

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

January 21, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Regular Meeting December 17, 2008
- 3.2 Special Meeting December 23, 2008
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for December 2008
- 4.3 Discuss and Approve Budget Revision for Third Quarter
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest CA RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Committee Report
- 11.0 Public Comment
- New Business**
- 12.0 Discuss and/or Take Action on Filling Vacant Project Coordinator II Position
- 13.0 Discuss and/or Take Action on 2007-2008 Annual Audit Report
- 14.0 Discuss and/or Approve Sponsorship of Canon National Envirothon at UC Merced July 19-August 7, 2010
- 15.0 District Manager's Report
- 16.0 Board Reports/Correspondence
- 17.0 Closed Session — District Manager's Annual Performance Review
- 18.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

January 21, 2009~~May 13, 2008~~ \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

#3 Horseshoe Lane, Weaverville, CA

MINUTES

Board Members Present: Colleen O'Sullivan, ~~Greg Lowden, Rose Owens, Mike Rourke,~~ Patrick Truman, ~~Rose Owens~~

Board Members Absent: ~~Greg Lowden None Rose Owens, Mike Rourke Mike Rourke~~

Associate Board Members Present: ~~None Rose Owens, Mike Rourke, None~~

RCD Staff: Pat Frost, ~~Jason Smith, Jason Smith,~~ Mark Dowdle

Other Agency Staff: ~~Tiffany Riess, Bruce Williams~~

~~Larry Akin, NWC RC&D~~

Guests: ~~Jean Carr~~ AmeriCorps Watershed Stewards Project members Bo Kimball and Danny McKnight;

~~Jeff Morris none~~

~~None~~

1.0 Call To Order: 5:30~~3~~ PM

2.0 Discuss and Approve Agenda

~~Truman/Owens to approve agenda with elimination of Items 13 and 17.~~

~~MSC Lowden/Owens to approve agenda.~~

~~3.0 Discuss and Approve Meeting Minutes April 16, 2008 concerns and~~

~~O'Sullivan asked for public comment. (USFS) Jeff Morris commented on the importance of a careful review in making this significant step for the RCD and the community, a Special Board Meeting at 2PM, 3.0~~

~~Discuss and Approve Meeting Minutes~~

~~3.1 MSC – Truman/Owens to approve minutes for Regular Meeting December 127, 2008.~~

~~3.2 MSC – Rourke/Truman to approve minutes for Special Meeting December 23, 2008~~

~~MSC Truman/Lowden to approv~~

~~Bids from only those two bidders were opened.~~

~~Bid Number 1: Deneau Company: \$91,300.00~~

~~Bid Number 2: McDonald Earthworks: \$81,900.00~~

~~e-minutes of regular meeting April 16, 2008~~

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

~~Board reviewed financial statement. Smith reported District in good position. He noted it is not affected by State freeze due to diversity of funding and projects. Frost explained only~~

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT  
two projects impacted directly but can infill with other sources. Smith stated large payments made in December for large projects.  
t. Smith reported balance owing on District's line of credit has again been reduced significantly.

**4.2 Discuss and Approve List of Warrants for DecemberApril 2008**

MSC – Truman/Rourke to approve list of warrants in the amount of \$394,845.16

**4.3 Discuss and Approve Budget Revision for Third Quarter**

Smith noted proposed budget revision included addition of four grants. Board discussed; Frost and Smith answered questions.

MSC – Truman/Owens to approve Third Quarter 2008-2009 bBudget revision with the Third Quarter budget into the amount of \$2,402,647.

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**5.0 Projects Report**

Board reviewed written report. Frost answered questions.

t. Frost reported work on the USFS East Weaver fuels reduction — project would begin in fall 2008 and answered questions about grant applications and new projects. — District will be advertising sale of firewood from WCF.

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**6.0 NRCS Report**

ieBoard reviewed written report from Riess.

**7.0 Northwest CA RC&D Council**

Truman introduced the Council's acting coordinator, Larry Akin, who is also coordinator for Central Sacramento RC & D Council. A permanent coordinator is expected to be on board sometime in March 2009. Truman announced Council had secured a \$100,000 revolving line of credit. Akin told of a company that has developed a mobile pyrolysis unit and the firm's quest for opportunities in northern California national forests to demonstrate the unit's effectiveness at converting biomass to

energy. Akin said first demonstration will be in Plumas-Mendocino National Forest and the company aspires to have 50 units operating in or adjacent to California forests.

for the 5-C program

**8.0 Community Forest/Stewardship Report**

Frost discussed organization of steering committee for expanded WCF. One approach may be similar to that of Arcata Community Forest steering advisory committee. Frost reported meeting with BLM to review 2008 and 2009 tasks. No harvest will be conducted in 2009, but

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

preparations are underway —to be in a position to harvest once market does improve. Thinning of ladder fuels may be conducted —in interim. Frost reported discussing proposed Weaverville West Connector Road with BLM. BLM —will send letter opposing project to county arguing there is no compelling reason for BLM to give up —WCF land, and contending county has not adequately addressed cumulative impacts of proposal. —BLM proposed sending letters inviting new Secretary of Agriculture and new Secretary of the —Interior to visit WCF. WCF caps will be sent to state BLM heads.

Frost reported GAO will visit in April 17 see very well. This report may affect future reclassification. Community meeting April 20 was also very productive. Truman and Chamber of Commerce secretary contained positive comments about WCF Phase Program

**9.0 Trinity County Trails Report**

—Frost reported to connect with the Trail that will form a loop through the Community Forest and USFS is considering how best to proceed with reopening wilderness trails. Frost reported trails will be discussed coming Friday January 23 along with other RAC related proposals. Next Trail Committee meeting will be February 4.

**10.0 Facilities Committee Report**

None. See item 13.

**11.0 Public Comment**

None.

12.0 —Discuss and/or Take Action on Annual Report  
Frost thanked Norman Dwyer and other staff for work on annual report.  
MSC —Truman/Owens to approve annual report.

**13.0 —Discuss and/or Take Action on Memorandum of Understanding with Young Family Ranch, Inc.**

—Board reviewed Memorandum of Understanding and Work Plan. Frost answered questions from —board and explained proposed arrangement, structure of MOU, and details of funding, Work Plan —and third party use agreements. He noted District and YFR, Inc. will each provide reciprocal —liability insurance coverage. All third party users must sign agreements spelling out how their —activities on the property will benefit community of Weaverville. University of California —Cooperative Extension Nutrition Program will rent two rooms for offices through a proposed —agreement between UCC Extension and the District, as manager of the property. Members of 4-H will —have animal projects at site and must agree to provide community benefit in exchange. UCCE will —provide nutrition education presentations and workshops. Frost explained YFR will provide some —funding for District program at The Ranch to benefit the community, including 2008 Summer Day Camp. He cited immediate and longer term capital needs, including an ADA compliant restroom —and electrical upgrades. —

MSC —Truman/Owens to approve Memorandum of Understanding, including initial Work Plan for —May 15 to October 31, 2008.

