2/5/2024 Skylar Ann Fisher	2,463.89	Employee: 140; Pay Date: 2/5/2024
2676	2/5/2024 Erik M. Flickwir	2,372.48	Employee: 008; Pay Date: 2/5/2024
2677	2/5/2024 Jeffery Francis Heinig	930.06	Employee: 131; Pay Date: 2/5/2024
2678	2/5/2024 Katherine J. Howard	2,118.90	Employee: 070; Pay Date: 2/5/2024
2679	2/5/2024 Annyssa Marie Interrante	2,112.20	Employee: 133; Pay Date: 2/5/2024
2680	2/5/2024 Jacob W. Johnson	1,800.23	Employee: 137; Pay Date: 2/5/2024
2681	2/5/2024 David W. Johnson	2,362.72	Employee: 059; Pay Date: 2/5/2024
2682	2/5/2024 Joshua D. Lee	1,476.61	Employee: 136; Pay Date: 2/5/2024
2683	2/5/2024 Bethany R. Llewellyn	2,517.76	Employee: 132; Pay Date: 2/5/2024
2684	2/5/2024 Jeff J. McGrew	2,135.33	Employee: 024; Pay Date: 2/5/2024
2685	2/5/2024 Duncan Lloyd McIntosh	2,001.06	Employee: 134; Pay Date: 2/5/2024
2686	2/5/2024 Tyler Donald McKinley	1,642.36	Employee: 142; Pay Date: 2/5/2024
2687	2/5/2024 Kayla Kirsten Meyer	2,489.46	Employee: 141; Pay Date: 2/5/2024
2688	2/5/2024 Joseph Michael Moore	1,419.74	Employee: 121; Pay Date: 2/5/2024
2689	2/5/2024 Miles S. Raymond	1,916.91	Employee: 152; Pay Date: 2/5/2024
2690	2/5/2024 Arvel Jett Reeves	1,834.58	Employee: 118; Pay Date: 2/5/2024
2691	2/5/2024 Adriana Celia Rodriguez	2,179.42	Employee: 150; Pay Date: 2/5/2024
2692	2/5/2024 Joshua A. Scott	1,521.25	Employee: 104; Pay Date: 2/5/2024
2693	2/5/2024 Kelly D. Sheen	4,187.99	Employee: 005; Pay Date: 2/5/2024
2694	2/5/2024 Cynthia L. Tarwater	2,734.07	Employee: 002; Pay Date: 2/5/2024
2695	2/5/2024 Jessica Elizabeth Tye	1,923.07	Employee: 135; Pay Date: 2/5/2024
2696	2/5/2024 Marla D. Walters	2,604.70	Employee: 108; Pay Date: 2/5/2024
2697	2/5/2024 Jeremiah D. Weiss	1,110.10	Employee: 123; Pay Date: 2/5/2024
2698	2/5/2024 Denise W. Wesley	2,816.12	Employee: 096; Pay Date: 2/5/2024
2699	2/5/2024 Kirk Anthony Wolfenbarger	1,677.86	Employee: 112; Pay Date: 2/5/2024
2700	2/5/2024 Adriana Celia Rodriguez	107.03	Employee: 150; Pay Date: 2/5/2024
2701	2/20/2024 Ann M. Barbeau	1,921.51	Employee: 107; Pay Date: 2/20/2024
2702	2/20/2024 Joan Elizabeth Caldwell	3,249.07	Employee: 094; Pay Date: 2/20/2024
2703	2/20/2024 Shay A. Callahan	1,963.58	Employee: 153; Pay Date: 2/20/2024
2704	2/20/2024 Garrett F. Chapman	1,517.48	Employee: 078; Pay Date: 2/20/2024
2705	2/20/2024 Carina Louise deJong	1,612.76	Employee: 139; Pay Date: 2/20/2024
2706	2/20/2024 Michael J. Dunlap	1,726.66	Employee: 009; Pay Date: 2/20/2024
2707	2/20/2024 Jeffrey M. Eads	1,132.26	Employee: 080; Pay Date: 2/20/2024
2708	2/20/2024 Skylar Ann Fisher	2,267.67	Employee: 140; Pay Date: 2/20/2024
2709	2/20/2024 Erik M. Flickwir	2,115.26	Employee: 008; Pay Date: 2/20/2024
2710	2/20/2024 Jeffery Francis Heinig	1,188.40	Employee: 131; Pay Date: 2/20/2024
2711	2/20/2024 Katherine J. Howard	1,923.69	Employee: 070; Pay Date: 2/20/2024
2712	2/20/2024 Annyssa Marie Interrante	1,855.41	Employee: 133; Pay Date: 2/20/2024
2713	2/20/2024 David W. Johnson	2,172.56	Employee: 059; Pay Date: 2/20/2024
2714	2/20/2024 Jacob W. Johnson	1,557.13	Employee: 137; Pay Date: 2/20/2024
2715	2/20/2024 Joshua D. Lee	1,413.53	Employee: 136; Pay Date: 2/20/2024
2716	2/20/2024 Bethany R. Llewellyn	2,259.06	Employee: 132; Pay Date: 2/20/2024
2717	2/20/2024 Jeff J. McGrew	1,980.51	Employee: 024; Pay Date: 2/20/2024

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 2/1/2024 Through 2/29/2024

2718	2/20/2024	Duncan Lloyd McIntosh	1,747.32	Employee: 134; Pay Date: 2/20/2024
2719	2/20/2024	Tyler Donald McKinley	1,567.58	Employee: 142; Pay Date: 2/20/2024
2720	2/20/2024	Joseph Michael Moore	1,388.70	Employee: 121; Pay Date: 2/20/2024
2721	2/20/2024	Miles S. Raymond	1,447.14	Employee: 152; Pay Date: 2/20/2024
2722	2/20/2024	Arvel Jett Reeves	1,720.01	Employee: 118; Pay Date: 2/20/2024
2723	2/20/2024	Adriana Celia Rodriguez	2,007.33	Employee: 150; Pay Date: 2/20/2024
2724	2/20/2024	Joshua A. Scott	1,423.09	Employee: 104; Pay Date: 2/20/2024
2725	2/20/2024	Kelly D. Sheen	3,878.62	Employee: 005; Pay Date: 2/20/2024
2726	2/20/2024	Cynthia L. Tarwater	2,431.88	Employee: 002; Pay Date: 2/20/2024
2727	2/20/2024	Jessica Elizabeth Tye	1,800.27	Employee: 135; Pay Date: 2/20/2024
2728	2/20/2024	Marla D. Walters	2,405.98	Employee: 108; Pay Date: 2/20/2024
2729	2/20/2024	Jeremiah D. Weiss	1,022.68	Employee: 123; Pay Date: 2/20/2024
2730	2/20/2024	Denise W. Wesley	2,601.24	Employee: 096; Pay Date: 2/20/2024
2731	2/20/2024	Kirk Anthony Wolfinbarger	1,509.62	Employee: 112; Pay Date: 2/20/2024
2732	2/20/2024	Kayla Kirsten Meyer	408.10	Employee: 141; Pay Date: 2/20/2024
28766	2/5/2024	Amelia M. Fleitz	545.62	Employee: 086; Pay Date: 2/5/2024
28767	2/6/2024	Court-Ordered Debt Collections	33.07	Joseph Moore #JK-286-8449 CD-9208-06191
28768	2/6/2024	Amerigas Propane LP	98.24	Propane
28769	2/6/2024	Kenneth Baldwin	750.00	Contract services 12-01-23 to 12-31-23
28770	2/6/2024	Dave's Small Engine Repair	1,029.60	Chainsaw
	2/6/2024	Dave's Small Engine Repair	450.24	Handsaw, axe, gloves, chainsaw parts
	2/6/2024	Dave's Small Engine Repair	589.71	Kombi weed wacker
	2/6/2024	Dave's Small Engine Repair	105.88	Roto Tiller annual tune-up
28771	2/6/2024	Herrett Excavating	6,762.56	Equipment rental 08-14-23 to 09-11-23
28772	2/6/2024	Matthew Bender & Company Inc	71.95	CA Contrs License Law 2024 Ed
28773	2/6/2024	Ila F. McWilliams Trust	2,420.00	Feb 2024 Rent
28774	2/6/2024	Northwest California RC&D Council	600.00	Feb 2024 Rent
28775	2/6/2024	O'Reilly Auto Parts	35.65	Wiper Blade Van #3699
	2/6/2024	O'Reilly Auto Parts	35.65	Wiper blades Van #3699
28776	2/6/2024	Trinity PUD	628.11	12-10-23 to 01-10-24
	2/6/2024	Trinity PUD	166.54	12-10-23 to 01-10-24 YFR
28777	2/6/2024	Velocity Communications, Inc.	114.99	Internet 02-01-24 to 03-01-24
28778	2/6/2024	Marla Walters-Cash	23.09	Jan 2024 Petty Cash Reimbursements
28779	2/6/2024	Weaverville Sanitary District	28.00	YFR Sewer 01-01-24 to 01-31-24
28780	2/15/2024	Abila	50.00	Additional User Cloud 01-20-24 to 02-19-24
	2/15/2024	Abila	174.10	MIP Cloud 02-20-24 to 03-19-24
28781	2/15/2024	Avenza Systems Inc.	1,599.84	Avenza Maps Pro Annual Subscription
28782	2/15/2024	Kenneth Baldwin	45.00	Contract services 01-01-24 to 01-31-24
28783	2/15/2024	Frontier Communications	518.43	Telephone 02-01-24 to 02-29-24
28784	2/15/2024	Greater Hayfork Valley Park and Recreation	452.00	05-04-24 Rental and security deposit
28785	2/15/2024	NORCAL Presort & Printing	144.00	Business cards-Barbeau, Meyer, Callahan
28786	2/15/2024	James F. Spear	1,175.00	Contract services 01-01-24 to 01-31-24
28787	2/15/2024	Timberland Resource Consultants	6,165.00	Contract services 09-01-23 to 09-30-23
28788	2/15/2024	Trinity County Solid Waste Division	10.00	Dump fees
	2/15/2024	Trinity County Solid Waste Division	268.00	Feb 2024
28789	2/15/2024	Trinity Journal, The	176.40	2024 Rec Guide
	2/15/2024	Trinity Journal, The	28.00	Botany Manager Ad
28790	2/15/2024	Weaverville CSD	33.01	YFR water 01-09-24 to 02-05-24
28791	2/15/2024	Weaverville Fire Protection District	180.00	06-11-24 Rental and cleaning deposit
28792	2/15/2024	Watershed Research & Training Center	6,162.33	Contract services 11-01-23 to 11-30-23
28793	2/20/2024	Court-Ordered Debt Collections	1.36	Joseph M Moore JK-286-8449 CD-9235-24413

