

MINUTES

REGULAR BOARD MEETING

December 16, 2009 * 3:30 PM

125 Bremer Street, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden, Mike Rourke, Rose Owens, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: None

Guests: Carol Fall

1.0 Call To Order: Meeting called to order at 3:30 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Discuss and Approve Meeting Minutes for November 16, 2009 Regular Meeting

3.0 MSC – Rourke/Owens to approve minutes for regular meeting November 16, 2009.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported District in comfortable position with good cash flow. Large payables typical for season.

4.2 Discuss and Approve List of Warrants for November 2009

MSC – Owens/Rourke to approve list of warrants with a total of \$158,615.70

Truman asked about District's cumulative liability for accrued sick-leave and compensatory time. Frost noted it is tracked and billed to respective grants as blended leave; District needs a financial policy to direct those funds to an interest-bearing financial instrument or to provide restrictions. Directors asked Smith to review and provide guidance.

12.0 Election of Board Officers

MSC – Truman/Lowden to retain O'Sullivan as Chair and Owens as Vice Chair.

5.0 Projects Report

Board reviewed written report. Frost answered questions about Croften Burn project. Rourke inquired whether District is looking at obtaining a masticator for such projects and that Watershed Training Center could provide insights on acquisition and operation costs.

6.0 NRCS Report

Riess provided a written report. David Casey is the new area forester at the Eureka office and will be assisting in Trinity County. Alan Bauer, former District Conservationist in Eureka, is now the new area range specialist. Jenna Brazil will be back to work on January 4. Activity level for Weaverville office will keep Carolyn Rourke busy here until she exhausts her hours. EQIP fiscal year cutoff for applications is January 15, 2010. There are 20 sign-ups to date with six more coming

through from County and five more from Coffin Fire. Riess start work immediately doing field visits to initiate individual conservation plans.

7.0 Northwest California RC&D Council Report

Hadwick is attending a meeting on the coast.

8.0 Community Forest/Stewardship Committee Report

Frost reported USFS held a pre-bid partners meeting regarding Phase One of the Browns Project.

9.0 Trinity County Trails Report

Frost reported the Trails Committee will have its annual holiday mixer at Young Family Ranch December 20. O'Sullivan complimented the work done on the new trail on the BLM portion of the Community Forest.

10.0 Facilities Report

Frost reported Graham Matthews Associates is moving out of his one-half of a building in the office complex. Repairs need to be made. District would like to rent as a conference room and library space while converting current conference room to more office space. O'Sullivan asked staff to obtain bids for both carpet cleaning and carpet replacement for current conference room and revegetation office. Frost noted two used vehicles with low mileage newly obtained under agreement with BOR.

11.0 Public Comment

None.

13.0 District Manager's Report

Frost reported he attended Fire Safe Council meeting in Santa Barbara, then the Northwest California Fire Safe Council regional meeting on coast last week. He learned the District is only contractor following through on its road-brushing project commitment in Six Rivers NF under the American Recovery and Reinvestment Act stimulus funding. Frost is planning to be gone from December 23 to third week of January. He recently met with an individual and an attorney regarding the individual's desire to donate land near WCF to the District. It was suggested the District pay costs related to documents preparation. Board will have to adopt a resolution of acceptance, possibly at its January 2010 meeting.

14.0 Board Reports and Correspondence

Lowden noted the District received annual Star Award from CARCD at annual meeting; O'Sullivan was given an award for organizing a forestry tour for annual meeting participants. O'Sullivan reported the meeting was excellent and she shared some ideas she gleaned there.

15.0 Adjourn

Adjourned at 4:38 p.m.

TCRCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

January 20, 2010

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for December 16, 2009 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for December 2009
- 4.3 Discuss and/or Take Action on Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

Old Business – No Old Business

New Business

- 12.0 Discuss and/or Take Action on Resolution 2010-001 to Approve Acceptance of Donation of Land to District
- 13.0 Discuss and/or Take Action on the District Providing Technical Assistance to Director, Patrick Truman under East Weaver Fuels Reduction Project funded by CA Fire Safe Council Grant
- 14.0 District Manager's Report
- 15.0 Board Reports/Correspondence

Closed Session

- 16.0 Performance Evaluation of District Manager
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

January 20, 2010 * 5:30 PM

#3 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden, Patrick Truman

Board Members Absent: Mike Rourke, Rose Owens,

Associate Board Members Present: None

RCD Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:35 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda with Items 12 and 16 removed.

3.0 Discuss and Approve Meeting Minutes for December 16, 2009 Regular Meeting

3.0 MSC – Lowden/Truman to approve minutes for regular meeting December 16, 2009.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported District in comfortable position with good cash flow. Large payables and receivables being met on time.

4.2 Discuss and Approve List of Warrants for December 2009

MSC – Truman/Lowden to approve list of warrants with a total of \$243,367.96

4.3 Discuss and Take Action on Quarterly Budget Revision

Smith and Frost reviewed an updated Board Expenditures spreadsheet with Directors. Smith noted new job-cost accounting software module is helping to break out discrete components of projects for tracking.

MSC – Truman/Lowden to approve quarterly budget revision for a total budget amount of \$2,987,862.

5.0 Projects Report

Board reviewed written report. Frost answered questions. Directors made several suggestions for placement of benches built by Trinity River Conservation Camp for public benefit.

6.0 NRCS Report

None.

7.0 Northwest California RC&D Council Report

Truman reported the recent meeting in Eureka was productive. There is an Economic Development Listening Workshop planned for January 27 in Weaverville.

8.0 Community Forest/Stewardship Committee Report

Cousins reported on the China Gulch fuels project and efforts to make firewood available to the community at no cost. The issue of a storage site is being resolved.

9.0 Trinity County Trails Report

Frost reported the Trails Committee holiday potluck gathering was a pleasant event. Jerry Hauke was presented with a framed certificate to honor his nomination to CARCD as Volunteer of the Year. Frost noted it has been a long time since there has been a trails celebration event involving the community.

10.0 Facilities Report

Cousins reported the insurance adjuster gave approval for repair work to proceed on the office formerly occupied by Graham Matthews and now slated for conversion into a conference room for the District. District staff are doing preparatory work for telephones, Internet and other media in advance of work to be conducted by landlord's contractors.

11.0 Public Comment

None.

13.0 Discuss and/or Take Action on the District Providing Technical Assistance to Director Patrick Truman under East Weaver Fuels Reduction Project funded by California Fires Safe Council Grant.

Frost explained background of policy and the need for Board approval in this instance. Truman's land is one of several parcels that would benefit from treatment in order to create an effective fire break. The District has several grants for large fuels reduction projects so situation may arise again.

MSC – Lowden/O'Sullivan to approve.

14.0 District Manager's Report

Frost noted the District provides significant funding to Trinity County Local Agency Formation Commission (LAFCO) but never receives an agenda nor information as to when they are going to meet. He will contact John Jelicich. Frost reported he would like to scrutinize District's project management structure to ensure District can successfully fulfill its several multiyear agreements. He will review current organization chart with O'Sullivan and Truman, who volunteered to help and assess projects by type for skills and manpower needed. Frost also wants to look at succession planning as well as District's space needs.