**12.0 Discuss and/or Take Action on Filling Vacant Project Coordinator II Position**

O'Sullivan said there is increased workload for District with expansion of WCF but concern about poor economic conditions and potential for state budget cuts make this an uncertain time to take action to fill the position. O'Sullivan stated there is need to fill the position and she would like Board to revisit the matter again in March-Spring when there is a better sense of where things are financially. Ideally, District would build position funding into next year's budget. No motion made.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**13.0 Discuss and/or Take Action on 2007-2008 Annual Audit Report**

Matter not considered.

**14.0 Discuss and/or Approve Sponsorship of Canon National Envirothon at UC Merced July 19-August 7, 2010**

Board discussion. O'Sullivan asked that Board members look for funds from CARCD and CA Envirothon to help support travel.

MSC - Truman/ O'Sullivan as Chair and Owens as Vice Chair./Truman/Rourke/Owens to support the event with volunteer help.

District Manager's Report  
Board reported the District Board is expected on May 3 for 21 consecutive and last Board meeting by providing lunch and an afternoon of bowling. The North Coast Area CARCD spring meeting in Traveris is necessary and one will attend. The fall meeting will be hosted by California RC&D Chapter 10 in October and the spring 2010 meeting will be in Hooper.

**15.0 Board Reports/Correspondence**

None.D at the \$775.00 level

and sponsor events. Reminder to the Board of staff holidays from December 15 to 22 and Waterfowl Day 14.

and specifically wnatess to thank Mark Dowdle, Erica Spohn and the Watershed Stewards members for the success October 20 - 25 to accommodate Board travel to the CARCD Annual meeting. **15.0 District**

**Manager's Report**

Frost reported on Tuesdays and Thursdays. He thanked the Board on behalf of the employees for the extra two days of paid holidays on the Fridays after Christmas and New Years. his attendance at Society of Wetland Scientists conference in Chicago. He said District has been nominated for an award by Secretary of Interior and is one of two nominations forwarded to the California state level. The other is the Clear Creek watersheds projects in Shasta County.

Board discussed items. Staff have worked especially hard this year and there are some time days of leave areas now to check them for their great work.

**16.0 Board Reports/Correspondence**

Truman reported CARCD and RC&D projects with Annual Mrepresent CARCD on the NACD board Agriculture complimented Alex on the great work he has done on the Community Forest Expansion and to have an agenda item on the January meeting to look at the vacant Project Coordinator II position as it relates to the possible increased work load an expansion would have on the District. Rourke also reminded the Board of the need to conduct the District Manager's annual evaluation and re-visit the District Manager "transition" NACD annual meeting in New Orleans is coming up in early February. Owens reported budgets for senior centers have been cut.

**17.0 Closed Session — District Manager's Annual Performance Review**

Matter not considered.

16.0  
MSC - Owen/Truman coming out of closed session at 7:14 PM.  
Owens reports on Closed Session. The Board discussed the District's performance report, their opportunities and her authorized advice to Board.

**18.0 Adjourn**

Meeting adjourned at 7:10 p.m. 7:28 PM Adjourn

Meeting adjourned at 7:01 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

February 18, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Regular Meeting January 21, 2009
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for January 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest CA RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Committee Report
- 11.0 Public Comment

#### **New Business**

- 12.0 Discuss and/or Take Action on Resolution 09-01 Authorizing Entering into an Agreement with the State of California and Designating a Representative to Sign the Agreement, and Any Amendments Thereto, for the South Fork Trinity River Watershed Restoration Project
- 13.0 Discuss and/or Take Action on 2007-2008 Annual Audit Report
- 14.0 District Manager's Report
- 15.0 Board Reports/Correspondence
- 16.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

February 18, 2009~~May 13, 2008~~ \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

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MINUTES

Board Members Present: ~~Colleen O'Sullivan, Greg Lowden, Rose Owens, Mike Rourke,~~ Patrick Truman,  
~~Greg Lowden,~~

~~Rose Owens~~

Board Members Absent: ~~Colleen O'Sullivan, Greg Lowden, None, Rose Owens, Mike Rourke, Mike Rourke~~

Associate Board Members Present: ~~None, Rose Owens, Mike Rourke, None~~

RCD Staff: Pat Frost, ~~Jason Smith, Jason Smith,~~ Mark Dowdle

Other Agency Staff: ~~Tiffany Riess, Bruce Williams~~

~~Mike Hamman, TRRP, Tiffany Riess, NRCS~~

Guests: ~~Joan Carr, Jeff Morris, none, None~~

~~None~~

1.0 Call To Order: Meeting called to order by Owens at 5:32~~3~~ PM

2.0 Discuss and Approve Agenda

~~-Truman/Rourke to approve agenda with elimination of Item 13.~~

~~MSC - Lowden/Owens to approve agenda.~~

~~3.0 Discuss and Approve Meeting Minutes April 16, 2008  
concerns and~~

~~O'Sullivan asked for public comment. (USFS) Jeff Morris commented on the importance of a careful  
review in making this significant step for the RCD and the community, a Special Board Meeting at 2PM, 3.0~~

~~Discuss and Approve Meeting Minutes~~

~~3.1 MSC - Truman/Rourke to approve minutes for Regular Meeting January 21, 2009~~4~~.~~

~~MSC - Truman/Lowden to approve~~

~~Bids from only those two bidders were opened.~~

~~Bid Number 1: Deneau Company: \_\_\_\_\_ \$91,300.00~~

~~Bid Number 2: McDonald Earthworks: \_\_\_\_\_ \$81,900.00~~

~~e minutes of regular meeting April 16, 2008~~

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

~~Board reviewed financial statement. Smith reported District in good position and noted two  
large payments made in January to sub-contractors on TRRP project. #~~

~~t. Smith reported balance owing on District's line of credit has again been reduced  
significantly.~~

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.2 Discuss and Approve List of Warrants for ~~December~~April 2008

MSC – Truman/Lowden to approve list of warrants with a total of \$168,963.75

~~MSC – Truman/Chen to approve the District's 2008-2009 Budget in the amount of \$3,102,625.~~

~~MSC – Truman/Chen to approve list of warrants in the amount of \$15,689,24~~

~~Review and for Title Action on 2008-2009 Fiscal Year Budget~~

~~Smith and Frost provided an overview of the proposed budget and answered questions from the Board.~~

~~MSC – Truman/Lowden to approve the District's 2008-2009 Budget in the amount of \$1,614,662.~~

5.0 Projects Report

Board reviewed written report. Frost answered questions.