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 2/1/2024 Through 2/29/2024

0183459	2/1/2024 Amazon	34.31	Headphones for FH PC
3793831	2/1/2024 Amazon	55.76	USB-C hub for Grants Manager computer
68081	2/1/2024 FIREPENNY Firefighter Equipment	739.38	(3) Wildland Packs - Citi Card
611914M	2/3/2024 IPower, Inc.	22.99	TCRCD domain renewal
0518651	2/5/2024 Amazon	40.41	Hand soap, sticky notes
287828970	2/5/2024 Empower Retirement	2,050.00	Deferred Comp 01-31-24 PR
ACH-01134537	2/6/2024 Joan Caldwell	193.04	Pay reimbursement -Tractor Supply hand truck
ACH-01134537 #2	2/6/2024 Dave Johnson	299.00	Pay reimbursement - Drone Class EE #024
ACH-01134537 #3	2/6/2024 Tarwater, Cynthia	76.80	Pay reimbursement - Amazon printer cartridges
3260250	2/6/2024 Amazon	257.37	Network card-Watershed PC/SS drive-GIS Mgr/flash drive-IT Mg
8502	2/6/2024 Costco Anywhere Card	2,655.56	Pay Costco Anywhere/Citi credit card
1-050-058-256	2/9/2024 Employment Development Department	7,263.76	State tax deposit
95823446	2/9/2024 EFTPS	21,016.13	Federal Tax Deposit
163	2/12/2024 United States Postal Service	68.00	Stamps
53478145	2/13/2024 Walmart	(14.85)	Refund-never received scissors
02-14-24 DD Fee	2/14/2024 Tri Counties Bank	32.75	Direct Deposit Fee-TCB
202048058129	2/15/2024 1&1 Ionos, Inc.	16.84	TRRP mail
ACH-01145307	2/16/2024 Annyssa Interrante	42.98	Pay Costco reimbursement
5980853143	2/17/2024 IPower, Inc.	20.99	Fire Safe Council website renewal
02201756308	2/20/2024 Traffic Safety Store	586.43	(12) Safety cones
1984217	2/20/2024 Amazon	243.43	Network card, portable SSD, USB-C hub
0-988-299-536	2/23/2024 Employment Development Department	4,490.02	State tax deposit
2012791	2/23/2024 EFTPS	17,515.60	Federal Tax Deposit
1708767639	2/24/2024 Constant Contact	81.00	Advertising
02-26-24 Ford Credit	2/26/2024 Ford Credit	690.70	Feb 2024 Prin Pmt #8746
	2/26/2024 Ford Credit	193.64	Interest
02-27-24 Ford Credit	2/27/2024 Ford Credit	472.64	Feb 2024 Prin Pmt #7811
	2/27/2024 Ford Credit	137.17	Interest

Report Total 217,594.34

Background

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

Discussion

Employees who received reimbursement from the District in the month ending February 29, 2024 are highlighted above.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT

March 20, 2024

5.1 Weaverville Community Forest –Bethany Llewellyn, Adriana Rodriguez

- Grizzlycorps fellow Liam Bassler and Project Coordinator Adriana Rodriguez carried out the first of three scheduled field trips for high school students on the Weaverville Community Forest on March 7th. This series is a partnership with the Nor Rel Muk Wintu Nation, Sierra Pacific Industries, and the United States Forest Service, and introduces students to careers in forest-related professions.
- The steering committee met on March 6th, with discussions including new signage in the Weaver Basin Trail System and a progress report on the Strategic Plan.
- The new Weaverville Community Forest sign was put up on Musser Hill and looks great!
- The BLM harvest on Oregon Mountain is progressing. Talks with a log buyer at Trinity Lumber began this month.
- There is still money left for BLM surveys in the WCF NEPA project. We are waiting for BLM to identify/prioritize their next WCF project for us to start utilizing those funds.
- Grizzlycorps Fellow Liam Bassler is working with Erik Flikwir on updating the WCF website.

5.2 Watershed Coordination – Kayla Meyer, Annyssa Interrante

- General Update/Future Planning:
- Kayla is on maternity leave until May 1st, 2024, but will maintain light oversight of the Watershed Program and staff during this time (~1-5 hours a week). This will entail attendance at watershed meetings to check in with staff, associated administrative tasks, and provide support for monthly invoicing/reporting to maintain continuity of the program. Upon her return, the District will be hiring a new Watershed Program Manager and Kayla will be transitioning into her new role as Assistant District Manager.
- The Program Manager position has been flown and will close on April 1, 2024. The interview process will start soon after.
- USDA NRCS California – Conservation Cooperative Agreement Grant Opportunity to provide continued support for Conservation Planner and Administrative assistance - \$75k. Annie will work with RCD and NRCS staff on this opportunity. Application is due April 3rd, 2024.
- CARCD/CDFW Cannabis Planning Grant submitted on 3/15/23 for ~\$30k for TCRCD to assist via a subcontract with Education and Outreach to Qualified Cultivator outreach for BMP in Trinity County.
- The Watershed Conservation Technician II position is now being flown to assist with USFS summer fieldwork. Applications are open until March 31st, 2024 for the seasonal term of June – August 2024.

March 20, 2024

Projects Reports

- **NACD Technical Assistance Funding (499-6300400)**: Work has continued on this project and Conservation Planner Jacob Johnson has been assisting NRCS with client FSA documentation, project ranking, new contracts, and implementation requirements for the upcoming season.
- **Travis Ranch Riparian Element (486-3300400)**: The first draft of the recommendations section was completed by Stillwater Sciences and will be reviewed with staff for incorporation into the Riparian Element report. WSP Corps member Christine is currently working on the supporting life history articles for Species of Concern to aid in the restoration actions directed by the document. Annyssa is working on the main introduction and narrative of the plan. This project is on track and expected to close out at the end of May 2024.
- **USFS STNF Westside Aquatic Support (515-17 - 1703417)**: Annyssa is coordinating with USFS to acquire necessary temperature loggers for the summer deployment and planning out schedules for the 2024 field season.
- **Upper Trinity River Watershed Coordinator (464-330300)**: Annyssa has completed the stream assessments for beaver dam restoration techniques for the 210 perennial and intermittent streams in the Upper Trinity River Watershed for the Upper Trinity River Assessment and Restoration Plan. Priority sites were identified to align with different land manager and restoration practitioner goals, and will be further compared in the main body of the assessment with the meadow restoration sites identified by WRTC. The plan will be submitted by the WRTC to the Bureau of Reclamation for the Water Smart grant by April 1, 2024.
- **Trinity River Watershed Council (Annyssa Interrante)**: The March 12th, 2024, meeting was held and featured a presentation from the California Department of Fish & Game on Non-Native Brook Trout Removal. There were 29 total attendees online and in person. The next meeting will be held on September 10th, 2024.
- **USFS Vehicle Abatement on NFS Lands (522-1703600)** – A subcontractor was hired for this project and we are still awaiting a confirmed list of further vehicles from FS to continue with abatement efforts. These efforts will resume in Spring 2024.

5.3 **Weaver Basin Wetlands**

- No updates at this time.

5.4 **Project Coordinator's Report –Cynthia Tarwater**

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- ◇ In early December we submitted a short proposal in the amount of \$1,050,000 to the North Coast Water Quality Control Board, Adaptive Management Unit, which is reviewing sediment reduction proposals that will be eventually funded by Cal Trans to comply with TMDL requirements. The proposal is for road maintenance/ improvements within the Monument Fire footprint on Shasta-Trinity National Forest. As I write this, I have yet to hear back from Cal Trans Adaptive Management Unit. However, communications with the Water Board have continued, and we may hear more in February on this proposal.
- ◇ We were requested to assist Six Rivers National Forest with several serious road issues resulting from rain in mid-January. The first dispatch was to the 6N06 road off Friday Ridge Road near the confluence of Trinity and the South Fork; the 6N06 road starts above the old mill site in Madden Creek. The road had five plugged culverts where the creek was washing over the road before the bridge over Madden Creek. In one place the road is now impassable to vehicles due to being washed away. This project was successful in unplugging

the other culverts and reducing the chance of more expensive repairs in the future, I'm sure we will be back for repairs on this in the summer. The second time we were asked to assist Six Rivers was in response to a concern for a landslide that could affect the functioning of the Ruth Lake dam spillway. This slide on West Bank Road (1S06) is very large and in perpetual movement downhill. We staged equipment and are on call removing material as needed to a safe disposal area nearby. Six Rivers NF has also mentioned additional funding for road maintenance in January, more specifics on that soon.

- ◇ In late January, I was contacted by BLM about Mainline Road in Grass Valley Creek being impassable due to the storm events. In January, I received several photos showing multiple stream crossings with plugged culverts and the water overtopping the road surface. The District currently has no funding for road work within Grass Valley Creek so the BLM is working on something to address the issue.
- ◇ Trail work consisting of brush and hazard tree removal continues on the Weaver Basin Trail system as weather allows.
- ◇ Final Closeout of Acct 497 (McCash/Lightning BAER) and Quarterly reporting.



5.5. Grants Report – Marla Walters

No report.

March 20, 2024

5.6 Botany & Revegetation Projects – Annie Barbeau & Kaety Howard

- **RAC Native Plant Nursery:** Nursery maintenance has been ongoing, including maintaining the temperature in the greenhouse for new seedlings.



- ◇ The Project Coordinator has updated propagation logs for all new germinants. Transplanting has been ongoing this month. Several hundred tree seedlings of several species are ready to be transplanted, including: incense cedar, Klamath plum, mountain mahogany, big-leaf maple, lupine, and Oregon ash. Volunteer outreach will be essential to get through this season's seed collection; a flyer has been drafted for publication and will be posted in March.
- ◇ Watershed Stewardship Program Corps member Christine Burchinal spent a day at the nursery learning to mix soil and transplant incense cedar seedlings. She will be returning at regular intervals to continue learning Restoration Nursery best management practices (BMPs) and propagation techniques to add to her overall watershed conservation knowledge base.
- **RAC Noxious Weeds:**
 - ◇ The final draft of the letter to Junction City landowners has been reached. The letter describes the need for community-wide efforts to control Scotch broom and gives some background on the species and its associated risks to the environment, and explains why we do this work as conservationists. It will be sent out in late March to affected residents of Junction City.
 - ◇ A map of the project area was created and affected parcels were cataloged for mailing lists. Some refinement of mailing addresses is being taken on by our Education Outreach Program Coordinator, Duncan McIntosh. As a landowner within the treatment area himself, and as a member of the North Fork Grange, he is acquainted with many landowners in the project area.
 - ◇ Coordination with colleagues from the Botany Program at The Watershed Research and Training Center occurred. While they have specific funds to remove broom species within and adjacent to the fire footprints only, we will be able to work within the community. We intend to continually communicate our needs and possibly team up for a larger project within the scope of both organization's project goals.
- **Title III Community Wildfire Mitigation (Noxious Weeds):**

- ◇ Efforts resumed on the population of Spanish broom located on East Weaver Creek Rd. Root stumps from plants cut back last year were wrenched out. This population is very old and their roots were extremely deep. The area was seeded heavily with erosion control native grass seed mix.



Root crown of a Spanish broom plant pulled on East Weaver Creek Road February 7th.

- **Caltrans Hayfork Grade Culverts:** A site visit for field review with the Caltrans program manager is scheduled for the third week of March. An invoice and progress report were completed and submitted to agency contacts.
- **Caltrans Swift Creek Bridge Replacement:** Planning for the upcoming season occurred. Time was spent maintaining nursery plants for the upcoming season.
- **Caltrans Ditch Gulch Curve Improvement:** Time was spent maintaining the remaining nursery plants that will be planted at the project site in the Spring. An invoice and progress report were completed and submitted to agency contacts.
- **Caltrans Big French Creek Onsite Mitigation:** The designated plants for this project were maintained at the native plant nursery and will be planted this spring.
- **Program Development:**
 - ◇ Interviews for Conservation Technicians are scheduled for the week of March 20th. The prospective start date is April 8th.
 - ◇ The program's quarterly budget revision was updated and submitted.
 - ◇ Discussion surrounding an upcoming Caltrans Project on USFS lands has been in progress. Parties included in the discussion were Special Uses staff from USFS, Caltrans Right-of-Way staff, and Revegetation/Environmental Science staff from Caltrans. The planting areas, located in the vicinity of Big Bar, fall upon STNF lands within an unplanted soil disposal area of our previous Big French Creek Slide revegetation project. The location is on Corral Bottom Road adjacent to the intersection of Big Bar Dump Rd. This area had been temporarily used as a staging area for salvaged logs from the Monument Fire, and it is adjacent to a helipad. The area has been cleared of salvaged logs and equipment at this time. It currently has some log decks for woodcutters, but by this fall those should be removed. A new agreement is planned for execution by July 2024 for revegetation work to commence this fall.