Frost noted the District has not had a reportable accident in four years and wants to develop a really good reward and reinforcement system for all employees as the District strives for its fifth year without an accident. One suggestion was time off that correlates to completion of trainings.

15.0 Board Reports and Correspondence

Lowden noted the California Environthon will be March 31-April 2 at Joshua Tree. The Canon International Envirothon will be August 1-6 at CSU Fresno.

16.0 Adjourn

Adjourned at 6:40 p.m.

TCRCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

February 17, 2010

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for January 20, 2010 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for January 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

Old Business

None

New Business

- 12.0 Discuss and/or Take Action on Resolution 2010-001 to Approve Acceptance of Donation of Land to District
- 13.0 Discuss and/or Accept Annual Audit for Fiscal Year ending June 30, 2009
- 14.0 Discuss and/or Take Action on California Association of Resource Conservation Districts Annual Membership
- 15.0 District Manager's Report
- 16.0 Board Reports/Correspondence
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

February 17, 2010 * 5:30 PM

#3 Horseshoe Lane, Weaverville, CA

Board Members Present: Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: Greg Lowden, Colleen O'Sullivan

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Riess

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM

2.0 Discuss and Approve Agenda

MSC (Unanimously) – Rourke/Truman to find an issue needing immediate attention had been brought to the attention of the District after the agenda had been posted.

MSC (Unanimously) – Truman/Rourke to approve agenda with the addition of item to consider Resolution 10-02, Approving Application for Farm and Ranch Solid Waste Cleanup and Abatement Grants to the Integrated Waste Management Board For Cleanup Projects Throughout Trinity County.

3.0 Discuss and Approve Meeting Minutes for January 20, 2010 Regular Meeting

3.0 MSC – Rourke/Truman to postpone consideration of minutes to March regular meeting.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported District has been able to maintain good cash flow without tapping line of credit. Frost credited the practice of invoicing consistently.

4.2 Discuss and Approve List of Warrants for January 2009

MSC – Truman/Rourke to approve list of warrants with a total of \$128,192.75

5.0 Projects Report

Board reviewed written report. Frost answered questions about status of OHV projects and grants, and addressed issues of projects involving decommissioning and upgrade of USFS roads. Rourke advised Frost he would like to provide input on completion of STNF Transportation Management Plan. Frost will have Project Coordinator Tarwater provide information.

6.0 NRCS Report

Riess reported Weaverville Office received \$130,000 for county's 33 applicants. One application involves construction of hoop houses to prolong local vegetable growing season. Congressman Wally Herger and State Conservationist Ed Burton will be visiting Trinity in June. Heidi Harris will be coming in as temporary employee. David Casey is new area forester based in Eureka.

7.0 Northwest California RC&D Council Report

Truman reported the council hosted a Rural Economic Development workshop on January 27 to elicit local input and ideas. Truman shared recent report which compiled input from all such meetings statewide. There is \$500 million for the Rural Economic Development Program in California. Eureka will be site of annual meeting of state association of RC&D councils in October.

8.0 Community Forest/Stewardship Committee Report

Frost reported completion of Draft Strategic Plan for next five years covering both BLM and USFS lands. Directors discussed USFS perception of stewardship contracting as it relates to harvesting plans. All agreed cautious approach needed to protect District's reputation.

9.0 Trinity County Trails Report

None.

10.0 Facilities Report

Frost stated work on new conference room is progressing and it is nearly ready to move in.

11.0 Public Comment

None.

12.0 Discuss and/or Take Action on Resolution 2010-001 to Approve Acceptance of Donation of Land to District

No action taken.

13.0 Discuss and/or Accept Annual Audit for Fiscal Year ending June 30, 2009

No action taken.

14.0 Added as Immediate Action Item: Discuss and/or Take Action on Resolution 2010-002 Approving Application for Farm and Ranch Solid Waste Cleanup and Abatement Grants to the Integrated Waste Management Board for Cleanup Projects Throughout Trinity County

MSC – Truman/Rourke to approve Resolution and naming Frost as grant signatory.

Roll Call Vote: Ayes: Owens, Truman, Rourke; Nays: None; Absent: Lowden, O'Sullivan; Abstaining: None

15.0 Discuss and/or Take Action on California Association of Resource Conservation Districts Annual Membership

MSC – Truman/Rourke to approve in amount of \$4,000 for 2010 membership.

16.0 District Manager's Report

Frost spoke about community meetings being held to update county's Community Wildfire Protection Plan (CWPP). Meetings held in Willow Creek, Lewiston, Salyer, Coffee Creek, Mad River, Ruth and Douglas City. Weaverville and other community meetings upcoming. Frost explained purpose is to get ideas for projects and learn what has changed. Noted it would be helpful to map Forest Health/Fuels Reduction work done under EQIP but need landowner permission to release any information. One issue for VFDs is availability of water. May consider seeking funds from FEMA to fund water tanks all over county; could become a focus for Fire Chiefs Association. If need included in CWPP, could qualify for Title III funds. Rourke suggested EQIP/NRCS funds for stockponds.

Frost reported criteria for underwriting fire insurance is proprietary; new stipulation could require year-round staffed fire department within five miles of residence to be insured. Frost has requested

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

all past minutes for Trinity Local Agency Formation Commission. It meets fourth Tuesday of every month and has board opening for director from special district.

Mike Hamman, TRRP executive director, is departing for BOR position in New Mexico.

17.0 Board Reports and Correspondence

CARCD annual meeting in November (Ventura) is same week as District board meeting. Day in Capitol is May 5.

18.0 Adjourn

Adjourned at 7:00 p.m.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 17, 2010

-
- 1.0 Call to Order O'Sullivan 5:30 P.M.
 - 2.0 Discuss and Approve Agenda
 - 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Approve Minutes for January 20, 2010 Regular Meeting
 - 3.2 Approve Minutes for February 17, 2010 Regular Meeting
 - 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for February 2010
 - 5.0 Projects Report
 - 6.0 NRCS Report
 - 7.0 Northwest California RC&D Council Report
 - 8.0 Community Forest/Stewardship Committee Report
 - 9.0 Trinity County Trails Report
 - 10.0 Facilities Report
 - 11.0 Public Comment

Old Business

None

New Business

- 12.0 Discuss and/or Take Action on Resolution 2010-001 to Approve Acceptance of Donation of Land to District
- 13.0 Discuss and/or Accept Annual Audit for Fiscal Year ending June 30, 2009
- 14.0 Discuss and/or Take Action on Director Travel to annual CARCD Day in Capitol May 5, 2010
- 15.0 Discuss and/or Take Action on Trinity LAFCO Announcement of Meeting of Independent Special District Selection Committee April 19, 2010 to Nominate and Elect One Independent Special District Appointee to a Four-Year Term on the Trinity Local Agency Formation Commission
- 16.0 Discuss and/or Take Action on Call for Nominations for CSDA Region 1, Seat B for Three-year Term 2010-2013
- 17.0 District Manager's Report
- 18.0 Board Reports/Correspondence

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Closed Session

19.0 Performance Evaluation of District Manager

20.0 Adjourn



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Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

March 17, 2010 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Rose Owens, Patrick Truman, Greg Lowden, Colleen O'Sullivan

Board Members Absent: Mike Rourke

Associate Board Members Present: None

RCD Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Riess

Guests: None

1.0 Call To Order: Meeting called to order at 5:35 PM

2.0 Discuss and Approve Agenda

MSC (Unanimously) – Truman/Owens to find an issue needing immediate attention had been brought to the attention of the District after the agenda had been posted, and that cannot be postponed until next regularly scheduled meeting of the Board.