~~t. Frost reported work on the USFS East Weaver fuels reduction project would begin in fall 2008 and answered questions about grant applications and new projects. District will be advertising sale of firewood from WCF.~~

~~T~~

6.0 NRCS Report

~~ie~~Riess reported NRCS may have new EQIP rules by mid-March with funding for recipient contracts by mid-April, so would like to have clients ready to go by April 1. Weaverville office has 60 open contracts and State Conservationist wants 80 percent implementation rate. Open contracts must attain 90% implementation in order to obtain subsequent contract. Weaverville office conducting "progressive implementation" to get contractual work completed. Shorter term contracts will provide increased flexibility to shift priorities as conditions require, while resulting in better diffusion of funds and greater implementation rate. Seven applicants in current round will likely be funded. Coffee Creek plan is progressing with plans to draft comprehensive plan for that watershed.

~~in Budget reported from Smith the new web conservationist for Weaverville office will start June 22 and State Treasurer will return again in late June. The current Farm Bill has again been extended. Proposals for a new Farm Bill would help up funding of conservation programs with increased support for organic certification, EQIP, CRP and water quality programs. District reported 11 applicants for conservation planning on 2,600 acres. The Boy in the Woods environmental education center for fourth graders went well. Letters are going out to landowners along Highway 209 in vicinity of South branch pasture.~~

7.0 Northwest CA RC&D Council

Truman Mendocino reported a tour of Weaverville area is scheduled week of February 23 by representatives of the State Water Board, the Coastal Conservancy and the Five Counties Salmonid Program. Truman reported Council has been making significant progress with grant applications and new line of credit.

~~for the 5 C program~~ ~~William explained lack of increased Farm Bill currently leaves NRCS unable to access funding. Northwest California RC & D Council is end of this fiscal year. He reported the Council just received a \$20,000 grant from Four Friends for the Children's Garden and has a grant application in the the State Management Authority to do workshops for producers in the region. The Five Counties Salmonid Program is working to come under the auspices of the Council. It could be a beneficial arrangement for both parties by stabilizing the council and expanding its land management function under its existing strategic plan. Council board will hear proposal May 14.~~

8.0 Community Forest/Stewardship Report

Frost advisory reported WCF caps were sent to state BLM heads with invitation to visit WCF. He reported Alex Cousins met with Arcata Community Forest staff regarding structure and operation of its advisory committee. They will send him information.

~~Frost reported GAO staff visit to area April 17 next year will. Their report may affect future reauthorization. Community meeting April 28 was also very productive. Truman noted Chamber of Commerce secretary contained positive comments about WCF Forest Program.~~

9.0 Trinity County Trails Report

Frost reported to connect with the Trail that will form a loop through the Community Forest. USFS is considering how best to proceed with reopening wilderness trails. Frost

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

~~reported Weaver Basin Trails Committee hosted a good hike February 14 along the new Weaver Creek Trail with good attendance.~~  
~~January 23~~

**10.0 Facilities Committee Report**

~~None. See item 13.~~

**11.0 Public Comment**

~~Mike Hamman, the new Executive Director of the Trinity River Restoration Program introduced himself, described his background and some of his goals for the Program. He thanked the District for being a strong partner and said he hopes strong partners and hopes to strengthen the relationship even further. He invited Board members to stop by and visit him any time.~~

~~MSC - Truman/Owens to approve annual report.~~

**13.0 Discuss and/or Take Action on Memorandum of Understanding with Young Family Ranch, Inc.**

~~Board reviewed Memorandum of Understanding and Work Plan. Frost answered questions from board and explained proposed arrangement, structure of MOU, and details of funding, Work Plan and third party use agreements. He noted District and YFR, Inc. will each provide reciprocal liability insurance coverage. All third party users must sign agreements spelling out how their activities on the property will benefit community of Weaverville. University of California Cooperative Extension Nutrition Program will rent two rooms for offices through a proposed agreement between UCC Extension and the District, as manager of the property. Members of 4 H will have animal projects at site and must agree to provide community benefit in exchange. UCCE will provide nutrition education presentations and workshops. Frost explained YFR will provide some funding for District program at The Ranch to benefit the community, including 2008 Summer Day Camp. He cited immediate and longer term capital needs, including an ADA compliant restroom and electrical upgrades.~~

~~MSC - Truman/Owens to approve Memorandum of Understanding, including initial Work Plan for May 15 to October 31, 2008.~~

**12.0 Discuss and/or Take Action on Resolution 09-01 Authorizing Entering into an Agreement with the State of California and Designating a Representative to Sign the Agreement, and Any Amendments Thereto, for the South Fork Trinity River Watershed Restoration Project.**

~~MSC - Truman/Rourke to approve Resolution 09-01. Roll call vote: all ayes: Lowden, Owens, Truman and Rourke voting to approve Resolution. Absent: O'Sullivan.~~

**13.0 Discuss and/or Take Action on 2007-2008 Annual Audit Report**

~~Matter not considered.~~

~~Board discussion. O'Sullivan asked that Board members look for funds from CARCD and CA Envirothon to help support travel.~~

~~O'Sullivan as Chair and Owens as Vice Chair. Truman~~

~~MSC - Truman/Owens to approve annual report.~~

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**15.0 Board Reports/Correspondence**

~~None. D at the \$775.00 level~~

~~and specifically wnatos to thank Mark Dowdle, Erica Spohn and the Watershed Stewards members for the success October 20-25 to accommodate Board travel to the CARCD Annual meeting. 14.0 District Manager's Report~~

~~Frost reported on Tuesdays and Thursdays. He thanked the Board on behalf of the employees for the extra two days of paid holidays on the Fridays after Christmas and New Years. he will be gone some days in the coming weeks, including the CA Fire Safe Council Board meeting in Ontario, - California CA on February 26. He reported on activity related to the federal stimulus package with inquiries from other agencies for ideas of projects to implement this year or immediately.~~

**15.0 Board Reports/Correspondence**

~~Rourke reported his students took first place in the recent Forestry competition and took first place in each event.~~

~~CARCD and RC&D projects. with Annual Mrepresent CARCD on the NACD board Agriculture complimented Alex on the great work he has done on the Community Forest Expansion and to have an agenda item on the January meeting to look at the vacant Project Coordinator II position as it relates to the possible increased work load an expansion would have on the District. Rourke also reminded the Board of the need to conduct the District Manager's annual evaluation and re-visit the District Manager "transition"~~

**16.0 Adjourn**

~~Meeting adjourned at 6:55 p.m. 7:28 PM Adjourn~~

~~Meeting adjourned at 7:01 p.m.~~

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

March 18, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for February 18, 2009
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for February 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest CA RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Committee Report
- 11.0 Public Comment
- New Business**
- 12.0 Discuss and/or Take Action on Providing Funding for up to Two Students to Attend 2009 Range Camp
- 13.0 Discuss and/or Take Action on 2007-2008 Annual Audit Report
- 14.0 Discuss District's Proposed Indirect Cost Rate
- 15.0 District Manager's Report
- 16.0 Board Reports/Correspondence