5.7 Fuels and Forestry Projects – Bethany Llewellyn, Dave Johnson, Adriana Rodriguez, Shay Callahan

- **Forest Health (FH) Staff News:** Fuels crews are now fully staffed (16 people). Hiring is underway for four forestry technicians, to begin April 8. Rodriguez attended the Humboldt State Career Fair on Feb 15th to recruit for this position. We may increase Forestry Crew capacity over the summer by hiring 2 college interns.
- **Management: 4 Crew: 16 Grizzlycorps: 1**
- **Bureau of Land Management Lewiston Agreement/California Coastal Conservancy Lewiston Resilience Phase II:** We are waiting for the BLM to return to Lewiston to wrap up this project.
- **Bureau of Land Management Weaverville Community Forest Stewardship:** FH staff completed marking for the Oregon Mountain timber sale and began drafting harvest contracts. Staff met with a Log Buyer from Trinity Lumber on March 12th.
- **Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:** Implementation has begun on burning ~145 acres of piles built last spring along the Browns Mountain ridgetop. In the final year of this project, implementation will take place in Coffee Creek, Trinity Center, and in other communities through the chipping program.
- **Training and continuing education:** This is a busy time for trainings:
 - Bethany Llewellyn attended a USFS NEPA training in early March
 - The majority of the department attended the annual wildland fire refresher on March 11th in order to keep their Firefighter qualifications current
 - Grizzlycorps Fellow Liam Bassler and the three new fuels crew members attended Basic 32 March 12-15 to become qualified wildland firefighters
 - Shay Callahan and Adriana Rodriguez are attending a USFS Timber Prep training the week of March 18th
 - Many Forest Health staff recertified for first aid/CPR on March 18th
- **Cal Fire Forest Health:** Forest Health crews are working on cutting and piling treatments in the Weaver Basin through the winter season. Prescribed fire assistance is ongoing in the Reading Indian Creek drainage and on Glennison Gap. Contracts are in development for work in the Weaver Basin and Reading Indian Creek areas next year, and one contract is currently flown for work in the Weaver Basin.
- **Westside Timber Sale Prep:** Work on this project is complete until Forestry Technicians begin for the spring.
- **Willow Creek Storm Recovery (HC):** Remaining funds are under contract with the Watershed Research and Training Center.
- **Fee for Service:** A CEQA document comes to the board this month for implementation around the Trinity Knolls water tanks.
- **The McConnell Foundation (TMF):** Site planning is being wrapped up over the winter, TMF will begin preparing the implementation contract soon.
- **Six Rivers National Forest Road Maintenance Program:** Specialist reports are being completed and a second reconnaissance trip took place March 14. The contract is currently being prepared.
- **Middle Trinity Fuels Reduction Phase 1:** This project was contracted in early January and a CEQA document comes to the board this month for implementation in Lewiston. Outreach has begun for this portion of the project. CEQA is also underway for burning in the Junction City park (which requires archeological surveys) and treatment of the State Lands Commission parcel east of Weaverville.

March 20, 2024

- **Ballpark Collaborative Prescribed Burning:** We are working with the Forest Service to develop interpretive signage for this burn site. We hope to have a spring burn window.
- **Greater Willow Creek Community Wildfire Defense Grant:** A contract was executed with Humboldt County RCD in February for \$1.4 million. A field visit to project sites in Hawkins Bar and Salyer took place in early February.
- **CARCD CAL FIRE Workforce Development Grant:** This funding is supporting staff time to complete Basic 32.
- **USFS Stewardship Agreement:** Joint Chiefs funding from this agreement is bolstering our Cal Fire funding in the Weaver Basin. This spring, it will fund removal of hazard trees along Blue Rock Road.

5.8 **Trinity County Fire Safe Council (TCFSC) – Skylar Fisher & Miles Raymond**

- **Local Area Advisor:** Two new Local Area Advisors were appointed by the Trinity County Board of Supervisors for Burnt Ranch and Post Mountain. We are still accepting new applications for interested residents of other communities.
- **Evacuation Plan:** A first draft of the evacuation plan was presented to the Trinity County Office of Emergency Services (TCOES) for review. We are currently in correspondence with Trinity County OES, CAL FIRE, and the CA Fire Safe Council to purchase up to 250 address signs and posts to distribute to the community.
- **Trinity County Hazard Mitigation Plan:** We received correspondence from CAL OES on the Hazard Mitigation Plan! They lost our email. The email and plan have since been found and we should receive feedback from their review team by March 19. Fingers crossed that there are minimal comments so the review can move onto FEMA and then be opened for public comment.
- **Trinity County Firewise Fair:** We have worked with TC Environmental Health and the Hayfork VFD to facilitate free taco distribution at the Trinity County Firewise Fair. We have begun reaching out to agencies and local businesses to take part in the event.
- **Trinity County Firewise Education:** Lessons have concluded with Lewiston Elementary School. Our second to last lesson was in collaboration with the Lewiston VFD. We look forward to collaborating with the Southern Trinity and Hayfork VFDs for our lessons later this year.





TRINITY COUNTY FIRE SAFE COUNCIL COMMUNITY MEETINGS

There are important meetings coming up, and we want you there! Topics will include:

- the 2025 Trinity County Wildfire Protection Plan Update
- Hazard Mitigation Plan
- Evacuation Plan
- Community wildfire resilience project updates

COME TO PROVIDE FEEDBACK, SUGGEST PROJECTS, ASK QUESTIONS, AND BECOME ELIGIBLE FOR A FREE REFLECTIVE ADDRESS SIGN!

BURNT RANCH

Burnt Ranch School, 251 Burnt Ranch School Rd
MAY 7 | 6PM

LEWISTON

Lewiston Community Hall, 130 Texas Ave
May 14 | 6PM

HYAMPOM

Hyampom Community Hall, 100 Corral Bottom Rd
MAY 16 | 6PM

TRINITY CENTER

Trinity Center VFD, 111 Trinity Vista St
May 20 | 6PM

MAD RIVER

Mad River Community Hall, 600 Van Duzen Rd
May 21 | 6PM

DOUGLAS CITY

Douglas City VFD, 101 Steiner Flat Rd
MAY 28 | 6PM

COFFEE CREEK

Coffee Creek VFD, 1 Cedar Rd
June 4 | 6PM

HAWKINS BAR

Hawkins Bar VFD, 71 Trinity Ct
June 8 | 10AM

WEAVERVILLE

Weaverville VFD, 125 Bremer St
June 11 | 6PM

POST MOUNTAIN

Post Mountain PUD, 731 White Oak Rd
June 18 | 6PM

JUNCTION CITY

North Fork Grange, 131 Dutch Creek Rd
June 25 | 6PM

Contact us at:

530-623-6004 x214 or sfisher@tcrd.net
or learn more at firesafetrinity.org

- **Community Wildfire Protection Plan Update:** A flyer has been created for the upcoming community meetings! We have begun reaching out to partners to support project updates as part of the meetings.
- **Trinity County Fire Safe Council Meeting:** The February Trinity County Fire Safe Council meeting had over 30 attendees. The next meeting is March 28 and the April meeting will be April 25. Meetings are on the fourth Thursday of the month at the Trinity County Resource Conservation District conference room at 1 PM.
- **Social Media:** In the past 28 days, the Trinity County Fire Safe Council Facebook reached 5,643 accounts, got 323 engagements, and gained 11 new followers. The top post during this time was a flyer promoting the Trinity County Firewise Fair, which reached 1,524 accounts.

5.9. Young Family Ranch

- **Stewardship and Maintenance:**
 - TCRCO-owned equipment was removed from the back portion of fire lane, upon request of board members.
 - Pruning to spring-blooming shrubs occurred. Staff winterized and stored irrigation systems equipment and shade cloths.
- **15th Annual Plant and Seed Exchange:** This event is scheduled for April 20th, from 10:00 AM to 2:00 PM. Currently, it is in the planning stages.

6.0 Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- **Trinity County Department Planning, Cannabis, Environmental Health (EH), and Department of Transportation (DOT):** Land records, and addressing data were updated and provided to all county partners. The Parcel Viewer was updated with the newest parcel service and address updates. The Williamson Act Parcels layer was updated. (9) address verifications and/ or updates were made. The Lot Acres field was updated in the parcel fabric and parcel service to match assessor records. A Current Zip Code boundaries layer was added to the GIS library in the Land Records folder. (23) Lot Line adjustments and splits have been completed. The Parcel Service and online Parcel Viewer were updated to reflect these changes.
- **Fee for Service:** Coordination of data and cartographic layout services were provided for the North Trinity Lake Wildfire Response Plan.
- **Upper Trinity River Watershed:** The county road layer was updated to align with a 1 M Lidar Digital Elevation Model (DEM) obtained from the Trinity River Restoration Program (TRRP).
- **Evacuation Route Planning:** Evacuation routes are being classified in the GIS according to road type and proximity to structures, with an emphasis on route connectivity. Next, I will be identifying communities with only one route in and out, and adding an ingress/ egress ranking.
- **Outreach & Education:** In January, I attended a California Association of Resource Conservation Districts (CARCD) California Environmental Quality Act (CEQA) training and I attended a grant writing workshop hosted by the Sierra Nevada Conservancy.

- **Project Development:** I applied for a grant through the Humboldt Area Foundation to launch the first year of a permaculture workshop series. When this project is funded, we intend to hold seasonal workshops at the Young Family Ranch, teaching demonstrations themed on regenerative agriculture, soil building, homesteading, and conservation planning. This project concept was developed with RCD Staff assistance from Duncan, Kayla, Tyler, and Kaety.



6.1 Education and Outreach – Duncan McIntosh

477 - Bureau of Reclamation TRRP Outreach & Education:

- ◇ **Science on Tap:** The February Science on Tap event was hosted by Trinity County Brewing Company and featured Aaron Martin's presentation, "Oregon Gulch: Freeing the River and Embracing Change." Approximately 85 attendees enjoyed this engaging presentation. The March Science on Tap, scheduled for March 27th, will showcase Seth



Naman's presentation titled "The Importance of Natural Flows to the Trinity River Salmon and Steelhead Populations."

- ◇ **Trinity River Open House:** This public event will be held on March 19, 5– 8 pm at Junction City Elementary School.
- ◇ **Invasive Plant Pull Volunteer Event:** A volunteer event for pulling invasive plants will take place at the Junction City Campground River Access and Restoration Site on Saturday, April 6th, from 10 a.m. to 1 p.m.
- ◇ **Conservation Almanac:** The Fall/Winter Conservation Almanac is currently being distributed. Meanwhile, the Spring Conservation Almanac, 'A Year in Review,' is in the process of being drafted.
- ◇ **Social Media Outreach:** Staff has continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.

- ◇
- **Follow Us:** The District is active on multiple online platforms for different groups.

1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrd.net, YouTube (tired)
2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrd.net/yfr
3. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org

INVASIVE PLANT PULL VOLUNTEER EVENT

Help us pull invasive Scotch and Spanish broom from the Junction City Campground River Access and Restoration Site.

**SATURDAY, APRIL 6
10AM-1PM**

@ JUNCTION CITY CAMPGROUND

Tools, gloves, water, and snacks will be provided. Pulling broom is strenuous and all volunteers are encouraged to bring their own reusable water bottles.

Please direct questions to Duncan McIntosh
530-623-6004 x222 or dmcintosh@tcrd.net



Notice of Exemption

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

PROJECT TITLE	Trinity Knolls Fuels Reduction		
PROJECT LOCATION	Trinity Center, Trinity County, California T36N, R7W, portions of sections 5 and 6. (Mount Diablo and Meridian).	COUNTY	Trinity
LEAD AGENCY	Trinity County Resource Conservation District (The District)		
CONTACT	Bethany Llewellyn, Program Manager bllewellyn@tcrd.net	PHONE	530-623-6004
ADDRESS	P.O Box 1450, Weaverville, CA 96093		

PROJECT DESCRIPTION

The Trinity County Resource Conservation District (The District) plans to implement fuels reduction activities in the form of hand thinning, chipping, lop and scatter, piling, and pile burning treatments on an approximately 5-acre footprint associated with this project adjacent to the Trinity Knolls water tanks and neighborhood in the community of Trinity Center in Trinity County, CA. This project is an integral part of the District's landscape strategy aimed at protecting Trinity County communities from future catastrophic wildfire events and returning the landscape to a healthy, less hazardous state. Fuel Reduction treatments will be strategically implemented along roadsides, property boundaries, and critical infrastructure to protect the life and property of residents of Trinity Center as well as to provide safe evacuation routes and ease of firefighter access and suppression efforts. The project area is on Sierra Pacific Industries land within the WUI, and our objective is to treat up to 5 acres over a 1-year period. Topography is mostly gentle (15%-45%) throughout much of the project area and elevations range from approximately 2500'-2900'.