MSC (Unanimously) – Truman/Owens to approve agenda with the addition of item 14.1 to consider approving Director travel to USFS/Redding interviews for Weaverville District Ranger.

3.0 Discuss and Approve Meeting Minutes

3.0 MSC – Lowden/Truman to approve minutes for January 20, 2010 regular Meeting

3.1 MSC – Truman/Owens to approve minutes for February 17, 2010 regular Meeting

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported District has been able to maintain positive cash flow with a growing reserve. Consistently invoicing with report submittals.

4.2 Discuss and Approve List of Warrants for February 2010

MSC – Truman/Owens to approve list of warrants with a total of \$165,836.48

13.0 Discuss and/or Accept Annual Audit for Fiscal Year ending June 30, 2009

Board discussion of Annual Audit. Staff answered questions.

MSC – Lowden/Truman to accept Annual Audit for Fiscal Year ending June 30, 2009.

5.0 Projects Report

Board reviewed written report. Cousins gave presentation on TRRP's Sawmill restoration site revegetation and explained details of plant collection, planting procedures, monitoring systems and extensive data collection. He cited benefits of new media equipment in new conference room. Frost discussed advantages of five-year outlook and planning with TRRP.

6.0 NRCS Report

Riess reported Weaverville Office received a \$170,000 increase to a total of \$300,000 for EQIP in Trinity County. There are now 15 funded contracts. Ed Burton is still planning to visit in June. Jenna Brazil will be acting district conservationist while Riess gone in April and May.

7.0 Northwest California RC&D Council Report

Truman reported Jill Duffy is the new council president. The council is still struggling to obtain grant funds for Five-Counties Salmonid program. Children's Garden is starting up soon.

8.0 Community Forest/Stewardship Committee Report

Truman represented the steering committee at interviews in Redding for Weaverville District Ranger. Kenneth Baldwin has begun marking the next phase on BLM lands of WCF.

9.0 Trinity County Trails Report

O'Sullivan reported seeing many people using the trails. Frost noted a trail-user profile survey has never been conducted for the Weaver Basin Trail System; Erica Spohn at USFS may have protocol for conducting such a survey. Cousins is working on interpretive brochure.

10.0 Facilities Report

Frost explained reallocation of old board room space for WSP members and staff will continue to get the new conference room set up.

11.0 Public Comment

None.

12.0 Discuss and/or Take Action on Resolution 2010-001 to Approve Acceptance of Donation of Land to District

No action taken.

14.0 Discuss and/or Take Action on Director Travel to annual CARCD Day in Capitol May 5, 2010

Frost noted expenses should be roughly \$200 per Director attending.
MSC – Owens/Lowden to approve Director travel.

14.1 Added as Immediate Action Item: Discuss and/or Take Action on Director Travel to USFS interviews of Weaverville District Ranger candidates

MSC – Owens/Lowden to approve Director travel, including retroactively, for trips earlier in week for Director travel to Redding to represent Weaverville Community Forest Steering Committee at interviews.

15.0 Discuss and/or Take Action on LAFCO Announcement of Meeting of Independent Special District Selection Committee April 19, 2010 to Nominate and Elect One Independent Special District Appointee to a Four-Year Term on the Trinity Local Agency Formation Commission.

MSC – Truman/Rourke to appoint O'Sullivan as the District's representative at the April 19, 2010 meeting.

16.0 Discuss and/or Take Action on Call for Nominations for CSDA Region 1, Seat B for Three-Year Term 2010-2013

No Action Taken.

17.0 District Manager's Report

Frost reported staff has been working on Annual Report; would like to have staff review their biographical information. He stated TRRP Executive Director Mike Hamman is leaving to accept a BOR promotion in Albuquerque. Donna Harmon is leaving as Hayfork District Ranger and will be taking on Transportation Management Planning for STNF. Frost, Lowden and Dowdle will help with a Natural Resources Careers Field Day at Shasta College March 23. RAC meetings will likely begin in early April for 2011 projects. The North Coast CARCD spring meeting is April 30.

O'Sullivan

and Truman agreed to be on the District board's subcommittee to look at staffing issues. Frost will help set date for first meeting.

18.0 Board Reports and Correspondence

Lowden reported the California Envirothon will be held at the Joshua Tree Resort March 31-April 1.

Closed Session

19.0 Performance Evaluation of District Manager

No action taken.

20.0 Adjourn

Adjourned at 7:20 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

April 21, 2010

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for March 17, 2010 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for March 2010
 - 4.3 Discuss and/or Take Action on Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

Old Business

None

New Business

- 12.0 Discuss and/or Take Action on Resolution 2010-003 to Approve Acceptance Grants from California Department of Fish & Game
- 13.0 Discuss and/or Take Action on Resolution 2010-004 to Approve Application for and Acceptance of OHV Grants from California Department of Parks and Recreation
- 14.0 Discuss and/or Take Action on Recommendations on District Staffing Needs
- 15.0 Discuss and/or Take Action on LAFCO Proposed Budget and Proposed Apportionment of Costs for FY 2010-2011
- 16.0 District Manager's Report
- 17.0 Board Reports/Correspondence

Closed Session

- 18.0 Performance Evaluation of District Manager
- 19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

April 21, 2010 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Mike Rourke, Rose Owens, Patrick Truman, Greg Lowden, Colleen O'Sullivan

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: NRCS District Conservationist Tiffany Riess

Guests: None

1.0 Call To Order: Meeting called to order at 5:31 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/Owens to approve agenda

3.0 Discuss and Approve Meeting Minutes

MSC – Owens/Truman to approve minutes for March 17, 2010 regular meeting with correction to reflect Lowden, not Rourke, as seconding the motion under Item 15.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported good positive cash flow, due in part to timely submittal of reports and invoicing. District is preparing to revise its rate of overhead.

4.2 Discuss and Approve List of Warrants for March 2010

MSC – Truman/Rourke to approve list of warrants with a total of \$136,340.39

4.3 Discuss and/or Take Action on Quarterly Budget Revision

Frost reported budget revision entails addition of expected projects requiring no changes to existing agreements. He stated expenses for Director travel for remainder of FY are very close to amount initially budgeted.