#### **Closed Session**

- 17.0 District Manager's Performance Evaluation
- 18.0 Adjourn

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

~~March 18, 2009~~May 13, 2008 \* 5:30 PM

~~#3 Horseshoe Lane, Weaverville CA~~

~~#3 Horseshoe Lane, Weaverville, CA~~

MINUTES

Board Members Present: ~~Colleen O'Sullivan, Colleen O'Sullivan, Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman, Greg Lowden,~~

~~Rose Owens~~

Board Members Absent: ~~None Greg Lowden None Rose Owens, Mike Rourke Mike Rourke~~

Associate Board Members Present: ~~None Rose Owens, Mike Rourke, None~~

RCD Staff: Pat Frost, ~~Jason Smith, Alex Cousins, Jason Smith,~~ Mark Dowdle

Other Agency Staff: ~~Tiffany Riess, Bruce Williams~~

~~Tiffany Riess, NRCS~~

Guests: ~~Joan Carr, Jeff Morris none None~~

~~None~~

1.0 Call To Order: ~~Meeting called to order by Owens at 5:30~~ 3 PM

2.0 Discuss and Approve Agenda

~~Truman/Lowden to approve agenda with elimination of Item 13 and with Item 14 to be presented sooner with Item 4.~~

~~MSC Lowden/Owens to approve agenda.~~

3.0 ~~Discuss and Approve Meeting Minutes April 16, 2008~~

~~concerns and~~

~~O'Sullivan asked for public comment. (USFS) Jeff Morris commented on the importance of a careful review in making this significant step for the RCD and the community. a Special Board Meeting at 2PM, 3.0~~

~~Discuss and Approve Meeting Minutes~~

~~Truman/Lowden to approve minutes for Regular Meeting February 18, 2009.~~

~~MSC Truman/Lowden to approve~~

~~Bids from only those two bidders were opened.~~

~~Bid Number 1: Deneau Company: \$91,300.00~~

~~Bid Number 2: McDonald Earthworks: \$81,900.00~~

~~e minutes of regular meeting April 16, 2008~~

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement. ~~Smith reported receivables beginning to arrive from state and still awaiting large final payment from DFG for Lewiston-Dark Gulch project.~~

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT  
t. Smith reported balance owing on District's line of credit has again been reduced significantly.

#### 4.2 Discuss and Approve List of Warrants for ~~December~~April 2008

MSC – Truman/Owens to approve list of warrants with a total of \$72,774.79

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#### 145.0 Discuss District's Proposed Indirect Cost Rate

Frost explained need for establishing Indirect Cost Rate with federal agencies and said District wants to ensure all indirect costs are factored in. He gave examples of non-project-specific items and services necessary to conduct of business. Rate must be established with federal agency District does most business with. Process has many requirements and may take six months to get approval. It will be brought to board as action item.

#### 5.0 Projects Report

Board reviewed written report. Frost answered questions and reported on grant applications and new projects. District will be bringing employees back on and looking at options on how best to add to crews.

t. Frost reported work on the USFS East Weaver fuels reduction project would begin in fall 2008 and answered questions about grant applications and new projects. District will be advertising sale of firewood from WCF.

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#### 6.0 NRCS Report

ieRiess reported Jerry Reieux, NRCS State Forester, met with a landowner interested in a conservation easement for old growth. Reieux provided Weaverville office with insight and ideas. Treatment of oak lands can be included in conservation planning and Reieux suggested creating a technical treatment guide specific to that resource. Riess discussed concept of including fire management plans within forest stewardship plans. Nine EQIP applicants have been funded so far in 2009. Riess has been visiting irrigated CRP sites with John Tiedeman seeking opportunities to increase water conservation. NRCS is working with Watershed

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#### 7.0 Northwest CA RC&D Council

Truman Mendocino reported recent bi-monthly meeting via videoconference was productive. Council has broadened its search for new coordinator, executive director, for the 5 C program

Truman Mendocino reported recent bi-monthly meeting via videoconference was productive. Council has broadened its search for new coordinator, executive director, for the 5 C program

#### 8.0 Community Forest/Stewardship Report

Frost explained new USFS project. Frost reviewed Brown Act and its applicability to formation of any subsidiary advisory committee. advisory Cousins reported on structure of Arcata Community Forest steering technical advisory committee. Rourke expressed concern about rapid fluctuation in direction over time. He noted more lands in Trinity County might be managed as community forest

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

in the future and asked if these might be managed as a single entity. Rourke inquired how private landowners who seek conservation easements might be accommodated and pointed out other county communities may want community forests. O'Sullivan agreed there is need to discuss managing disparate sites and suggested a strategic master plan could "codify" overarching goals and direction in ways that constrain quick fluctuations. Frost proposed having WCF public workshop at same location and date as next District board meeting. Would be a good opportunity to thank steering committee members and open it to transition.

Frost reported GAO will visit on April 17 see very well. This report may affect future collaboration. Community meeting April 29 was also very productive. Truman and Chamber of Commerce secretary contained positive comments about WCF Plans Program

**9.0 Trinity County Trails Report**

Frost reported to connect with the Trail that will form a loop through the Community Forest d USFS is considering how best to proceed with reopening wilderness trails. O'Sullivan reported Weaverville Trails Committee would like to meet at the same time as the WCF workshop and present trails report. along the new Weaver Creek Trail January 23

**10.0 Facilities Committee Report**

None. See item 13.

**11.0 Public Comment**

M Noncike Hamman, the new Executive Director of the Trinity River Restoration Program introduced himself, described his back ground and some of his goals for the Program. He thanked the District for being strong partners and hopes to strengthen that relationship even further. He invited Board members to stop by and visit him any time. None.

12.0 Discuss and/or Take Action on Annual Report  
Frost thanked Noreen Dwyer and other staff for work on annual report.  
MSC - Truman/Owens to approve annual report.

**13.0 Discuss and/or Take Action on Memorandum of Understanding with Young Family Ranch, Inc.**

Board reviewed Memorandum of Understanding and Work Plan. Frost answered questions from board and explained proposed arrangement, structure of MOU, and details of funding, Work Plan and third party use agreements. He noted District and YFR, Inc. will each provide reciprocal liability insurance coverage. All third party users must sign agreements spelling out how their activities on the property will benefit community of Weaverville. University of California Cooperative Extension Nutrition Program will rent two rooms for offices through a proposed agreement between UCC Extension and the District, as manager of the property. Members of 4 H will have animal projects at site and must agree to provide community benefit in exchange. UCCE will provide nutrition education presentations and workshops. Frost explained YFR will provide some funding for District program at The Ranch to benefit the community, including 2008 Summer Day Camp. He cited immediate and longer term capital needs, including an ADA compliant restroom and electrical upgrades.

MSC Truman/Owens to approve Memorandum of Understanding, including initial Work Plan for May 15 to October 31, 2008.