The prescription includes hand thinning of small diameter (less than 10" DBH) conifers and shrubs that are adjacent to habitable structures, critical infrastructure, and/or roadways and driveways. Emphasis will be placed on eliminating the continuity of surface and ladder fuels. Some sub canopy trees may be removed to break up vertical continuity to dominant trees as well as to raise the canopy base height, which will reduce future fire intensity. Cut materials will be bucked and carried to the chipper whenever feasible and then chipped and broadcasted on site. Any remaining material that cannot be chipped will be piled or lop-and-scattered on site. Burn piles will be burned during the following winter season.

EXEMPTION STATUS

- Categorical Exemption Type/Section: Class 4 § 15304
Minor Alterations to Land
- Statutory Exemption (state code section):
- Ministerial (§21080(b)(1); 15268)
- Declared Emergency (§21080(b)(3); 15269(a))
- Emergency Project (§21080(b)(4); 15269(b)(c))

REASONS PROJECT IS EXEMPT

It has been determined that no exceptions apply which would preclude the use of a Notice of Exemption for this project. This project is consistent with the requirements stated in Section 15304; Minor Alterations to land, and will have no significant environmental impacts to aesthetics, agriculture and forestland/timberland, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use planning, mineral resources, noise, population and housing, public services, recreation, transportation/traffic, or to utilities and service systems.

DATE RECEIVED FOR FILING:

KELLY SHEEN
DISTRICT MANAGER

Environmental Review Report for an Exempt Project

Note: This report form is intended for use to document a limited environmental impact analysis supporting the filing of a notice of exemption document for a proposed project. Although the project appears to fit within the descriptions for allowable categorical exemptions, this report presents the project proponent's review for possible exceptions that would preclude finding the project to be categorically exempt as discussed in CEQA Guidelines Section 15300.2. This report will be filed with the CEQA administrative record for this project to document the environmental impact analysis conducted by the project proponent.

Author:	Bethany Llewellyn
Title:	Forest Health Program Manager
Address:	Trinity County Resource Conservation District, 30 Horseshoe Ln, Weaverville, CA 96093
Phone:	530-623-6004 (o)
Email:	bllewellyn@trcrd.net

Project Name:	Trinity Knolls Fuels Reduction
Project Number:	90-2311
Program Type:	Fuels Reduction
County:	Trinity
Acres:	5
Legal Location:	The project is located in the Trinity Knolls neighborhood of Trinity Center, Trinity County, California. T36N, R7W, portions of sections 5 and 6. (Mount Diablo and Meridian).
Name of USGS 7.5' Quad Map(s):	Carrville
<input checked="" type="checkbox"/> Project Vicinity Map Attached <input checked="" type="checkbox"/> Project Location Map Attached <input type="checkbox"/> Photos Attached	

Other Public Agency Review or Permit Required:		
Would the project result in:	YES	NO
Alterations to a watercourse (DFW - Lake and Stream Alteration Agreement)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Conversion of timberland (CAL FIRE - Conversion Permit or Exemption)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Demolition (Local Air District - Demolition Permit)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Soil disturbance over 1 acre (RWQCB - SWPPP)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fill of possible wetlands (404 Permit - USACE)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: A Smoke Management Plan will be developed and submitted to the North Coast Unified Air Quality Management District	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Discuss any above-listed topic item checked Yes and consultation with agencies:		

Project Description and Environmental Setting (describe the project activities, project site and its surroundings, its location, and the environmental setting):
<p>This Environmental Review is for a fuel reduction project that is associated with a fee for service agreement with Trinity Center Volunteer Fire Department funded by Trinity County Title 3 and the California Fire Foundation funds.</p> <p>The Trinity County Resource Conservation District (the District) plans to implement fuels reduction activities around the Trinity Knolls Water Tanks, and adjacent to property boundaries behind the Trinity Knolls neighborhood. This 5-acre area is owned by Sierra Pacific Industries. The small area is a strategic part of the District's landscape fuel reduction strategy, aimed at protecting the community of Trinity Center from wildfire events. This project will protect critical infrastructure from catastrophic fire damage. The area is characterized by a mosaic of mixed conifer ecosystem in the Wildland-Urban Interface. The forest is primarily conifer consisting of Douglas-fir (<i>Pseudotsuga menziesii</i>), Incense cedar (<i>Calocedrus decurrens</i>), Ponderosa pine (<i>Pinus ponderosa</i>), Sugar pine (<i>Pinus lambertiana</i>), Pacific madrone (<i>Arbutus menziesii</i>), and Gray pine (<i>Pinus sabiniana</i>). Chaparral ecosystem type and/or associated species also occurs throughout portions of the project area. The chaparral species mainly include, but are not limited to, Wedgeleaf ceanothus (<i>buckbrush</i>) (<i>Ceanothus cuneatus</i>), Greenleaf manzanita (<i>Arctostaphylos patula</i>), and Whiteleaf manzanita (<i>Arctostaphylos viscida</i>). Riparian species such as Big leaf Maple (<i>Acer macrophyllum</i>), Red alder (<i>Alnus rubra</i>), and Pacific Yew (<i>Taxus brevifolia</i>) may be present along several perennial streams near the project area. Ephemeral and intermittent streams within these watersheds are also within the project area that could potentially have the riparian species listed above.</p> <p>Using Trinity County Title 3 and the California Fire Foundation funds, the District plans to implement manual thinning and chipping treatments on approximately ≤ 5 acres. The primary goal of this project is to return overstocked forests to a healthier and less hazardous state in this roadside and WUI area. Our objectives include; reducing the risk of catastrophic wildfire, stimulating the growth of woody shrubs, oaks, and conifers, increasing water yields, encouraging the return of native grasses by reducing non-native invasive plants, and reducing conifer encroachment into the oak woodland and grassland areas. This will</p>

This topic could apply to this project, and results of the assessment are provided below:

Queries of the California Natural Diversity Data Base (CNDDDB) were conducted in November 2023. The Carrville 7.5' quad as well as the surrounding 8 quads were queried to determine the potential occurrence of threatened, endangered or rare species and species of special concern. The 9-quad search, centered on the Carrville quad, generated a list of animal and plant species known or believed to exist within the search area. These species include; Trinity buckwheat (*Eriogonum alpinum*), wolverine (*Gulo gulo*), bald eagle (*Haliaeetus leucocephalus*), and Sierra Nevada red fox (*Vulpes vulpes necator*). All of these species are listed as threatened, endangered, or rare in California.

The 9 quad CNDDDB query indicates the presence of thirty four California Rare Plant Rank (CRPR) 1A, 1B, 2A, and 2B plant species: subalpine fir (*Abies lasiocarpa* var. *lasiocarpa*), scabrid alpine tarplant (*Anisocarpus scabridus*), Trinity Mountains rockcress (*Arabis rigidissima* var. *rigidissima*), Klamath manzanita (*Arcostaphylos klamathensis*), woolly balsamroot (*Balsamorhiza lanata*), silky balsamroot (*Balsamorhiza sericea*), scalloped moonwort (*Botrychium crenulatum*), western goblin (*Botrychium montanum*), rattlesnake fern (*Botrypus virginianus*), bristle-stalked sedge (*Carex leptalea*), Shasta chaenactis (*Chaenactis suffrutescens*), Jepson's dodder (*Cuscuta jepsonii*), silverskin lichen (*Dermatocarpon meiophyllizum*), Oregon fireweed (*Epilobium oreganum*), Siskiyou fireweed (*Epilobium siskiyouense*), Trinity buckwheat (*Eriogonum alpinum*), blushing wild buckwheat (*Eriogonum ursinum* var. *erubescens*), pink-margined monkeyflower (*Erythranthe trinitensis*), Scott Mountain bedstraw (*Galium serpenticum* ssp. *Scotticum*), Pickering's ivesia (*Ivesia pickeringii*), Dudley's rush (*Juncus dudleyi*), Heckner's lewisia (*Lewisia cotyledon* var. *heckneri*), Wolf's evening-primrose (*Oenothera wolffii*), Cascade grass-of-Parnassus (*Parnassia cirrata* var. *intermedia*), Siskiyou phacelia (*Phacelia leonis*), Engelmann spruce (*Picea engelmannii*), white-stemmed pondweed (*Potamogeton praelongus*), showy raillardella (*Raillardella pringlei*), white beaked-rush (*Rhynchospora alba*), brownish beaked-rush (*Rhynchospora capitellata*), water bulrush (*Schoenoplectus subterminalis*), Canyon Creek stonecrop (*Sedum paradisum* ssp. *Paradisum*), Klamath Mountain catchfly (*Silene salmonacea*), and Wilkin's harebell (*Smithiastrum wilkinsianum*). The majority of these species occur in rocky or serpentine microhabitats or in bogs and riparian areas, all of which will not be affected by fuels treatments. In addition, all of these species except for bristle-stalked sedge, blushing wild buckwheat, brownish beaked-rush, Dudley's rush, Oregon fireweed, Klamath Mountain catchfly, Shasta chaenactis, and Jepson's dodder have no known occurrences within two miles of the project area and will not be impacted by the project.

For each species above, habitat attributes were identified and analyzed to determine the likelihood of their actual presence within the project area. Consideration was also given to the proposed project activities and the likelihood of any significant adverse impacts to any listed or non-listed species as a result of those activities. Sierra Nevada red fox and wolverine have not been observed within two miles of the project area, so no negative impacts to these species are anticipated. The proposed understory thinning will not remove potential nesting structure associated with nesting bird species.

Habitat for the species listed below are not present in areas that will receive treatment. Therefore, this project will have no significant adverse impacts to these species, and they were not considered further.

Subalpine fir	Scabrid alpine	Trinity Moutnains rockcress	Klamath manzanita
Woolly balsamroot	Silky balsamroot	Scalloped moonwort	Western goblin
Rattlesnake fern	Silverskin lichen	Siskiyou fireweed	Trinity buckwheat
Pink-amrgined monkeyflower	Scott Mountain bedstraw	Pickering's ivesia	Heckner's lewisia
Wolf's evening-primrose	Cascade grass-of-Parnassus	Siskiyou phacelia	Engelmann spruce
White-stemmed pondweed	Showy raillardella	White beaked-rush	Water bulrush
Canyon Creek stonecrop	Wilkin's harebell	Trinity Buckwheat	Sierra Nevada red fox

According to the CNDDDB review, the following species have element occurrences within 2 miles of the project area and were evaluated further, these species include;

- **Northern Spotted Owl** (*Strix occidentalis caurina*)
- **Bald eagle** (*Haliaeetus leucocephalus*)
- **Jepson's dodder** (*Cuscuta jepsonii*)
- **Shasta chaenactis** (*Chaenactis suffrutescens*)
- **Klamath mountain catchfly** (*Silene salmonacea*)
- **Oregon fireweed** (*Epilobium oreganum*)
- **Bristle-stalked sedge** (*Carex leptalea*)
- **Blushing wild buckwheat** (*Eriogonum ursinum* var. *erubescens*)
- **Brownish beaked-rush** (*Rhynchospora capitellata*)

Bristle-stalked sedge (*Carex leptalea*) *CA rare plant rank 2B.2

Bristle-stalked sedge grows in bogs and wet meadow microhabitats. One undated record of Bristle-stalked sedge was documented before the construction of the Trinity Dam and before historic Trinity Center was moved to its current location. The site of the sedge is presumed under the lake and extirpated. No significant adverse impacts are expected for bristle-stalked sedge.