MSC – Owens/Rourke to approve revisions for total budget amount of \$3,030,626.

5.0 Projects Report

Board reviewed written report. Frost answered questions and explained which projects were funded by ARRA.

6.0 NRCS Report

Riess reported on CWPP activities and NRCS partnership with Watershed Center. Riess stated Weaverville Office received another increase to EQIP funding for a total of \$346,000, with 16 grants now funded in Trinity County. She continues work on Cooperative Conservation Partnership Initiative project application and will ask for \$5.1 million for 7 counties, with \$1.2 to Trinity for ready-to-go projects. Competition is national. Office currently has 28 requests for conservation planning. Work in Weaver Basin Wetlands continues on invasives eradication. Riess reported

Melinda Graves of Redding office may be interchanging projects with Jenna Brazil, with both also partnering on some projects. One objective is to give Graves additional forestry experience.

14.0 Discuss and/or Take Action on Recommendations on District Staffing Needs

O'Sullivan presented issues and recommendations to board regarding upcoming increase in District projects and the need for succession planning. Frost explained need for fuels Technician IV position to lead work on fuels reduction on federal and private lands with the addition of a third crew this summer. Smith and Frost stated District can comfortably afford proposals, and District's indirect rate is being revised upwards to reflect increased costs. Rourke stated he would like to have full board involved in selection of Assistant District Manager.

MSC – Truman/Rourke to approve all five recommendations: advertise and fill the position of Assistant District Manager coincidental to the start of FY 2010-2011; provide staffing updates to Board with each quarterly budget revision; District policy to reflect conversion to regular status those temporary employees having completed one-year satisfactory performance; authorize revised Conservation Technician IV position description and recruitment; and reclassify Mark Dowdle to Project Coordinator I with pay raise to next step in new position.

7.0 Northwest California Resource Conservation and Development Council Report

North Coast Area meeting is slated for April 30 at River Lodge in Fortuna.

8.0 Community Forest/Stewardship Committee Report

Frost noted meeting Al Olsen, the new Acting District Ranger for USFS Weaverville office.

9.0 Trinity County Trails Report

Frost is leading hike for trails group on South Fork Trail. Construction of rerouted Greasy Loop Trail is set to begin. Alex Cousins is working with USFS and the Trails Committee to plan a community event for trails appreciation. Alex is preparing a trails proposal for RAC.

10.0 Facilities Report

New conference room appreciated by users.

11.0 Public Comment

None.

12.0 Discuss and/or Take Action on Resolution 2010-003 to Approve Acceptance of Grants from California Department of Fish & Game

Frost shared copies of grant application.

MSC – Rourke/Lowden to approve Resolution 2010-003. Roll call vote: All ayes: Rourke, Lowden, O'Sullivan, Truman, Owens. No nays; No abstentions

13.0 Discuss and/or Take Action on Resolution 2010-04 to Approve Application for and Acceptance of OHV Grants from California Department of Parks and Recreation

Frost explained details of the grant application and said the budget is fluid. The District is awaiting USFS focus to determine project emphasis. Rourke inquired when work would be conducted to provide an overview that would tie together all parts of all projects. He pointed out that completing a comprehensive plan first for all the projects and trails would provide a vision with ways to link routes. Frost proposed contacting OHV contact about the concept and budget; obtain OHV Commission support to engage USFS in overview planning. Frost will initiate and come back to

Board with information on broader visioning. Rourke noted that developing a vision would facilitate changes to route map.

MSC – Truman/Rourke to approve Resolution 2010-04. Roll call vote: All ayes: Rourke, Lowden, O'Sullivan, Truman, Owens. No nays; No abstentions.

15.0 Discuss and/or Take Action on LAFCO Proposed Budget and Proposed Apportionment of Costs for FY 2010-2011

O'Sullivan reported recent LAFCO meeting well-attended. Frost provided background on LAFCO budget development and issues facing the commission. Evidently there is no record the Commission ever took action to make special districts voting members. LAFCO may not be set up legally to accommodate special districts; there is also question about whether special districts can sever themselves and their obligation to fund LAFCO. Frost noted the pending meeting will be an opportunity to provide guidance and O'Sullivan is District's representative. Frost stated Commission will have full value of its next annual budget in reserve. May ask Commission to review whether that much needed held. Frost suggested to LAFCO it file for Brown Act compliance reimbursement.

MSC – Rourke/Truman to pay assessment.

16.0 District Manager's Report

Frost asked Directors to provide input and feedback on draft annual report. He noted District, NRCS and Five Counties Salmonid Program have just begun meeting once a month to discuss needs and to share resources. He is still planning on time off in the summer. Invited Directors to the Cinco de Mayo luncheon NRCS is hosting.

17.0 Board Reports and Correspondence

Rourke reported he was in Fresno past five days for state FFA convention. State finals in forestry will be in SLO in two weeks. He reported eight schools attended recent Shasta College Natural Resources Careers Field Day. Lowden reported he also attended and engendered good interest in Envirothon competition. A freshman from University Prep was winner of finals speaking contest at recent Lions' district convention in Corning.

18.0 Closed Session for Personnel Matters (CGC§54957), Performance Evaluation of District Manager

MSC – Lowden/Truman to go into closed session at 7:30 p.m.

MSC – Truman/Owens to come out of closed session at 7:40 p.m.

O'Sullivan reported Board completed evaluation of Frost with a finding of satisfactory performance and awarded him a 1% longevity raise pursuant to District personnel policies.

19.0 Adjourn

Adjourned at 7:41 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

May 19, 2010

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for April 21, 2010 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for April 2010
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

Old Business – No Old Business

New Business

- 12.0 Discuss and/or Take Action on Resolution 2010-01 to Approve Acceptance of Donation of Land to District
- 13.0 District Manager's Report
- 14.0 Board Reports/Correspondence
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

May 19, 2010 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Mike Rourke, Rose Owens, Greg Lowden, Colleen O'Sullivan

Board Members Absent: Patrick Truman

Associate Board Members Present: None

RCD Staff: Pat Frost, Kelly Sheen, Jason Smith, Mark Dowdle

Other Agency Staff: John Tiedeman, NRCS

Guests: Phill Maus

1.0 Call To Order: Meeting called to order at 5:30 PM

2.0 Discuss and Approve Agenda

MSC – Rourke/Owens to approve agenda with Item 12 moved to follow Item 4. Meeting will be abbreviated to action items only due to Directors' desire to attend concurrent meeting in Hayfork on water diversion reporting requirements.

3.0 Discuss and Approve Meeting Minutes

MSC – Owens/Lowden to approve minutes for April 21, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported good positive cash flow. Line of credit renewed. Investment instrument maturing soon so will examine opportunities to increase interest earned. Frost noted Humboldt Area Foundation investment pool provides higher interest and greater liquidity.