**12.0 Discuss and/or Take Action on Providing Funding for up to Two Students to Attend 2009 Range Camp**

MSC - Truman/Owens to approve funding for up to two students to attend 2009 Range Camp.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**13.0 Discuss and/or Take Action on 2007-2008 Annual Audit Report**

Matter not considered.

~~Board discussion. O'Sullivan asked that Board members look for funds from CARCD and CA Envirothon to help support travel.~~

~~O'Sullivan as Chair and Owens as Vice Chair./Truman~~

14.0 District Manager's Report  
Frost reported the District resumed its program on May 1 for 21 consecutive and fair free months by providing lunch and an afternoon of boating. The North Coast Area CARCD spring meeting in Weaverville was very well attended. The fall meeting will be hosted by...  
Caldwell, RC&D October 10 in Occidental and the spring 2009 meeting will be in Shasta.

**15.0 Board Reports/Correspondence**

~~None.~~ at the \$775.00 level

15.0 and specifically wnatos to thank Mark Dowdle, Erica Spohn and the Watershed Stewards members for the success October 20-25 to accommodate Board travel to the CARCD Annual meeting.  
**0 District Manager's Report**

~~Frost reported on Tuesdays and Thursdays. He thanked the Board on behalf of the employees for the extra two days of paid holidays on the Fridays after Christmas and New Years. he will be in Sacramento, including the CA Fire Safe Council Board meeting in Ontario, CA on February 26-March 3 to help review and rank 398 applications to California Fire Safe Council.~~

**16.0 Board Reports/Correspondence**

~~None. CARCD and RC&D projects with Annual Mrepresent CARCD on the NACD board Agriculture complimented Alex on the great work he has done on the Community Forest Expansion and to have an agenda item on the January meeting to look at the vacant Project Coordinator II position as it relates to the possible increased work load an expansion would have on the District. Rourke also reminded the Board of the need to conduct the District Manager's annual evaluation and re-visit the District Manager "transition".~~

**17.0 District Manager's Performance Evaluation**

~~MSC – Truman/Lowden to go into closed session at 7:17 p.m.~~

~~MSC – Truman/Owens to come out of closed session at 7:38 p.m. O'Sullivan reports on closed session. The Board completed the District Manager's annual evaluation noting it was an exemplary review and awarding Frost a step increase (1% as he reached the 8<sup>th</sup> step in the range.;~~

**18.0 Adjourn**

~~Meeting adjourned at 7:48 p.m. 7:28 PMA adjourn~~

~~Meeting adjourned at 7:01 p.m.~~

**SPECIAL**

RCD Office  
12:30 PM

**Board of Directors Meeting**

*Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

**March 27, 2009**

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- 1.0 Call To Order O'Sullivan 1:00 PM
  
- 2.0 Discuss and Approve Agenda
  
- 3.0 Public Comment
  
- 4.0 Discuss and/or Take Action on 2007-2008 Annual Audit Report
  
- 5.0 Vehicle Acquisition Plan
  
- 6.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

SPECIAL REGULAR BOARD MEETING

March 27, 2009 1:00 PM ~~December 23, 2008 \* 2:00 PM~~ ~~May 13, 2008 \* 2:00 PM~~

#3 Horseshoe Lane, Weaverville CA

#3 Horseshoe Lane, Weaverville, CA

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, ~~Rose Owens, Mike Rourke~~, -Patrick Truman, ~~Rose Owens~~

Board Members Absent: ~~Rose Owens, Mike Rourke~~ ~~None~~ ~~Rose Owens, Mike Rourke~~ ~~Mike Rourke~~

Associate Board Members Present: ~~None~~ ~~Rose Owens, Mike Rourke~~ ~~None~~

RCD Staff: Pat Frost, ~~Alex Cousins~~ ~~Jason Smith, John Condon~~ ~~John Condon~~, -Mark Dowdle

Other Agency Staff: ~~Tiffany Riess, Bruce Williams~~

~~None~~

Guests: ~~Jean Carr~~ ~~None~~

~~None~~

1.0 Call To Order: ~~12:02 PM~~ ~~5:33 PM~~

2.0 Discuss and Approve Agenda

~~MSC -- Lowden/Truman/Owens to approve agenda~~

~~MSC -- Lowden/Owens to approve agenda.~~

3.0 Public Comment

~~None~~

4.0 Discuss and/or Take Action on 2007-2008 Annual Audit Report

~~Frost apologizes that Jason Smith is not able to attend. He has jury duty. He then provides an overview of the audit report and recommends that the Board accept the 2007-2008 Annual Audit.~~

~~MSC – Truman/Lowden to accept the 2007-2008 Annual Audit.~~

5.0 Discuss and/or Take Action on Vehicle Acquisition Plan

~~Cousins and Condon describe the District's current vehicle pool and provide a plan to acquire two field vehicles to augment the current fleet and cycle out two vehicles that are no longer reliable. The staff recommendation is to buy two Ford F250 4x4 Diesel trucks to add to the fleet at a cost not to exceed \$18,000/vehicle using funds available in the District's general fund account.~~

~~MSC – Truman/Lowden to authorize staff to purchase up to two (2) diesel trucks as presented at a cost not to exceed \$18,000/vehicle.~~

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Old Business

Discuss and Approve Meeting Minutes April 16, 2008

MSC Truman/Lowden to approve  
Bids from only those two bidders were opened.

Bid Number 1: Deneau Company: \$91,300.00  
Bid Number 2: McDonald Earthworks: \$81,900.00

e-minutes of regular meeting April 16, 2008

4.0 Discuss and/or Take Action on Stewardship Agreement with United States Forest Service for Expansion of Weaverville Community Forest  
Financial Report

Cousins provided background, flow chart and explained sources of funding to date for proposed expansion. Existing USFS agreement under RAC will provide funding for first year of AOP planning costs. Development, implementation and outreach costs of subsequent AOPs will be funded as task items in each AOP. Frost suggested bringing proposed AOPs to District Board for input, with regular agenda item and quarterly reports. Directors discussed participation of WCF steering committee and its relationship to District Board. Outreach to engage other interests discussed. NEPA responsibility borne by USFS but District could help with timeline.  
4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement. Smith reported balance owing on District's line of credit has again been reduced significantly.

4.2 Discuss and Approve List of Warrants for April 2008

ti-year strategic plan would ensure prioritized steps reflected in AOPs. Federal funds generated on one agency's lands can be used on lands of another with justification and benefit. Language to address changing market conditions and protection of District interests can be incorporated into each AOP, which board will review. District not subject to Davis-Bacon in purchase of timber. Rourke asked for approval of proposed agreement.

MSC Truman/Lowden to approve Stewardship Agreement.

MSC Truman/Owens to approve list of warrants in the amount of \$75,889.24

Discuss and/or Take Action on 2008-2009 Fiscal Year Budget

Smith and Frost provided an overview of the proposed budget and answered questions from the Board.

MSC Truman/Lowden to approve the District's 2008-2009 Budget in the amount of \$1,918,952.