Blushing wild buckwheat (*Eriogonum ursinum* var. *erubescens*) *CA rare plant rank 1B.3

Blushing wild buckwheat grows on an ultramafic rock such as scree and talus along a cut bank in a mixed conifer forest. It was last observed in 2008. The closest growth of which occurs 2 miles from the project location off Slate Mt. Road. No significant adverse impacts are expected for blushing wild buckwheat.

Brownish beaked-rush (*Rhynchospora capitellata*) *CA rare plant rank 2B.2

Brownish beaked-rush grows in freshwater marshes and sphagnum bogs microhabitats. Its last sighting's location is unknown but it was roughly one mile southwest of Trinity Center in 1937. Due to its habitat, brownish beaked-rush should not be seen or impacted by the project. It is presumed to be extirpated by the Trinity Reservoir. No significant adverse impacts are expected for brownish beaked-rush.

Dudley's rush (*Juncus dudleyi*) *CA rare plant rank 2B.3

Dudley's rush grows in wet areas in forests between 455-1910 meters. Its last reported sighting was in what is now Trinity Center in 1936. It is presumed to have been inundated by Trinity Lake. No significant adverse impacts are expected for Dudley's rush.

No impacts to Biological resources are expected.

Cultural Resources/Tribal Cultural Resources

- This topic does not apply to this project and was not evaluated further.
- Yes No Was a current archaeological records check completed? Results discussed below:
- Yes No Was a professional archaeologist consulted? Results discussed below:
- Yes No Was an archaeological survey of the project area completed? Results discussed below:
- Yes No Will the project effect any historic, archaeological or tribal cultural resources?
- This topic could apply to this project, and results of the assessment are provided below:

Fuel reduction will be in the form of hand thinning small diameter trees and chipping the residual woody material. Material will be broadcasted back into the treated area. The chipper will be staged along roadways and the cut material will be bucked and carried to the chipper to avoid any type of ground disturbance. Light-touch ground disturbance may occur as a result of pile burning. For this reason, this topic could apply to the project and was evaluated further.

An archaeological records check was completed by Keith Greenwood of Sierra Pacific Industries in October of 2023. Several historical sites were identified in the project vicinity, but none in the area of treatment. This area has excellent pedestrian survey coverage due to a history of Timber Harvest Plans, so an additional pedestrian survey was not completed for this project.

The District completed Tribal notification to all Tribes identified on the most recent Cal Fire list for Trinity County on January 17th, 2024. Further details were requested by the Wintu Education and Cultural Council. After clarification, the Council determined that they had no concerns as long as root-ball removal or other forms of excavation do not take place. If unexpected cultural resources discovery occurs, project work will halt immediately and a professional archaeologist will be consulted. As of March 15th, 2024, no additional concerns had been received.

No impacts to cultural or tribal cultural resources are expected to result from the project.

Energy

- This topic does not apply to this project and was not evaluated further.
- This topic could apply to this project, and results of the assessment are provided below:

This topic could apply to this project, and results of the assessment are provided below:

One Perennial class I stream runs adjacent to the project area: Brush Creek. One Intermittent stream runs adjacent to the project area: Flume Creek. There are project design measures in place to protect these watercourses within the project area. Watercourses will be excluded from specific treatments including, hand thinning and chipping within established watercourse buffers. Additionally, no operations shall occur within a 100-year floodplain.

For Class I watercourses, watercourse buffers will be 150'. For Class II watercourses, buffers widths will be 50' for side slopes <30% and 75' for side slopes 30% or greater. For Class III watercourses, buffer widths will be 25' for side slopes <30% and 50' for side slopes 30% or greater.

No impacts to hydrology and water quality is expected.

Land Use and Planning

This topic does not apply to this project and was not evaluated further.

This topic could apply to this project, and results of the assessment are provided below:

This section does not apply as the project will not change or conflict with any land use plan, policy, or regulation. No effect is anticipated.

Mineral Resources

This topic does not apply to this project and was not evaluated further.

This topic could apply to this project, and results of the assessment are provided below:

This section does not apply as there are no known mineral resources found within the treatment area, no effect is anticipated as a result of this project.

Noise

This topic does not apply to this project and was not evaluated further.

This topic could apply to this project, and results of the assessment are provided below:

The use of mechanized equipment (chainsaws or chipper) will generate noise during fuel reduction activities. To reduce potential impacts created by noise, use of mechanized equipment shall only be conducted during the hours of 0800 – 1700, Monday through Friday. No impacts related to noise are anticipated.

Population and Housing

This topic does not apply to this project and was not evaluated further.

This topic could apply to this project, and results of the assessment are provided below:

This section does not apply as project components (fuel reduction/chipping) are not related to population and housing. There will be no effect.

Public Services

This topic does not apply to this project and was not evaluated further.

This topic could apply to this project, and results of the assessment are provided below:

This section does not apply as project components will not impact or change any public services, or fire/police protection and their ability to respond and perform. No effect is anticipated.

Recreation

This topic does not apply to this project and was not evaluated further.

Justification for Use of a Categorical Exemption (discuss why the project is exempt, cite exemption number(s), and describe how the project fits the class): The proposed project qualifies for a Categorical Exemption under CEQA Guidelines Section 15304. Pursuant to Section 15304, Class 4 consists of minor public or private alterations of vegetation which do not involve removal of healthy, mature, scenic trees. The project involves removal of small diameter understory trees and brush species to reduce the vertical and horizontal continuity of forest fuels. The trees being removed are in a suppressed state and are not considered healthy.

Field review by District staff confirmed that no exceptions apply which would preclude the use of a Notice of Exemption for this project. The project consists of minor treatments to land and vegetation in the form of hand thinning, chipping, scattering, piling, and pile burning via hand crews. The activities do not result in the taking of endangered, rare, or threatened plant or animal species, or sedimentation to surface waters. This project will not convert forestland to non-forest uses, and all treated vegetation will have the ability to grow back. The District has concluded that no significant environmental impact would occur to aesthetics, agriculture and forestland/timberland, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use planning, mineral resources, noise, population and housing, public services, recreation, transportation/traffic, utilities and service systems, or to wild fire.

Conclusion:

After assessing potential environmental impacts and evaluating the description for the various classes of categorical exemptions to CEQA, the project proponent has determined that the project fits within one or more of the exemption classes and no exceptions exist at the project site which would preclude the use of this exemption. The project proponent considered the possibility of (a) sensitive location, (b) cumulative impact, (c) significant impact due to unusual circumstances, (d) impacts to scenic highways, (e) activities within a hazardous waste site, and (f) significant adverse change to the significance of a historical resource. A notice of exemption will be filed.

After assessing potential environmental impacts and evaluating the description for the various classes of categorical exemptions to CEQA, the project proponent has determined that the project does not fit within the description for the various exemption classes or has found that exceptions exist at the project site that precludes the use of a categorical exemption for this project. Additional environmental review will be conducted and the appropriate CEQA document used may be a negative declaration or a mitigated negative declaration.



Notice of Exemption

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-

PROJECT TITLE	Middle Trinity Fuels Reduction Phase I: Lewiston Area		
PROJECT LOCATION	Lewiston, Trinity County, California. T33N R8W Sections 19, 20, 29, 30 (Mount Diablo Base and Meridian)	COUNTY	Trinity
LEAD AGENCY	Trinity County Resource Conservation District (The District)		
CONTACT ADDRESS	Bethany Llewellyn, Project Coordinator, bllewellyn@tcrd.net P.O Box 1450, Weaverville, CA 96093	PHONE	530-623-6004

PROJECT DESCRIPTION

The Trinity County Resource Conservation District (the District) plans to implement fuels reduction activities on Trinity Dam Blvd, Mountain View Drive, Wilson Road, Texas Ave., and smaller side roads in Lewiston, Trinity County, CA. This 278-acre footprint comprises of multiple public (municipal) and private ownerships that are an integral part of the District's landscape fuel reduction strategy, aimed at protecting the Lewiston subdivision and surrounding WUI neighborhoods from catastrophic wildfire events. This project is an integral part of the District's landscape strategy aimed at protecting Trinity County communities from future catastrophic wildfire events and returning the landscape to a healthy, less hazardous state. Fuel Reduction treatments will be strategically implemented along roadsides and ridgetops and adjacent to habitable structures and critical infrastructure to protect the life and property of residents of Lewiston as well as to provide safe ingress and egress on dead-end roads for evacuation and fire suppression efforts. The project area includes portions of many different private landowners within the WUI, as well as small areas of county-managed public land, and our objective is to treat ≤ 100 acres over a 5-year period. Topography is moderate (10-50%) throughout much of the project area, with some steeper and gentler areas, and elevations range from approximately 2000'-2600'.

The prescription includes hand thinning of small diameter (less than 10" DBH) trees and shrubs that are adjacent to habitable structures, critical infrastructure, and/or roadways and driveways. Emphasis will be placed on eliminating the continuity of surface and ladder fuels. Some sub canopy trees may be removed to break up vertical continuity to dominant trees as well as to raise the canopy base height, which will reduce future fire intensity. Cut materials will be bucked and carried to the chipper whenever feasible and then chipped and broadcasted on site. Any remaining material that cannot be chipped will be log-and-scattered on site or built into hand piles less than 10'x10' in size. The project will be maintained in perpetuity using similar treatments.

EXEMPTION STATUS

- Categorical Exemption Type/Section: Class 4 § 15304 Minor Alterations to Land
 Statutory Exemption (state code section):
 Ministerial (§21080(b)(1); 15268)
 Declared Emergency (§21080(b)(3); 15269(a))
 Emergency Project (§21080(b)(4); 15269(b)(c))

REASONS PROJECT IS EXEMPT

It has been determined that no exceptions apply which would preclude the use of a Notice of Exemption for this project. This project is consistent with the requirements stated in Section 15304; Minor Alterations to land, and will have no significant environmental impacts to aesthetics, agriculture and forestland/timberland, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use planning, mineral resources, noise, population and housing, public services, recreation, transportation/traffic, or to utilities and service systems.

DATE RECEIVED FOR FILING

KELLY SHEEN, DISTRICT MANAGER

·Your Local Conservation District·

Telephone (530) 623-6004 · Fax (530) 623-6006 · www.tcrd.net

Environmental Review Report for an Exempt Project

Note: This report form is intended for use to document a limited environmental impact analysis supporting the filing of a notice of exemption document for a proposed project. Although the project appears to fit within the descriptions for allowable categorical exemptions, this report presents the project proponent's review for possible exceptions that would preclude finding the project to be categorically exempt as discussed in CEQA Guidelines Section 15300.2. This report will be filed with the CEQA administrative record for this project to document the environmental impact analysis conducted by the project proponent.