4.2 Discuss and Approve List of Warrants for April 2010

MSC – Rourke/Owens to approve list of warrants with a total of \$135,054.54

12.0 Discuss and/or Take Action on Resolution 2010-01 to Approve Acceptance of Donation of Land to District

Phill Maus described many attributes of the parcel of land he is donating to the District. It is connected to the BLM portion of the Weaverville Community Forest, has abundant wildlife, water, road access and good diversity of tree species, include oak, conifers and madrone. Maus explained he has lived on the property since 2000 in a cabin with solar and microhydro power sources. He will continue to reside there. Frost noted this is a first for the District and will significantly complement the WCF. He explained process of guiding Maus to independent legal advice which referred Maus to another attorney who helped draft life estate instrument. Frost suggested District should contact adjacent landowners to apply for a group EQIP cost-share for fuels reduction. He noted parcel area benefits from inclusion in Weaverville PTIER for fuels reduction. Frost stated he will be working on a management plan for the property and is awaiting access to pertinent NRCS file. O'Sullivan expressed gratitude for gift and excitement over its benefit to WCF. Rourke highlighted the community benefit of Maus' gift for its potential use in environmental education.

MSC – Owens/Rourke to approve Resolution 2010-01 accepting donation of land to District.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Roll call vote: All ayes: Lowden, Owens, O'Sullivan and Rourke. No nays. No abstentions.
Truman absent.

11.0 Public Comment

None.

15.0 Adjourn

Adjourned at 6:15 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

June 16, 2010

-
- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for May 19, 2010 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for May 2010
- 4.3 Discuss and/or Take Action on Fiscal Year 2010-2011 Budget
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

Old Business – No Old Business

New Business

- 12.0 Discuss and/or Take Action on Annual Operational Agreement and Agreement for Shared Personnel Services and Vehicle Use between TCRCD and NRCS
- 13.0 District Manager's Report
- 14.0 Board Reports/Correspondence

Closed Session

- 15.0 Begin Selection Process for Assistant District Manager
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

June 16, 2010 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Mike Rourke, Rose Owens, Greg Lowden, Colleen O'Sullivan, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Riess, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM

2.0 Discuss and Approve Agenda
MSC – Rourke/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes
MSC – Lowden/Rourke to approve minutes for May 19, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported project managers were providing timely completion of invoices and reports. Frost and Smith answered questions, including about the monthly statement and warrant list. Staff will provide follow-up information at July meeting.

4.2 Discuss and Approve List of Warrants for April 2010

MSC – Truman/Owens to approve list of warrants with a total of \$138,846.82

4.3 Discuss and/or Take Action on Fiscal Year 2010-2011 Budget

Frost explained details of proposed budget and the highlights pointed up in Smith's budget memorandum to board. Rourke inquired about the best way to depict the movement of WCF project revenues from generation to expenditure. Frost proposed providing a written report and spreadsheet every quarter that would reflect all accounting specific to WCF. This would entail do a separate report for BLM and USFS administered portions of WCF.

MSC – Truman/Owens to approve 2010-2011 budget in amount of \$2,634,646.

5.0 Projects Report

Frost answered questions about Mining District Fuels Reduction Project and noted District would like to time the initial contract so as to be able to buy low, and also to enable completion of fuels reduction aspect.

6.0 NRCS Report

Riess reported the regional Cooperative Conservation grant application was submitted, and included several northern California conservation districts. State Conservationist Ed Burton will be in Trinity County July 12-13 to look at conservation projects on private property.

12.0 Discuss and/or Take Action on Annual Operational Agreement and on Agreement for Shared Personnel Services and Vehicle Use between TCRC and NRCS.

MSC – Owens/Truman to approve

7.0 Northwest California RC&D Council Report

Truman reported Five Counties Salmonid program is progressing.

8.0 Community Forest/Stewardship Committee Report

Frost noted Tina Lynsky is the new District Ranger for the Trinity River Management Unit. Paperwork on the donated land has been filed with the County. He will be following up with NRCS regarding any conservation and fuels reduction plans prepared for that property. Rourke asked that staff provide a monthly Community Forest progress report, beginning at the end of this first quarter of Fiscal Year 2010-2011.

9.0 Trinity County Trails Report

Frost reported a good turnout for the June 6 Trail Day event. Volunteers worked on McKenzie Gulch trail around Hagen property and got about a mile of trail done.

10.0 Facilities Report

Frost noted HRN is interested in any not-for-profit taking over modular facilities it has on TCOE property. Rourke observed there is not much external space at the location to accommodate District needs. He noted it might be possible to acquire and move structure to other site for environmental center.

11. Public Comment

None.

13. District Manager's Report

Frost noted he would like to be off the week of July 12.

14. Board Reports/Correspondence

Rourke spoke about a meeting in Hayfork hosted by the Farmers' Bureau to explain changes in law pertaining to reporting surface water diversions.

15. Closed Session: Begin Selection Process for Assistant District Manager

MSC -- Lowden/Owens to go into Closed session at 6:41 PM

MSC – Truman/Owens to come out of Closed Session at 7:10 PM

O'Sullivan reports that the Board agreed to have a subcommittee interview the best suited candidates for Assistant District Manager. The subcommittee will consist of O'Sullivan, Truman and Frost.

16.0 Adjourn

Meeting adjourned at 7:14 PM

June 16 Board Meeting Minutes on Closed Session

15.0 Begin Selection Process for Assistant District Manager

MSC -- Lowden/Owens to go into Closed session at 6:41 PM

MSC – Truman/Owens to come out of Closed Session at 7:10 PM

O’Sullivan reports that the Board agreed to have a subcommittee interview the best suited candidates for Assistant District Manager. The subcommittee will consist of O’Sullivan, Truman and Frost.

Meeting adjourned at 7:14 PM

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

July 21, 2010

-
- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for June 16 2010 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for June 2010
- 4.3 Discuss and/or Take Action on FY 2010/11 Board Expenses Tracking Spreadsheet
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

Old Business – No Old Business

New Business

- 12.0 Discuss and/or Take Action on Adoption of Proposed 2010 CSDA Bylaws Amendments
- 13.0 Discuss and/or Take Action on Election of Region 1, Seat B Representative to CSDA Board of Directors
- 14.0 Discuss and/or Take Action on Director Travel to California Association of Resource Conservation Districts Annual Conference November 18-20, 2010.
- 15.0 Discuss and/or Take Action on Director Travel to Canon Envirothon in Fresno CA August 5-6, 2010
- 16.0 District Manager's Report
- 17.0 Board Reports/Correspondence
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

July 21, 2010 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Mike Rourke, Rose Owens, Greg Lowden, Colleen O'Sullivan, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Mark Dowdle

Other Agency Staff: Tiffany Riess, NRCS; Bryon Hadwick, Northwest California RC&D

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM

2.0 Discuss and Approve Agenda
MSC – Lowden/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes
MSC – Lowden/Truman to approve minutes for June 16, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Frost reviewed financial information and responded to questions. He noted the finalized June statement will be provided in August as the District is still closing out the fiscal year. O'Sullivan inquired about several accounts and Frost will provide further information at next meeting.