65.0 Adjourn Projects Report

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

~~Meeting adjourned at 1:40:30 p.m. Board reviewed written report. Frost reported work on the USFS East Weaver fuels reduction project would begin in fall 2008 and answered questions about grant applications and new projects. District will be advertising sale of firewood from WCF.~~  
~~T~~

~~6.0 NRCS Report~~

~~Reiess reported Jenna Brazil, the new soil conservationist for Weaverville office will start June 23 and Katie Tenneson will return again as an intern in early June. The current Farm Bill has again been extended. Proposals for a new Farm Bill would step up funding of conservation programs, with increased support for organic certification, EQIP, CRP and water quality programs. Riess reported 31 applicants for conservation planning on 2,605 acres. The Day in the Wetlands environmental education event for fourth graders went well. Letters are going out to landowners along Highway 299 in vicinity of Scotch broom eradication project to explain effort and garner participation.~~

~~7.0 Northwest CA RC&D Council~~

~~for the 5 C program~~  
~~William explained lack of received Farm Bill currently from NRCS and how more funding. Northwest California RC&D Council at end of this fiscal year. He reported the Council just received a \$20,000 grant from the Children's Garden and has a grant application to the Risk Management Authority to do workshops for producers in the region. The Five Counties Submittal Program is seeking to come under the auspices of the Council. It would be a beneficial arrangement for both parties by stabilizing the council and expanding on land management functions under existing strategic plan. Council board will hear proposal May 14.~~

~~8.0 Community Forest/Stewardship Report~~

~~Have reported CAD staff visit on April 17 next year. This report may offer future reauthorization. Community meeting April 27 may also say positive. Triunfo used Chamber of Commerce resolution submitted positive comment about WCF Phase I project.~~

~~9.0 Trinity County Trails Report~~

~~Frost reported to connect with the Trail that will form a loop through the Community Forest and USFS is considering how best to proceed with reopening wilderness trails.~~

~~10.0 Facilities Committee Report~~

~~See item 13.~~

~~11.0 Public Comment~~

~~None.~~

~~12A Discuss and/or Take Action on Annual Report~~

~~Frost thanked Noreen Dwyer and other staff for mark on annual report.~~

~~12C - Triunfo chosen to express annual report.~~

~~13.0 Discuss and/or Take Action on Memorandum of Understanding with Young Family Ranch, Inc.~~

~~Board reviewed Memorandum of Understanding and Work Plan. Frost answered questions from board and explained proposed arrangement, structure of MOU, and details of funding, Work Plan and third party use agreements. He noted District and YFR, Inc. will each provide reciprocal liability insurance coverage. All third party users must sign agreements spelling out how their activities on the property will benefit community of Weaverville. University of California Cooperative Extension Nutrition Program will rent two rooms for offices through a proposed agreement between UCC Extension and the District, as manager of the property. Members of 4-H will have animal projects at site and must agree to provide community benefit in exchange. UCCE will provide nutrition education presentations and workshops. Frost explained YFR will provide some funding for District program at The Ranch to benefit the community, including 2008 Summer Day Camp. He cited immediate and longer term capital needs, including an ADA compliant restroom and electrical upgrades.~~

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MSC—Truman/Owens to approve Memorandum of Understanding, including initial Work Plan for May 15 to October 31, 2008. Bord discussion. O'Sullivan asked that Baord members look for funds from CARCD and CA Envirothon to help support travel.

/Truman

Board Manager's Report  
First reported the District honored its general on May 1 for 24 consecutive accident-free months by providing lunch and an afternoon of bowling. The North Coast Area CARCD spring meeting in Weaverville went very well and was well attended. The fall meeting will be held by Goldridge RUCD October 14 in Occidental and the spring 2009 meeting will be in Hope.

**15.0—Board Reports/Correspondence**

None.D at the \$775.00 level

on projects and upcoming events. Reminder to the Board of staff Holiday breakfast on december 15 at 0830 at Weaverville Fire Hall, and specifically wntates to thank Mark Dowdle, Erica Spohn and the Watershed Stewards members for the success October 20–25 to accommodate Board travel to the CARCD Annual meeting.

Board discussed issue. Staff have worked especially hard this year and these two one-time days of leave are a way to thank them for their great work.

CARCD and RC&D projects with

**16.0—**

MSC—Owens/Truman to move out of closed session at 7:24 PM.

O'Sullivan reports on Closed Session. The Board determined that Frost's performance meets their expectations and has authorized a raise to Step 8.

7:28 PMA adjourn

Meeting adjourned at 7:01 p.m.

Trinity  
Congregational Hall  
5:30 PM  
735 Main Street  
Weaverville

## Board of Directors Meeting

### *Agenda*

April 15, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 March 18, 2009 Regular Meeting
- 3.2 March 27, 2009 Special Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for March 2009
- 4.3 Discuss and/or Take Action on Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 Community Forest/Stewardship Committee Report – 6:30 PM Time Certain  
Community Forest Community Meeting
- 7.0 Public Comment
- New Business**
- 8.0 Discuss and/or Take Action on CARCD Membership dues for 2009
- 9.0 Discuss and/or Take Action on Nominations for SDRMA Board of Directors
- 10.0 Discuss and/or Take Action on Director Travel
- 10.1 Director Travel to CARCD Day in the Capitol May 5-6, 2009
- 10.2 Director Travel to CARCD North Coast Area Meeting in Hoopa, CA May 14, 2009
- 10.3 Director Travel to Washington D.C. for U.S. Secretary of Interior Partners in Conservation Award Ceremony
- 11.0 District Manager's Report
- 12.0 Board Reports/Correspondence
- 13.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

April 15, 2009~~May 13, 2008~~ \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA  
735 Main St., Weaverville, CA

MINUTES

Board Members Present: ~~Colleen O'Sullivan, Colleen O'Sullivan~~Greg Lowden, Mike Rourke, -Patrick Truman, Greg Lowden,

~~Rose Owens~~

Board Members Absent: Rose Owens~~Greg Lowden~~ ~~None~~~~Rose Owens, Mike Rourke~~~~Mike Rourke~~

Associate Board Members Present: ~~None~~~~Rose Owens, Mike Rourke~~ ~~None~~

RCD Staff: Pat Frost, Jason Smith, Alex Cousins,~~Jason Smith,~~ -Mark Dowdle, John Condon

Other Agency Staff: ~~Tiffany Riess, Bruce Williams~~

Tiffany Riess, NRCS -none

Guests: ~~Joan Carr, Jeff Morris~~~~none~~Jerry Hauke, Bob Morrison, general public, USFS, BLM and NRCS staff for Agenda Item 6.0

~~None~~

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1.0 Call To Order: Meeting called to order by Owens at 5:35~~3~~ PM