Author:	Bethany Llewellyn
Title:	Forest Health Program Manager
Address:	Trinity County Resource Conservation District, 30 Horseshoe Ln, Weaverville, CA 96093
Phone:	530-523-6004 (o)
Email:	bllewellyn@tcred.net

Project Name:	Middle Trinity Fuels Reduction Phase I: Lewiston Area
Program Type:	Fuels Reduction
County:	Trinity
Acres:	278-acre footprint
Legal Location:	Lewiston, Trinity County, California. T33N R8W Sections 19, 20, 29, 30 (Mount Diablo Base and Meridian)
Name of USGS 7.5' Quad Map(s):	Lewiston
<input checked="" type="checkbox"/> Project Vicinity Map Attached <input checked="" type="checkbox"/> Project Location Map Attached <input type="checkbox"/> Photos Attached	

Other Public Agency Review or Permit Required:		
Would the project result in:	YES	NO
Alterations to a watercourse (DFW - Lake and Stream Alteration Agreement)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Conversion of timberland (CAL FIRE - Conversion Permit or Exemption)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Demolition (Local Air District - Demolition Permit)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Soil disturbance over 1 acre (RWQCB - SWPPP)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fill of possible wetlands (404 Permit - USACE)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Discuss any above-listed topic item checked Yes and consultation with agencies:		

Project Description and Environmental Setting (describe the project activities, project site and its surroundings, its location, and the environmental setting):
<p>The Trinity County Resource Conservation District (the District) plans to implement fuels reduction activities on Trinity Dam Blvd, Mountain View Drive, Wilson Road, Texas Ave., and smaller side roads in Lewiston, Trinity County, CA. This 278-acre footprint comprises of multiple public and private ownerships that are an integral part of the District's landscape fuel reduction strategy, aimed at protecting Lewiston, and surrounding WUI neighborhoods from catastrophic wildfire events.</p> <p>The area is primarily mixed conifer forest dominated by Douglas-fir (<i>Pseudotsuga menziesii</i>), Incense cedar (<i>Calocedrus decurrens</i>), Ponderosa pine (<i>Pinus ponderosa</i>), and Sugar pine (<i>Pinus lambertiana</i>), with hardwoods such as Canyon live oak (<i>Quercus chrysolepis</i>) and Pacific madrone (<i>Arbutus menziesii</i>) present in some patches. In some areas, mosaic patches of oak woodland, chaparral, grassland, and riparian areas are also present. Grassland areas consist of a combination of native and non-native grasses and forbs, including but not limited to; Wild rye (<i>Elymus glaucus</i>), Yellow starthistle (<i>Centaurea solstitialis</i>) and Medusahead (<i>Taeniatherum caput-medusae</i>). Invasive Himalayan blackberry (<i>Rubus armeniacus</i>) and Native California Blackberry (<i>Rubus ursinus</i>) are also found along portions of riparian zones. Oregon white oak (<i>Quercus garryana</i>), California black oak (<i>Quercus kelloggii</i>), and Gray pine (<i>Pinus sabiniana</i>) are also interspersed on some drier aspects. The chaparral species mainly include, but are not limited to, Wedgeleaf ceanothus (<i>buckbrush</i>; <i>Ceanothus cuneatus</i>), Greenleaf manzanita (<i>Arctostaphylos patula</i>), and Whiteleaf manzanita (<i>Arctostaphylos viscida</i>). The chaparral ecosystem occurs in small patches intermixed with oak woodland or mixed conifer forests. Riparian species such as Big leaf Maple (<i>Acer macrophyllum</i>), Red alder (<i>Alnus rubra</i>), and Pacific Yew (<i>Taxus brevifolia</i>) may be present along several intermittent waterways in the project area, including Alder Gulch. Elevation within the project area ranges from 2000'-2600'.</p> <p>The District plans to implement manual thinning, chipping, and piling treatments on ≤100 acres. The primary goal of this project is to return overstocked forests to a healthier and less hazardous state in this roadside and WUI area. Our objectives include; reducing the risk of catastrophic wildfire, stimulating the growth of woody shrubs, oaks, and conifers, increasing water yields, encouraging the return of native grasses by reducing non-native invasive plants, and reducing conifer encroachment into the oak woodland and grassland areas. This will be accomplished using hand thinning and chipping as the primary fuels reduction</p>

Project - Environmental Review Report Form Supporting an Exempt Project

Mountain, Trinity Dam, and Rush Creek Lakes) were queried to determine the potential occurrence of threatened, endangered or rare species and species of special concern. The 9-quad search, centered on the Lewiston quad, generated a list of animal and plant species known or believed to exist within the search area. These species include; Northern Spotted Owl (*Strix occidentalis caurina*), bald eagle (*Haliaeetus leucocephalus*), Wolverine (*Gulo gulo*), Shasta Salamander (*Hydromantes shastae*), Indian Valley Brodiaea (*Brodiaea rosea*), and Chinook Salmon - upper Klamath and Trinity Rivers ESU (*Oncorhynchus tshawytscha* pop. 30). All of these species are listed as threatened, endangered, or rare in California. Wolverine uses alpine and subalpine habitats that will not be the target of fuels treatments, so it will not be impacted by the proposed project. Shasta Salamander relies on cover from rocks, limestone slabs, talus, and large logs, which will not be moved as part of the proposed project activities, and has not been observed within two miles of the project area, so it will not be impacted by the proposed project. Indian Valley Brodiaea occurs in gravelly creek bottoms and meadows, which will not be targeted for fuels reduction activities, and has no occurrences within two miles of the project area, so it will not be impacted by the proposed project. Wolverine, Shasta Salamander, and Indian Valley Brodiaea will not be impacted and are not considered further. The other listed species have had known occurrences within two miles of proposed project activities and are discussed in more detail below.

The 9 quad CNDDDB query indicates the presence of 14 California Rare Plant Rank (CRPR) 1B and 2B plant species: Serpentine rockcress (*Boechera serpenticola*), Rattlesnake Fern (*Botrypus virginianus*), Porcupine Sedge (*Carex hystericina*), Oregon fireweed (*Epilobium oregonum*), Siskiyou fireweed (*Epilobium siskiyouense*), blushing wild buckwheat (*Erigonum ursinum* var. *erubescens*), Niles' harmonia (*Harmonia doris-nilesiae*), Dudley's Rush (*Juncus dudleyi*), Regel's Rush (*Juncus regeli*), Heckner's lewisia (*Lewisia cotyledon* var. *heckneri*), Tracy's beardtongue (*Penstemon tracyi*), Howell's alkali grass (*Puccinellia howellii*), Canyon Creek stonecrop (*Sedum paradisum* ssp. *paradisum*), and Klamath Mountain catchfly (*Silene salmonacea*).

A number of these rare plant species grow primarily in rocky outcrops and serpentine soils. Species using these microhabitats include the following: serpentine rockcress, Siskiyou fireweed, Klamath Mountain catchfly, blushing wild buckwheat, Niles harmonia, Heckner's lewisia, Tracy's beardtongue, and Canyon Creek stonecrop. These will not be affected by fuels reduction activities, which only take place in wooded and brushy areas, and are not considered further.

Several of the rare plant species also grow only in wet areas around seeps, streambanks, and wet meadows. These include Rattlesnake Fern, Oregon Fireweed, Regel's Rush, Dudley's rush, porcupine sedge, and Howell's alkali grass. As riparian areas will not be treated in this project (see Hydrology and Water Quality, below), these species will not be impacted by fuels reduction activities and are not considered further.

According to the CNDDDB review, the following species have element occurrences within 2 miles of the project area and were evaluated further, these species include;

- **Northern Spotted Owl** (*Strix occidentalis caurina*)
- **Bald Eagle** (*Haliaeetus leucocephalus*)
- **Chinook salmon Klamath and Trinity Rivers ESU** (*Oncorhynchus tshawytscha* pop. 30)

Northern Spotted Owl (*Strix occidentalis caurina*) *Threatened in CA

According to CNDDDB, one activity center for Northern Spotted Owl is located within the 1.3-mile search buffer from the project area, 0.6 miles south of the project area, last observed in 2022.

No suitable nesting and roosting or foraging habitat is found within the treatment areas. Treatments associated with this project focus only on small diameter trees and shrubs and will not reduce suitable habitat.

Project activities include noise from chainsaws and chippers. Protocol surveys for NSO have not been conducted in the project area, so this analysis assumes NSO may be present in any suitable habitats adjacent to the project areas. A limited operating period (LOP) of February 1 through July 31 will be applied in areas 0.25 miles from the known activity center. Only the first activity center listed above will have a buffer overlapping with the project area. This measure applies to all activities that would result in loud and continuous noise (e.g., mechanized equipment use). This LOP meets the "no effect" standard for disturbance that has been established by the Yreka (CA) Office of the US Fish and Wildlife Office and supported by US Forest Service biologists.

Since proposed activities are limited to thinning of small diameter trees, effects to overstory in dispersal habitats are expected to be minimal or non-existent, and project activities are not expected to affect the ability for NSO to disperse throughout the project area.

Project - Environmental Review Report Form Supporting an Exempt Project

No impacts related to geology and soils is anticipated

Greenhouse Gas Emissions

- This topic does not apply to this project and was not evaluated further.
- Yes No Would the project generate significant greenhouse gas (GHG) emissions?
- Yes No Would these GHG emissions result in a significant impact on the environment? Discuss below:
- Yes No Would the project conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gasses? Discuss below:

The project area is approximately 278 acres, but because treatments will occur on a small scale (≤ 100 acres) over a 3-5 years period, treatments are not likely to produce significant Greenhouse gas (GHG) emissions which could result in adverse impacts on the environment. Also, project activities will be limited to a short time frame and will not result in a long-term increase in GHG emissions. GHG emissions will result from exhaust associated with the use of chainsaws and project vehicles. Removing understory vegetation will result in an initial reduction of carbon sequestration, however, scientific principles of the carbon cycle explain that, though CO₂ is released initially through decay and burning, it is then re-sequestered from the atmosphere as the project will enhance plants capacity to photosynthesize at a greater rate due to removal of surrounding competing vegetation. The improved growing conditions as a result of the proposed treatments should improve the residual stands' photosynthetic capacity, increase vigor in residual trees due to a reduction in competition, and result in an overall increase in carbon sequestration rate.

Furthermore, this project aims to restore the landscape to be fire resilient. This reduces the probability of catastrophic wildfire, protects habitable structures within the state responsibility area, and can increase the survival of overstory trees allowing them to continue to sequester carbon. The project also has the potential to reduce the substantial increase in short term emissions from wildfire and spread the emissions over a longer period of time while allowing sequestration to occur in the remaining vegetation; therefore, the proposed project should not create significant adverse impacts associated with increased GHG emissions.

Hazards and Hazardous Materials

- This topic does not apply to this project and was not evaluated further.
- This topic could apply to this project, and results of the assessment are provided below:

Safety hazards could result during the operations phase through the use of chainsaws and chippers. All necessary precautions will be implemented to ensure personnel safety. These precautions include proper training and the use of personal protective equipment (PPE).

The only "hazardous materials" being utilized for this project are gasoline and bar oil. Equipment used on this project will not be serviced in locations where servicing will allow grease, oil, or fuel to pass into a watercourse. All containers shall be properly labeled and equipped with nozzles designed to prevent accidental spillage. No impacts due to hazards or hazardous materials are anticipated.

Hydrology and Water Quality

- This topic does not apply to this project and was not evaluated further.
- Yes No Will the project potentially affect any watercourse or body of water?
- This topic could apply to this project, and results of the assessment are provided below:

Intermittent class II-III watercourses run through or adjacent to the project area, including Alder Gulch and other unnamed streams. There are project design measures in place to protect these watercourses within the project area. Watercourses will be excluded from specific treatments including, hand thinning and chipping within established watercourse buffers. Additionally, no operations shall occur within a 100-year floodplain.

For Class I watercourses, watercourse buffers will be 150'. For Class II watercourses, buffers widths will be 50' for side slopes <30% and 75' for side slopes 30% or greater. For Class III watercourses, buffer widths will be 25' for side slopes <30% and 50' for side slopes 30% or greater.

No impacts to hydrology and water quality is expected.

Project - Environmental Review Report Form Supporting an Exempt Project

This project will generate an insignificant amount of road traffic from work crews and project management. This project may occasionally and briefly generate road blockages or impede ingress or egress to or from the treatment areas while roadside thinning is taking place, but the infrequency and short duration of these blockages will not cause a significant impact. No effect to transportation and traffic is anticipated.

Utilities and Service Systems

- This topic does not apply to this project and was not evaluated further.
 This topic could apply to this project, and results of the assessment are provided below:

Utility lines and service systems are present in neighborhoods where this project will take place. Trees that could damage utility lines or cause service outages will not be felled as part of this project. The project does not involve heavy machinery or ground disturbance that could damage underground service systems. No effect to utilities or service systems is anticipated.