4.2 Discuss and Approve List of Warrants for June 2010

MSC – Truman/Owens to approve list of warrants with a total of \$265,608.23

4.3 Discuss and/or Take Action on FY 2010/11 Board Expenses Tracking Spreadsheet

Frost reviewed Board expenses in FY2009-10 and noted total incurred was under amount budgeted. Amount budgeted for FY2010-11 premised on expenses known presently. Directors should apprise fiscal manager of anticipated expenses as they become known.

5.0 Projects Report

Directors reviewed report. Dowdle made a brief PowerPoint presentation on Summer Camp and the Family Movie Nights at Young Family Ranch this summer. Frost and Dowdle answered questions.

6.0 NRCS Report

Riess gave a detailed report on NRCS activities, including Ed Burton's visit to Trinity County, the awarding of the CCPI grant that was submitted last Spring, increasing the EQIP budget (potentially \$1M next year) for Trinity County and staffing changes at the Weaverville Office.

7.0 Northwest California RC&D Council Report

Bryon Hadwick, RC&D Coordinator gave a program update. RC&D is working with the Yurok Tribe on a greenhouse to propagate native plants, including riparian species. He is working on an

MOU with Trinity County for a small grant to upgrade the kitchen at the Veterans Memorial Hall to standards for a Certified Community Kitchen. The State RC&D Annual meeting will be in Eureka October 20-22, 2010.

8.0 Community Forest/Stewardship Committee Report

Frost and O'Sullivan gave a brief update on the Browns Phase I (USFS). The second phase on BLM (Mining District) has been marked and there will be a field visit with Steering Committee later this month.

9.0 Trinity County Trails Report

Progress being made on McKenzie Gulch trail.

10.0 Facilities Report

Nothing to report.

11.0 Public Comment

None.

12.0 Discuss and/or Take Action on Adoption of Proposed CSDA Bylaws Amendments.

MSC – Lowden/Owens to approve the proposed amendments to CSDA Bylaws as presented.

13.0 Discuss and/or take Action on Election of region 1, Seat B Representative to CSDA Board of Directors.

MSC – Truman/Lowden to vote for Norman Shopay to fill Seat B

14.0 Discuss and/or Take Action on Director Travel to California Association of Resource Conservation Districts Annual Conference November 18-20, 2010

MSC – Rourke/Lowden to approve travel for Director Truman to Annual Conference.

15.0 Discuss and/or Take Action on Director Travel to Canon Envirothon in Fresno, CA August 5- 6, 2010.

MSC – Owens/Lowden to approve Director travel to 2010 Canon Envirothon.

16.0 District Manager's Report.

Frost reported on promotion of Alex Cousins to Assistant District Manager and on the strategy the two of them are using to bring Cousins into management role while ensuring continuity of communication and service to partners and publics. Frost indicated he will try to take a little time off during the remainder of the summer and will take a vacation in the fall.

He reviewed dates of upcoming regular board meetings: August 18 in Hayfork; September 15 at Bar 717 Ranch in Hyampom; October 13 and November 10 in Weaverville. Frost noted District's Strategic Plan will expire at end of 2010 and work on it will begin soon. He explained District plans to work with SMART Business Center in a new economic stimulus job training program for individuals 18-25. Frost described District's involvement in economic stimulus program with BLM to revamp its Steel Bridge Campground. The project engaged a variety of local contractors and made it one of the nicest campgrounds in Trinity County.

17.0 Board Reports/Correspondence

Truman attended NACD annual meeting in Washington, D.C.

18.0 Adjourn

Meeting adjourned at 7:15 PM

Roderick Senior Center
5:30 PM

90 Coral Ave. #A
Hayfork, CA

Board of Directors Meeting

Agenda

August 18, 2010

-
- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for July 21, 2010 Regular Meeting
- 4.0 Financial Report
4.1 Discuss Monthly Statement and Spreadsheet
4.2 Discuss and Approve List of Warrants for July 2010
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

Old Business – No Old Business

New Business

- 12.0 Discuss and/or Take Action on Applications and Letters of Intent for Two Seats on District Board
- 13.0 Discuss and/or Take Action on Request for Approval of Technical Assistance for Staff and/or Board Members as a part of current California Fire Safe Council Grants
- 14.0 Discuss and/or Take Action on Resolution 10-05, Approving the Application for Farm and Ranch Solid Waste Cleanup and Abatement Grants to CalRecycle for Cleanup Projects throughout Trinity County
- 15.0 Discuss and/or Take Action on Staff Recommendation in Response to USFS Browns Stewardship Project Phase I Solicitation for Bids
- 16.0 Discuss and/or Take Action on Resolution to Nominate District Director as a Candidate for Appointment to the Special District Risk Management Authority Board of Directors for Balance of Unexpired Term Effective September 30, 2010 and Expiring December 31, 2011
- 17.0 Discuss and/or Take Action on Annual Membership in National Association of Conservation Districts
- 18.0 District Manager's Report
- 19.0 Board Reports/Correspondence
- 20.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

August 18, 2010 * 5:30 PM

90 Coral Avenue, Hayfork, CA

Board Members Present: Mike Rourke, Rose Owens, Greg Lowden, Colleen O'Sullivan, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:39 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/Truman to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Owens to approve minutes for July 21, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith noted certain accounts will modify next quarter and addressed status of several other accounts. July has been active month for field projects, with commensurate fiscal activity.

4.2 Discuss and Approve List of Warrants for June 2010

MSC – Truman/Rourke to approve list of warrants with a total of \$235,401.87

5.0 Projects Report

Frost noted just six miles remaining in the 150-mile Downriver brushing project. Cousins gave details on ARRA-funded projects putting locals to work and training individuals. Focus is NEPA-ready projects. Cousins explained capitalization costs and crew scheduling led to strategy of contracting Firestorm for specific projects. Rourke observed District may need to assess its ability to do more projects; determine how big it wants to grow.

6.0 NRCS Report

Directors reviewed written report. Loss of NRCS engineer John Tiedeman and availability of technical resource providers discussed. O'Sullivan asked if sufficient staff available to support funded programs coming into Trinity County.

7.0 Northwest California RC&D Council Report

Truman reported state meeting of Resource Conservation and Development Districts is set for Eureka, October 20-22.

8.0 Community Forest/Stewardship Committee Report

Frost noted members of steering committee reviewed the mark for Phase II of BLM Mining District forest health project and were supportive of planned thinning. Frost reported the steering committee

reviewed and discussed 180 individual trees in Phase I of USFS Browns Project originally marked to cut. Determination made to cut about 90 of those and move ahead. USFS has made solicitation for first harvest. Frost noted Browns project will be first green tree sale in Weaverville Basin in more than a decade. Frost stated Huell Howser, of the television series, *California Gold*, is coming to Trinity this month and plans to cover WCF, Trinity River and the fair.

9.0 Trinity County Trails Report

Frost noted activities on basin trails may be good visuals for *California Gold*.

10.0 Facilities Report

New chairs, projection screen and white boards have arrived for conference room.

11.0 Public Comment

None.