2.0 Discuss and Approve Agenda

~~-Truman/Lowden to approve agenda.~~

~~MSC Lowden/Owens to approve agenda.~~

~~3.0 Discuss and Approve Meeting Minutes April 16, 2008~~  
~~concerns and~~

~~O'Sullivan asked for public comment. (USFS) Jeff Morris commented on the importance of a careful review in making this significant step for the RCD and the community. a Special Board Meeting at 2PM, 3.0~~

~~Discuss and Approve Meeting Minutes~~

~~3.1 Truman/Rourke to approve minutes for Regular Meeting March 18, 2009.~~

~~3.2 Lowden/Truman to approve minutes for Special Meeting March 27, 2009.~~

~~MSC Truman/Lowden to approve~~

~~Bids from only those two bidders were opened.~~

~~Bid Number 1: Deneau Company: \$91,300.00~~

~~Bid Number 2: McDonald Earthworks: \$81,900.00~~

~~e minutes of regular meeting April 16, 2008~~

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement. Smith reported ~~at~~ the District is doing well financially;  
reviewed noteworthy receivables and payables.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT  
~~t. Smith reported balance owing on District's line of credit has again been reduced significantly.~~

**4.2 Discuss and Approve List of Warrants for ~~December~~April 2008**

~~MSC – Truman/Lowden to approve list of warrants with a total of \$84,052.91~~

**4.3 Discuss and/or Take Action on quarterly Budget Revision**

~~Smith cited additional grants received and explained budget revision reflects amounts anticipated to be expended in this fiscal year.~~

~~MSC – Truman/Rourke to approve budget revision to a total budget amount of \$2,435,540.~~

~~MSC – Truman/Quinn to approve Budget revision with the Third Quarter Budget in the amount of \$2,002,675.~~

~~MSC – Truman/Quinn to approve list of warrants in the amount of \$75,600.24~~

~~Quinn and/or Take Action on 2008-2009 Fiscal Year Budget~~

~~Smith and Quinn presented an overview of the proposed budget and answered questions from the Board.~~

~~MSC – Truman/Lowden to approve the District's 2008-2009 Budget in the amount of \$2,435,540.~~

~~5.0~~

**5.0 Projects Report**

~~Board reviewed written report. Frost answered questions and reported on grant applications and new projects.~~

~~t. Frost reported work on the USFS East Weaver fuels reduction project would begin in fall 2008 and answered questions about grant applications and new projects. District will be advertising sale of firewood from WCF.~~

~~±~~

**6.0 Community Forest/Stewardship Committee Report – 6:30 PM Time Certain NRCS Report**

~~ie, NRCS State Forester. Reports heard during Community Forest Stewardship meeting at 6:30 p.m.~~

~~Bo reported on the Board. The state will concentrate on the 2008-2009 fiscal year. The current Farm Bill has been passed. Requests for a new Farm Bill would help funding of conservation programs, such as the National Conservation Lands (NCL) and water quality programs. The report also included information on the 2008-2009 fiscal year. The Board in the Northwest environmental education center for youth groups was well. Letters are going out to landowners along Highway 200 in vicinity of Scotch broom eradication project to explain effort and goals.~~

**7.0 Northwest CA RC&D Council Public Comment**

~~None. Mendocino coordinator~~

~~for the 5 C program~~

~~Williams explained lack of received Farm Bill currently leaves NRCS unable to receive funding. Northwest California RC&D Council at end of the fiscal year. He reported the Council just received a \$20,000 grant through the 5 C program. The Board Management Authority under development for production in the region. The State Council is a National Program in working to come under the auspices of the Council. It would be a significant contribution by stabilizing the council and expanding its land management functions. The Council board will have proposed May 11.~~

**8.0 Community Forest/Stewardship Report Discuss and/or Take Action on CARCD Membership Dues for 2009**

~~MSC – Truman/advisory technical advisory-Lowden to approve CARCD membership dues in the maximum amount of \$4,000.-~~

~~Reported CARCD will vote on April 17 and say no. This report may affect future membership. Community meeting April 20 was very productive. Truman and Quinn of Committee were later contained positive comments about WCF Board Program.~~

**9.0 Discuss and/or Take Action on Nominations for SDRMA Board of Directors Trinity County Trails Report**

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

~~Frost reported to connect with the Trail that will form a loop through the Community Forest USFS is considering how best to proceed with reopening wilderness trails. No nominations put forth. Frost suggested Directors give consideration to District participation in Trinity County Local Agency Formation Commission the next time nominations are open for that.~~  
~~along the new Weaver Creek Trail January 23~~

**10.0 Discuss and/or Take Action on Director Travel Facilities Committee Report**

**10.1 Director Travel to CARCD Day in the Capitol May 5-6, 2009**

~~MSC – Truman/Rourke to approve Director travel to Day in Capital.~~

**10.2 Director Travel to CARCD North Coast Area Meeting in Hoopa, CA May 14, 2009**

~~MSC – Truman/Lowden to Director approve Director travel to North Coast Area meeting.~~

**10.3 Director Travel to Washington, D.C. for U.S. Secretary of Interior Partners in Conservation Award Ceremony**

~~MSC – Truman/Lowden to approve Director travel to accept award.~~

~~See item 13.~~

**11.0 Public Comment District Manager's Report**

~~M Frost reported on recent speaking engagement to Board of Supervisors, to Shasta County RAC, to Kiwanis in Willow Creek and to the regional Economic Development Corporation. He told of a pending event to celebrate District employees' attainment of a three-year safety record with no accidents; of the upcoming Seed and Plant Exchange event at Young Family Ranch; and of the planned commemorative heritage tree planting in memory of Les Daye. Frost plans to take vacation May 21-June 1. Mike Hamman, the new Executive Director of the Trinity River Restoration Program introduced himself, described his background and some of his goals for the Program. He thanked the District for being strong partners and hopes to strengthen that relationship even further. He invited Board members to stop by and visit him any time. None.~~

12.0 ~~Discuss and/or Take Action on Annual Report~~  
~~Frost thanked Nancy Dwyer and other staff for work on annual report.~~  
~~MSC – Truman/Owens to approve annual report.~~

**13.0 Discuss and/or Take Action on Memorandum of Understanding with Young Family Ranch, Inc.**

~~Board reviewed Memorandum of Understanding and Work Plan. Frost answered questions from board and explained proposed arrangement, structure of MOU, and details of funding, Work Plan and third party use agreements. He noted District and YFR, Inc. will each provide reciprocal liability insurance coverage. All third party users must sign agreements spelling out how their activities on the property will benefit community of Weaverville. University of California Cooperative Extension Nutrition Program will rent two rooms for offices through a proposed agreement between UCC Extension and the District, as manager of the property. Members of 4 H will have animal projects at site and must agree to provide community benefit in exchange. UCCE will provide nutrition education presentations and workshops. Frost explained YFR will provide some funding for District program at The Ranch to benefit the community, including 2008 Summer Day Camp. He cited immediate and longer term capital needs, including an ADA compliant restroom and electrical upgrades.~~

~~MSC Truman/Owens to approve Memorandum of Understanding, including initial Work Plan for May 15 to October 31, 2008.~~



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**12.0 Board Reports/Correspondence**

Rourke reported learning Western Shasta RCD is interested in creating a large community forest in the French Gulch area of Shasta-Trinity National Forest. O'Sullivan reported the WCF tree-planting event was very successful with a good turn-out of families.