Wildfire

- This topic does not apply to this project and was not evaluated further.
 This topic could apply to this project, and results of the assessment are provided below:

The project area is in the Wildland Urban Interface (WUI) of the communities of Lewiston and is at high risk for wildfire. Fuel loading is very high in this area, and fuel conditions pose a risk of extreme fire behavior that would threaten the lives and properties of community members. Mountain View Drive and Wilson Road are one-way-in, one-way-out roads, providing the only option for ingress/egress for these residential communities. Trinity Dam Boulevard is also a significant ingress/egress route for the community of Lewiston. The safety of these routes is significant for evacuations and emergency response. This type of fuel reduction project should improve and maintain the land's resistance and resilience to wildfire disturbances, as well as the safety of residents of WUI communities. Through the reduction of surface and ladder fuels in the project area, severity of wildfire impacts should be reduced. No effect to wildfire is anticipated.

Changes Made to Avoid Environmental Impacts:

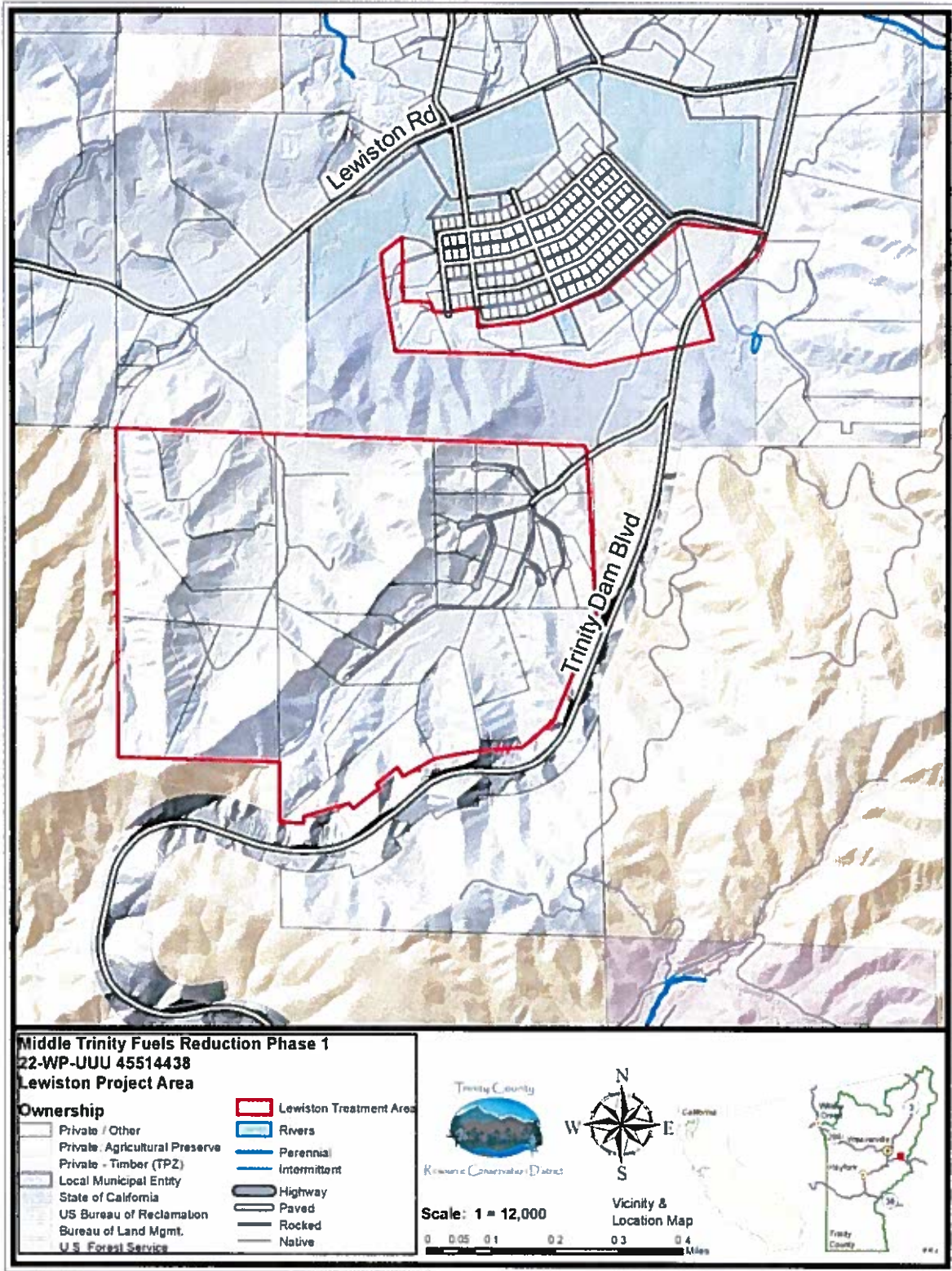
The implementation LOP for noise impacts to NSO will effectively avoid potential negative impacts associated with fuels reduction. Watercourse buffers will be implemented to protect habitat values associated with creeks, springs, and other wet areas within the project area. For Class I watercourses, buffer widths will be 150'. For Class II watercourses, buffers widths will be 50' for side slopes <30% and 75' for side slopes 30% or greater. For Class III watercourses, buffer widths will be 25' for side slopes <30% and 50' for side slopes 30% or greater. This will also avoid any impacts to chinook salmon. Further, in addition to LOP's associated with NSO, the use of mechanized equipment (chain saws and chippers) will only be conducted during the hours of 0800 – 1700 Monday – Friday, as a means to avoid impacts to the community resulting from noise.

Mandatory Findings of Significance:

	YES	NO
(a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(b) Does the project have impacts that are individually limited, but cumulatively considerable? "Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probably future projects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification for Use of a Categorical Exemption (discuss why the project is exempt, cite exemption number(s), and describe how the project fits the class): The proposed project qualifies for a Categorical Exemption under CEQA Guidelines Section 15304. Pursuant to Section 15304, Class 4 consists of minor private alterations of vegetation which do not involve removal of healthy, mature, scenic trees. The project involves removal of small diameter understory trees and brush species to

Figure 1: Project Location



Kelly D. Sheen - TCRCD

From: CARCD Elections <elections@carcd.org>
Sent: Thursday, March 14, 2024 10:01 AM
To: ksweet@cattlemen.net; agardner@cafiresafecouncil.org; hatfield001@gmail.com; grapes@desertfresh.com; reneefernandezlipp@gmail.com; david@tvfarming.com; zach@eastmercedrcd.org; amiranda@carboncycle.org; weeeej@gmail.com; dpierce@innercite.com; jocelynkanderson@sbcglobal.net; cybeak@fastmail.com; rhanson@honeylakevalleyrcd.us; rickaicp5252@outlook.com; pvd7635@gmail.com; dmd6catman@yahoo.com; lybra@mcn.org; fmaitski1@att.net; prcddirector3@gmail.com; mhuntwilk@gmail.com; bplemmons@agloan.com; jmckenna@calcentral.com; laurie@lauriestevensbooks.com; davidmatias@sbcglobal.net; ereikowski95@gmail.com; tracyranch@roadrunner.com; mollyandkenny@verizon.net; hillstra@comcast.net; mhurley@wmpros.org; hstahoe@gmail.com; rose.corona@teamrcd.org; kent@bar717.com; eerts@yahoo.com; mplummer@westernshastarc.org; alyssa.lindman@gmail.com; kelsiwilliams@alumni.ucdavis.edu; treasurer@bcrd.org; caalonzo91@gmail.com; john_c_james@att.net; ltippin@honeylakevalleyrcd.us; nrhsappington@me.com; dgriegerob@yahoo.com; Forester@mcn.org; cmccoll.nscrcd@gmail.com; prcddirector6@gmail.com; mikem@capurrofarms.com; helsleyn@gmail.com; carlprcrd@gmail.com; cameron@groundrubber.com; rmason@msjc.edu; rrodriguezag@aol.com; tahofire@gmail.com; jritz_1@newdaybb.net; deborah.aseltine.neilson@gmail.com; amanda@amadorrcd.org; thad@bcrd.org; yfranco@cvrcd.com; clim@ccrcd.org; kelly-huff@dixonrcd.org; manager@eastmercedrcd.org; programs@eaststanrcd.org; ekrcd@gmail.com; mark.egbert@ca.usda.gov; kandi@glenncountyrqd.org; support@goldridgercd.org; kmarks@honeylakevalleyrcd.us; mparkes@iercd.org; dina@lomaprietarc.org; stephanie.sierra@mrcd.org; smoreno@grcd.org; sarah@placerrcd.org; ann.baldrige@rcdsandiego.org; paul.robins@rcdmonterey.org; llurie@rcdsantacruz.org; clark@newwestland.com; lamb@rcrd.org; karminder@rcdsanbenito.org; bmills@sjbrcd.org; kellyx@sanmateorcd.org; kkucharski@sierrarc.org; info@tahoercd.org; steve.haze1@outlook.com; ksheen@tcrd.net; lindsay@tcrd.org; maureen@westernshastarc.org; dbaker.yrcd.info@gmail.com; mcole@calaverasrcd.org; coarsegoldrcd@gmail.com; jszeliga@coastalrcd.org; liz@colusarc.org; fallriverrcd@citlink.net; hrcd@yahoo.com; watermanager@iid.com; lakecountyrqds@gmail.com; nancy@marinrcd.org; lucas@naparc.org; manager@ncrcd.org; brian.hockett@ca.nacdnet.net; jbarrett@tehamacountyrqd.org; brittany@sloughhouserqd.org; chris.rose@solanorcd.org; scrcdoffice@gmail.com; devin@us-ltrcd.org; weststanislausrcd@gmail.com; nichols@yolorcd.org
Subject: IMPORTANT: CARCD Officer Election Ballot (see attachment)
Attachments: Candidate Statement - John James.pdf; Candidate Statement - Peter Braudrick.pdf; Candidate Statement - Peter Van Dyke.pdf; Candidate Statement - Harold Singer.pdf; 23-24 Election Ballot.pdf

Delegates at the March 7, 2024 General Membership Special Meeting voted to adjourn the meeting and hold the vote for Vice President and Secretary-Treasurer by email or printed ballot. **The ballot is attached to this email** and a hard copy of the ballot will be provided by mail if requested.

The CARCD by-laws require that mail ballots be addressed by a board action of the member districts. The election ends on Monday, April 29th at 5:00 p.m. to allow 45 days for member districts to itemize the vote on their agendas. Districts may vote for one nominee for Vice President and one nominee for Secretary-Treasurer.

The district secretary must certify by signing and printing their name that the action taken on the ballot is the action of the Board of Directors of the member district.

The ballot should be returned by email to elections@carcd.org. The member district may choose to email the ballot from an email address of its choosing provided the ballot is signed by the district secretary. The ballot may alternatively be returned by mail with a postmark dated no later than the close of the election on April 29, 2024 at 5:00 p.m.

Mailed ballots must be addressed to:

CARCD
1007 7th Street, #414
Sacramento, CA 95814

REMINDER

- Emailed ballots must be received at elections@carcd.org by April 29, 2024 at 5:00 p.m.
- Mailed ballots must be postmarked by April 29, 2024 at 5:00 p.m.

Attachments:

- *Election Ballot*
- *Candidate Statement - Harold Singer*
- *Candidate Statement - John James*
- *Candidate Statement - Peter Braudrick*
- *Candidate Statement - Peter Van Dyke*

This email is being sent to all delegates and alternates for whom we have email addresses and all DMs/EDs for whom we have email addresses.



ELECTION BALLOT

Officers to California Association of Resource Conservation Districts Board of Directors

The election ends on April 29, 2024 at 5:00 p.m.

CARCD by-laws require mail ballots be addressed by a board action.

Choose only one nominee for Vice President and one nominee for Secretary-Treasurer.

Vice President	
Name, District	Choose One
Peter Braudrick, Mendocino County RCD	
Peter Van Dyke, Loma Prieta RCD	

Secretary-Treasurer	
Name, District	Choose One
Harold Singer, Tahoe RCD	
John James, El Dorado County RCD	

Please return this ballot to elections@carcd.org.

If you choose to mail this ballot, the postmark must be no later than the close of the election on April 29, 2024 at 5:00 p.m.

NAME OF VOTING DISTRICT:

SIGNATURE OF DISTRICT SECRETARY:

The district secretary certifies that the action hereon is the action of the Board of Directors of the member district.