12.0 Discuss and/or Take Action on Applications and Letters of Intent for Two Seats on District Board.

MSC – Owens/Rourke to recommend reappointment of Greg Lowden and Patrick Truman as District directors.

13.0 Discuss and/or take Action on Request for Approval of Technical Assistance for Staff and/or Board Members as a part of current California Fire Safe Council Grants.

Directors reviewed maps of North Lake and Mid-Trinity project areas. Frost explained any technical assistance must be strategic to project and no preference would be given to District staff or directors.

MSC – Rourke/Owens

14.0 Discuss and/or Take Action on Resolution 10-05, Approving the Application for Farm and Ranch Solid Waste Cleanup and Abatement Grants to CalRecycle for Cleanup Projects throughout Trinity County.

Frost explained Clean Forest Project, out of Oregon, will be doing this work. Initial resolution was with CIWMB, which was subsumed by Department of Conservation. He noted five-year term and the addition of Cousins as signatory.

MSC – Truman/Rourke; Roll-call vote: all ayes, no nays; all directors present and voting.

15.0 Discuss and/or Take Action on Staff Recommendation in Response to USFS Browns Stewardship Project Phase I Solicitation for Bids.

Cousins explained solicitation is for a stewardship proposal rather than standard timber sale. Proposals will be ranked on technical aspects and on experience in conducting stewardship.

MSC –Truman/Lowden to continue to move forward on USFS solicitation for bids on Browns Project.

16.0 Discuss and/or Take Action on Resolution to Nominate District Director as a Candidate for Appointment to the Special District Risk Management Authority Board of Directors for Balance of Unexpired Term Effective September 30, 2010 and Expiring December 31, 2011.

17.0 Discuss and/or Take Action on Annual Membership in National Association of Conservation Districts.

MSC – Truman/Rourke to approve Gold Level annual membership of \$775 in NACD.

18.0 District Manager's Report

Frost noted the District will be at the county fair and reminded next regular board meeting is in Hyampom. Forest Health workshops in Redding October 6,13,20, and 27. Carol Frost of UCCE is organizing Eat Local Food Challenge September 11-18. Pat will be on vacation last two weeks in September. Cousins will be on vacation second week in October.

19.0 Board Reports/Correspondence

Truman and Frost served as preliminary oral judges at Canon Envirothon. O'Sullivan attended CARCD Forestry Committee meeting in Fall River and noted strong support of community forestry. Rourke noted enrollment is up at schools. There will be ROP class on firefighting taught at THS. District can provide instructional opportunities.

20.0 Adjourn

Meeting adjourned at 7:25 PM

Bar 717 Ranch

5:30 PM

Hyampom Road,
Hyampom, CA

Board of Directors Meeting

Agenda

September 15, 2010

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for August 18, 2010 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for August 2010
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

Old Business – No Old Business

New Business

- 12.0 Discuss and/or Take Action on Appointment of District Delegate and Alternative Delegate to Annual Meeting of California Association of Resource Conservation Districts
- 13.0 Discuss and/or Take Action on Apportionment of LAFCO Operating Costs
- 14.0 Discuss and/or Take Action on Resolution 10-06 authorizing the District to apply for Watershed Coordinator grants from CA Department of Conservation
- 15.0 District Manager's Report
- 16.0 Board Reports/Correspondence
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

September 15, 2010 * 5:30 PM

Bar 717 Ranch, Hyampom, CA

Board Members Present: Greg Lowden, Colleen O'Sullivan, Patrick Truman

Board Members Absent: Mike Rourke, Rose Owens

Associate Board Members Present: None

District Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Riess, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:31 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Lowden to approve minutes for August 18, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith summarized financial statement for August and noted it as an active month for field projects, with commensurate fiscal activity.

4.2 Discuss and Approve List of Warrants for August 2010

MSC – Truman/Lowden to approve list of warrants with a total of \$321,540.80

5.0 Projects Report

Frost summarized project activities for month, with special note regarding WES Environmental Camp, now in its 12th year and the site of this Board meeting. He also noted the District will be entering into a new agreement with CalFire this autumn for completion of the statewide vegetation management PEIR once the state budget is finalized.

6.0 NRCS Report

Riess gave an update on NRCS and local activities. State Conservationist Ed Burton approved providing 75% cost share to all post-fire EQIP participants. She noted changes in staffing, with Jenna Brazil and John Tiedeman leaving in September, a time when the Trinity County NRCS office will be getting about \$1.7 million in funding for the coming year. Riess is working with Alex Cousins to develop a cooperative plan for the District to provide crews to assist landowners with these cost-share programs.

7.0 Northwest California RC&D Council Report

Truman reported state meeting of Resource Conservation and Development Councils is set for Eureka, October 20-22.

8.0 Community Forest/Stewardship Committee Report

Frost noted no bids were submitted for the USFS' Browns Phase I project. He also noted the interviews with Huell Howser, of the television series, *California Gold*, went well.

9.0 Trinity County Trails Report

Frost noted that the West Weaver Trail, with a group of hikers provided a great backdrop for television geography series, *California Gold*.

10.0 Facilities Report

Conference room is ready for the Board. Board has asked that this agenda item be dropped from monthly agendas.

11.0 Public Comment

None, but a lot of activity swirls around the meeting.

12.0 Discuss and/or Take Action on Appointment of District Delegate and Alternate Delegate to Annual Meeting of California Association of Resource Conservation Districts.

MSC –Lowden/Truman appoint Truman as District's delegate.

13.0 Discuss and/or Take Action on Apportionment of LAFCO Operating Costs

Frost and Smith described the situation. The County Auditor's Office miscalculated the TCRCO apportionment of LAFCO operating costs in FY 2008 and 2009, charging the District \$1340.59 and \$1086.59, respectively, for those years. The annual charge should have been somewhere in the neighborhood of \$100. The FY 2010 apportionment to the District is \$84.42. The Board directed Frost and Smith to draft a letter to LAFCO recognizing the error, but doesn't request reimbursement of the over payments.

14.0 Discuss and/or Take Action on Resolution 10-06, authorizing the district to apply for Watershed Coordinator grants from CA Department of Conservation.

MSC – Truman/Lowden to approve Resolution 10-06. Roll-call vote: all ayes; no nays; no abstentions; Rourke and Owens absent. Ayes were O'Sullivan, Lowden and Truman.

15.0 District Manager's Report

Frost noted some upcoming events and meetings on the calendar. Pat will be on vacation most of the last two weeks in September, with Cousins serving as Acting District Manager. Cousins will be on vacation second week in October.

19.0 Board Reports/Correspondence

Truman traveled to Homer, Alaska for the PacRim meeting of the National Association of RC&D Councils.