PRINTED NAME OF DISTRICT SECRETARY:

Email to:
elections@carcd.org
 or
Mail to: CARCD
1007 7th Street, #414
Sacramento, CA 95814

Peter Braudrick
Candidate for Vice President of California Association of Resource Conservations Districts

I am running for the position of Vice President of the CARCD because I have a lifelong passion for conservation and the outdoors and believe that Resource Conservation Districts are incredibly important to improving and restoring the wild and working landscapes of California and in helping landowners improve the vitality of their land. My management and conservation experience will be integral to my effectiveness as a Vice President of the CARCD.

I was fortunate to grow up on the beautiful Monterey Peninsula and attended college in Sonoma County at the JC and Sonoma State University. I enjoyed a 33-year career with the California Department of Parks and Recreation throughout Northern California in a variety of different field positions. My last thirteen years I was a manager in Mendocino County. I have been a resident of the county for 30 years. Those years of working on California parkland gave me tremendous insight and knowledge of conservation, but it also taught me to be a good manager and collaborator.

I was appointed by the Director of California Department of Forestry to the Jackson State Forest Advisory Committee which was tasked to develop a plan to implement the management plan. We had 13 members, and everything was accomplished through consensus. It took four plus years, and we were successful.

From there I joined Mendocino RCD as an Associate Director and asked to serve as the RCD representative to the North Coast Resource Conservation and Development Council. This is a four-county non-profit in support of the 5 RCDs in the counties. We lost our federal funding which provided a NRCS staff member, office space and overhead. Most of RC and DC in the state went out of business. We have struggled but on a firm financial footing now and have 12 employees. I have been the board chair for fourteen years.

I have been on the Board of the Mendocino County Resource Conservation District as a District Director since 2010. We rotate the Chairmanship annually. I am currently on the Executive Committee of CARCD and I am the North Coast Area Chair sitting on the Board of CARCD. I have been on the board of CARCD for approximately eight years.

While on the Board of the CARCD, I have worked with others to modernize our structures to fit the needs of our constituent RCDS. I went through a three-week DEI training with Karen Buhr who at the time was the ED of CARCD. On a quarterly basis Karen Buhr, Harold Singer and I meet with the Director of the Department of Conservation to improve relationships through better communications and an exchange of ideas and develop stronger relationships with this state agency that funds so much of our work as RCDs. One of my accomplishments with other board members has been opening our board membership to RCD staff as non-voting members so that can give an unfettered view of the board procedures and give input during discussions.

I believe it is important that CARCD is a transparent organization that entertains a variety of ideas, opinions and viewpoints as is demonstrated by 90 plus RCDs.

In 2019 I was presented the Presidents award by Paul Williams who was President of CARCD at the time for my contributions as a board member.

I believe it is important to listen to people and respect their opinions. My goal as a board member is to have an inclusive organization that abides by the Bylaws of CARCD. While dealing with COVID and the lack of face-to-face meetings presented a challenge, I believe we emerged as a strong organization ready to meet the challenges of state budget cuts and new technology on the conservation front. With the return of personal meetings comes the return of better personal relationships which is the cornerstone of any organization.

I am also privileged to serve on the board of the Cancer Resource Centers of Mendocino County for ten years and have been the board chair for eight years of this highly successful organization that provides services through Lake and Mendocino Counties to cancer patients.

My name is Peter Van Dyke, and I am running for the position of CARCD Vice President. I am a board member and the President of the Loma Prieta Resource Conservation District, the Chair of the Santa Clara Valley Water District's Agricultural Water Advisory Committee, and a director on the Land Trust of Santa Clara Valley board. My extensive local governance experience will serve CARCD well as we ask it to become a more transparent, accountable, and inclusive organization that strives to meet the needs of all RCDs, regardless of their size, location, financial resources, or organizational capacity.

Being in the fourth of five generations of a family farming fruits and vegetables in the Santa Clara Valley for over a hundred years has given me a deep-rooted commitment to promoting ecologically sound farming practices. Our farm has been certified organic for 38 years and is a model for the economic and ecological value of regenerative and organic agriculture. Our family's passion for stewarding the land we live on motivated us to find a way to protect our farm in perpetuity, and in March 2020, we entered into a conservation easement agreement with the Land Trust of Santa Clara Valley. Their process and commitment to the preservation of agricultural lands in a way that honors both the lands and the families that manage them impressed me so much that I asked to be on the board and was accepted.

I am very passionate about RCDs' history of working to preserve and enhance the physical integrity of working lands, to mitigate ecological impacts, and to provide technical assistance to landowners, growers, tribal groups, and other land stewards. Our RCD has established lasting and productive relationships with neighboring RCDs, local agencies, tribal groups, their leaders, and many conservation groups throughout the region and state, building our capacity to serve our constituents. My goal is to help all RCDs in the state build that same capacity. Given my experience and background, I am uniquely qualified to represent the RCDs as a CARCD officer and I ask that you support me for the position of CARCD Vice President. Please feel free to contact me personally if you would like to talk about my vision or ask me any questions

Thank you,
Peter Van Dyke
President and director Loma Prieta RCD
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CANDIDATE STATEMENT

Name: Harold Singer

Position: Secretary/Treasurer - CARCD

I am the CARCD Nominating Committee designate for the position of Secretary/Treasurer for CARCD. I have held this position for the last three years. Prior to that I was the CARCD Vice-President for one year before moving into the Secretary/Treasurer position upon a mid-term vacancy in that position and on election by the CARCD Board of Directors. I was the Regional Chair for the Central Sierra Region for four years before being elected to the Vice-President position. I have been a Director on the Tahoe RCD for nine years and currently serve as its Treasurer.

While serving for eight years on the Board of Directors for CARCD and four years on the Executive Committee I have been actively involved in many aspects of the Association. I currently serve on the Revolving Loan Committee, the Legislative Committee and the Bylaws Committee. In my role as the CARCD treasurer I assumed a very active role between the time Emily Sutherland (our former Office Manager) and when we hired our current Financial and Administrative Manager. This involved doing all the CARCD banking and issuing checks to pay our invoices. We moved most of our banking to a new institution which provides more flexibility to all CARCD to process our revenue and expenditures and spreads-out our financial exposure. Under my direction we currently have an application pending with this new institution for a line-of-credit to help CARCD be more timely in its payments to RCDs, a situation that surfaced due to the significant increase in grant funds that CARCD has acquired for pass-through to RCDs. Additionally, for the last six years I am one of two Board of Directors that, along with our Executive Director, meets regularly with the Director of the CA Department of Conservation and senior staff to maintain and improve our collaborative relationship.

In addition to my role on the CARCD Board of Directors, I have been the treasurer for two not-for-profit organizations for the past nine years. One provides environmental education about the Lake Tahoe watershed to elementary through college students and the other provided an educational exchange program for US and Russian college students between Lake Tahoe and Lake Baikal in Russia. This second program has been suspended due to the political difficulty in operating this type of NGO program in Russia.

In 2012 I retired from a position I held for 23 years as the Executive Officer for a CA State agency. This was an at-will position reporting to a nine-member board appointed by the Governor. I oversaw the work of approximately 75 staff. Prior to holding this position I was employed by a State agency overseeing statewide environmental regulatory programs and involved in both budget and legislative work associated with these programs.

If elected to serve as your Secretary/Treasurer my goals are to continue to improve the lines of communication between the Association and the RCDs and to actively increase the transparency of the Association governance structure. These two goals are interconnected. Communication is a two-way street. The current avenues for communication are not as robust as they should be due, in part, to our lack of face-to-face meetings during COVID and our current reliance on LISTSERV which is a passive means of communication and does not reach everyone that should be receiving important communications. While I believe the Association governance structure is sound, the Association is not doing a good job of providing meaningful information to its RCD members. I am committed to improve this situation.

I would be pleased to discuss my qualifications and goals with any District Directors. Please email me at hstahoe@gmail.com to set up a day and time to talk.

My name is John James and I have been asked to throw my hat in the ring for the position of Secretary -Treasurer of the California Association of Resource Conservation Districts. I have been an active Eldorado County RCD Director for many years and served numerous years as the Central Sierra Regional Chair. At the time I was the Central Sierra Regional Chair the six regional Chairs were active voting members in all aspects of the CARCD's decision making. I am extremely disappointed that under the current/previous CARCD leadership that is no longer the case.

I was born and mostly raised in Seaside, California. My parents are from farm families in Mississippi. We currently have relatives farming in California, Mississippi, Michigan and Texas. Coincidentally numerous of those family members serve on their local Soil (and Water) Conservation District Boards. Two of my daughters are involved professionally in sustainability issues here in California. I was born on a US Army base, started grade school on the Monterey peninsula. My family spent time in Washington, Georgia, New Jersey and Hawaii, but the Army in it's infinite wisdom and great organizational skills transferred us back to the Monterey peninsula where I was able to spend 11th grade and graduate high school with some of the same kids I started kindergarten thru 2nd grade with! Pretty cool. Many of those are still friends of mine to this day. I have earned degrees in Engineering and Economics and one of my highest and proudest achievements is being an alumni of Cal Poly San Luis Obispo, in which I am still engaged with the Cal Poly President to increase minority students at that University.

I am an experienced staff manager, program/project manager and financial manager. During my career at the California Department of Transportation I was responsible for capital public transportation infrastructure projects proposed and ultimately managed by cities, counties, non-profits and regional agencies. Projects ranged from lift-equipped vans to provide senior citizen transportation and hot-meals, to ferries, public transit agency busses, intermodal facilities, light rail lines, intercity rail and high-speed rail projects. I got a Lionel train set from Santa Claus when I was 4 years old and became enthralled with electric trains. I applied to Cal Poly SLO because I wanted to go to work for Caltrans & electric trains and SLO was the only university in California that offered classes on electric railroads. Caltrans came to SLO and interviewed a bunch of us in my senior year, offered me a job, and subsequently in that role I have been involved in every electric passenger railroad project developed in California since 1980. (Some dreams do come true!)

My responsibilities included insuring that Caltrans was in full compliance and followed the financial management and reporting requirements as required by the California State legislature and the U.S. Department of Transportation. My duties included reviewing and approving the local agencies project delivery administrative operations and the financial administrations to ensure the local and regional agencies were at all times equipped to be in full compliance with the financial administrative and management requirements of both the State of California and the US Department of Transportation.

I managed the successful growth of the public transportation capital programs from 3 people managing \$10,000,000 of public transportation projects to a multi-billion (\$4.5 billion) dollar statewide program encompassing a Caltrans staff of a hundred with financial oversight of hundreds of public transportation projects from Humboldt county through Fresno and Sacramento, the Bay area and into Los Angeles and San Diego counties. Our goal in oversight of the local and regional agencies were to help them be successful. Because if they were successful then our program was successful and the people of California reaped the benefits. I received Caltrans' "Sustained Superior Accomplishment Award" for my organizing and leadership of that program.

Since retiring from Caltrans I have been keeping myself busy consulting on major public works projects including as a project environmental, stormwater and erosion control manager on rebuilding the Bay Bridge after the Loma Prieto earthquake and on many other major (in excess of \$300 million each) construction projects throughout California. In my spare time I am planting a Barbera and Pinot Noir vineyard in Eldorado County using natural cuttings that UC Davis Foundation Plant Material services grafts for me onto St. George (Vitus Rupestris) rootstock which is a native vigorous Mississippi River Valley rootstock naturally resistant to phylloxera.

I am skilled in state and federal funding compliance and look forward to helping CARCD providing guidance and support to the local RCDs in leading their local resource conservation missions, while providing full transparency of CARCD Board operations to RCDs and receiving, sharing and magnifying the knowledge & skills of both the local RCD Directors and professional staff. Having a good financial administrative and management function is key to ensuring continued and increased financial support from our State and Federal environmental & resource conservation focused partners.

I look forward to working together to help grow the impact and variety of RCD activities in California. I would appreciate your vote and support!