20.0 Adjourn

Meeting adjourned at 5:59 PM

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

October 13, 2010

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for September 15, 2010 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for September 2010
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

Old Business – No Old Business

New Business

- 11.0 Swear in Directors Truman and Lowden Based on Reappointment by Trinity County Board of Supervisors (September 7, 2010)
- 12.0 Discuss and/or Take Action on Updating District's Strategic Plan (2006-2011)
- 13.0 District Manager's Report
- 14.0 Board Reports/Correspondence
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

October 13, 2010 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Patrick Truman, Mike Rourke, Rose Owens

Board Members Absent: Greg Lowden

Associate Board Members Present: None

District Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Riess, NRCS

Guests: Phill Maus

1.0 Call To Order: Meeting called to order at 5:32 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/O'Sullivan to approve minutes for regular meeting, September 15, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reviewed financial activities for September and observed it was another active month for field projects with commensurate fiscal activity. He noted an electronic transfer by federal agencies has made receiving payments much faster.

4.2 Discuss and Approve List of Warrants for September 2010

MSC – Truman/Rourke to approve list of warrants with a total of \$302,980.12

5.0 Projects Report

Frost noted Cousins will head up a quarterly report on WCF for the Board at its November meeting. He answered questions about projects. Rourke suggested District pursue grant to purchase masticator. Frost said District will apply to USFS the next time it opens its woody-biomass grant program.

6.0 NRCS Report

Riess gave an update on NRCS staffing, program and activities. Staff has been depleted by transfers, she is taking steps to fill positions by end of November and stay on top of increasing workload. May consider agreement with District to contract for engineering on projects.

7.0 Northwest California RC&D Council Report

Truman reported state conference of Resource Conservation and Development Councils is set for Eureka, October 20-22. Frost will be a guest speaker.

8.0 Community Forest/Stewardship Committee Report

O'Sullivan reported she toured a working community forest, Usal Redwood Forest in Mendocino County, with the Forestry and Fuel Management Committee. She explained how that forest

acquisition was capitalized and will be managed. She noted there is interest in putting together a workshop in this region on forestry stewardship. O'Sullivan is working on the WCF website.

9.0 Trinity County Trails Report

None.

10.0 Public Comment

Phil Maus inquired about plans for brush recently piled along roadside in Democrat Gulch and expressed concern about fire hazard. He commended work done by Firestorm around his residence that expanded on initial work done by SMART crews

11.0 Swear in Directors Truman and Lowden Based on Reappointment by Trinity County Board of Supervisors (September 7, 2010)

MSC – Owens/Truman to postpone to next regular meeting in November.

12.0 Discuss and/or Take Action on Updating District's Strategic Plan (2006-2011)

Frost explained purpose of item was to bring update to attention of Board. Cousins will take the lead with the District's management team.

13.0 District Manager's Report

Frost reported he took some vacation. TRRP will be hosting a wetlands design and construction workshop at Lowden Ranch. He and Revegetation Coordinator Christy Wagner will attend. Frost stated the Salmon Festival this year was great.

14.0 Board Reports/Correspondence

Truman traveled to Hawaii for the NACD Pacific Rim meeting. Rourke reported Katie Tenneson will be awarded an American FFA Degree at the national FFA conference in Indianapolis.

15.0 Adjourn

Meeting adjourned at 6:50 PM

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

November 10, 2010

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for October 13, 2010 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for October 2010
- 4.3 Discuss and/or approve Quarterly Budget revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 8.1 Staff Quarterly Report & Presentation
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

Old Business

- 11.0 Swear in Directors Truman and Lowden Based on Reappointment by Trinity County Board of Supervisors (September 7, 2010)

New Business

- 12.0 Discuss and/or Take Action on CARCD Resolutions
- 13.0 Discuss and/or Take Action on Vehicle Purchase Pursuant to Financial Policy for purchases of \$10,000 or greater
- 14.0 District Manager's Report
- 15.0 Board Reports/Correspondence
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

November 10, 2010 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden Patrick Truman, Mike Rourke, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff:

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/Rourke to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Rourke/Truman to approve minutes for regular meeting, October 13, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith noted much fiscal activity related to ARRA fiscal stimulus, fuels, and South Fork projects.

4.2 Discuss and Approve List of Warrants for October 2010

MSC – Truman/Rourke to approve list of warrants with a total of \$364,622.23

5.0 Projects Report

Frost answered questions about projects.

6.0 NRCS Report

Riess provided a written report on NRCS plans and activities.

7.0 Northwest California RC&D Council Report

Truman reported the Council held a teleconference. It is making progress with Five Counties Salmonid Restoration Program and is moving toward integrating its accounting system with the Council's. CCPI funding helped NRCS meet staffing needs. Frost explained why Council's community kitchen project was halted.

8.0 Community Forest/Stewardship Committee Report

Cousins provided quarterly report on WCF. Discussed preparations for Phase II Mining District, including demo of low-impact horsedrawn logging; effectiveness of recent BLM prescribed burn on 44 acres. O'Sullivan noted need for better notification to public in advance of prescribed burns. Cousins addressed issue of USFS lacking any NEPA-ready projects and USFS wariness of District preparing NEPAs. Rourke suggested RAC fund NEPAs for 4-5 years out. Frost noted no one has

NEPA-ready projects to propose to RAC and is in discussion with Jim French. Cousins noted if RAC funded NEPA, District can then obtain funding to get projects done. Frost stated TRRP may have NEPA-ready projects as it begins to focus on tributaries.

9.0 Trinity County Trails Report

None.

10.0 Public Comment

None.

11.0 Swear in Directors Truman and Lowden Based on Reappointment by Trinity County Board of Supervisors (September 7, 2010)

Directors Lowden and Truman sworn in.

12.0 Discuss and/or Take Action on CARCD Resolutions

MSC – Truman/Lowden for a No vote on CARCD Resolution 10-001

MSC – Lowden/Rourke to give delegate discretion to vote as deems appropriate on CARCD Resolution 10-002

13.0 Discuss and/or Take Action on Vehicle Purchase Pursuant to Financial Policy for Purchases of \$10,000 or Greater

MSC – Truman/Rourke to approve purchase of replacement crew vehicle for an amount not to exceed \$15,000 after obtaining three quotes and to surplus a vehicle (1982 Ford Flatbed). Funding will be from District Vehicle Fund (a subaccount in 01).

14.0 District Manager's Report

Frost reported HAF called to advise a Trinity County landowner is interested in transferring property. Frost noted December 10 is date for District's holiday celebration breakfast and staff will be given the rest of the day off to help celebrate the season. He plans to take some time off in December.

15.0 Board Reports/Correspondence

Rourke report 49,400 persons attended the national FFA conference in Indianapolis. Siskiyou Forest Challenge this week engaged students in developing mock harvest and timber management plans. Cousins observed WCF could be site in future. Rourke said the competition will be looking for sites. Lowden reported Trinity River Mill may reopen December 15. Rourke noted SPI source indicated efforts afoot to form multi-county resource issues group similar to Quincy Library group; no response yet from Trinity County.

16.0 Adjourn

Meeting adjourned at 7:08 PM

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

December 15, 2010

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for November 10, 2010 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for November 2010
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 Election of Board Officers
- 12.0 District Manager's Report
- 13.0 Board Reports/Correspondence
- 14.0 Adjourn



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