At 6:30 p.m. Board ~~adjourned to~~ ~~opened~~ took up agenda Item 6.0 ~~convened~~ ~~eCommunity Meeting of Weaverville~~ ~~Community Forest Stewardship Committee.~~

**13.0 Adjourn**

Adjourned at 9:15 p.m. Board discussion. O'Sullivan asked that Board members look for funds from CARCD and CA Envirothon to help support travel. O'Sullivan as Chair and Owens as Vice Chair./Truman

14.00 District Manager Report  
The report of the District Manager is presented on May 1 for 21 consecutive calendar day months by providing links and an abstract of findings. The North Coast Area CARCD spring meeting in Weaverville went very well and was well attended. The fall meeting will be hosted by Carlsbad RCD October 14-16. October and the spring 2009 meetings will be in-house.

**15.0 Board Reports/Correspondence**

None. D at the \$775.00 level

~~and specifically wntates to thank Mark Dowdle, Erica Spohn and the Watershed Stewards members for the success October 20-25 to accommodate Board travel to the CARCD Annual meeting. on Tuesdays and Thursdays He thanked the Board on behalf of the employees for the extra two days of paid holidays on the Fridays after Christmas and New Years., including the CA Fire Safe Council Board meeting in Ontario CA on February 26.~~

~~CARCD and RC&D projects with Annual Mrepresent CARCD on the NACD board Agriculture complimented Alex on the great work he has done on the Community Forest Expansion and to have an agenda item on the January meeting to look at the vacant Project Coordinator II position as it relates to the possible increased work load an expansion would have on the District. Rourke also reminded the Board of the need to conduct the District Manager's annual evaluation and re-visit the District Manager "transition"~~

~~at 7:38 p.m. O'Sullivan reports on closed session. The Board completed the District Manager's annual evaluation noting it was an exemplary review and awarding Frost a step increase (1% as he reached the 8<sup>th</sup> step in the range. 7:48 7:28 PM Adjourn~~

Meeting adjourned at 7:01 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

May 20, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 April 15, 2009 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for April 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

#### **New Business**

- 12.0 Discuss and/or Take Action on Proposed CSDA Proposed Bylaws Amendments
- 13.0 Discuss and/or Take Action on Director Travel to National Association of Resource Conservation and Development Councils' National Conference June 15-17 and Pacific Rim RC&DC Region Annual Meeting June 17, 2009 in Albuquerque, New Mexico
- 14.0 Discuss and/or Take Action on Resolution 09-02 Approving District Acceptance of California Department of Fish and Game 2009 Fisheries Restoration Grant.
- 15.0 Discuss and/or Take Action on Trinity Local Agency Formation Commission's Proposed Fiscal Year 2009/2010 Budget
- 16.0 Discuss and/or Take Action on Call for Nominations to CSDA Board of Directors for Region 1 Seat A, Three-Year Term to Expire in 2012
- 17.0 District Manager's Report
- 18.0 Board Reports/Correspondence
- 19.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

MINUTES

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**REGULAR BOARD MEETING**

**May 20, 2009**~~May 13, 2008~~ \* 5:30 PM

**#3 Horseshoe Lane, Weaverville CA**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

~~Board Members Present: Colleen O'Sullivan, Colleen O'Sullivan~~Greg Lowden, Greg Lowden, Mike Rourke, Patrick Truman, Rose Owens,

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~~Rose Owens~~

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~~Board Members Absent: None~~Greg Lowden, None, Rose Owens, Mike Rourke, Mike Rourke

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~~Associate Board Members Present: None~~Rose Owens, Mike Rourke, None

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~~RCD Staff: Pat Frost, Jason Smith, Mark Dowdle, John Condon~~

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~~Other Agency Staff: Tiffany Riess, Bruce Williams~~

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~~Tiffany Riess, NRCS, Tiffany Riess, NRCS~~None

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~~Guests: Joan Carr, Jeff Morris, none, general public, USFS, BLM and NRCS staff for Agenda Item 6.0~~Joan Carr

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~~None~~

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**1.0 Call To Order:** Meeting called to order by Owens at 5:35 PM

**2.0 Discuss and Approve Agenda**

~~Lowden/Truman to approve agenda.~~

~~MSC Lowden/Owens to approve agenda.~~

**3.0 Discuss and Approve Meeting Minutes April 16, 2008**  
~~concerns and~~

~~O'Sullivan asked for public comment. (USFS) Jeff Morris commented on the importance of a careful review in making this significant step for the RCD and the community. a Special Board Meeting at 2PM, 3.0~~

**Discuss and Approve Meeting Minutes**

**3.1 Truman/Lowden to approve minutes for Regular Meeting April 15, 2009,**

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~~MSC Truman/Lowden to approve~~

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~~Bids from only those two bidders were opened.~~

~~Bid Number 1: Deneau Company: \$91,300.00~~

~~Bid Number 2: McDonald Earthworks: \$81,900.00~~

~~e-minutes of regular meeting April 16, 2008~~

**4.0 Financial Report**

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**4.1 Discuss Monthly Financial Statement and Spreadsheet**

~~Board reviewed financial statement. Frost reviewed noteworthy receivables and payables. t. Smith reported balance owing on District's line of credit has again been reduced significantly.~~

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.2 Discuss and Approve List of Warrants for ~~December~~April 2008

MSC – Truman/Owens to approve list of warrants with a total of \$127,271.34

MSC – Truman/Owens to approve list of warrants with the Third Quarter Budget in the amount of \$127,271.34

MSC – Truman/Owens to approve list of warrants in the amount of \$15,889.24

MSC – Truman/Owens to approve list of warrants in the amount of \$15,889.24

MSC – Truman/Owens to approve list of warrants in the amount of \$15,889.24

MSC – Truman/Owens to approve list of warrants in the amount of \$15,889.24

5.0

5.0 Projects Report

Board reviewed written report. Frost answered questions and reported on grant applications and new projects.

t. Frost reported work on the USFS East Weaver fuels reduction project would begin in fall 2008 and answered questions about grant applications and new projects. District will be advertising sale of firewood from WCF.

F

6.0 NRCS Report

Riess reported on status of EOIP funding and Coffee Creek planning. Weaver Basin Wetlands looking good and additional plans for that project may be forthcoming.

7.0 Northwest California RC&D Council Report

Truman reported Brian Hadwick from Central Modoc RCD has been named as the Council's new executive director and will start in August. Truman reported the Council recently received the "Outstanding Performance by a Council" award

8.0 Community Forest/Stewardship Committee Report

Frost reported on accepting "Partners in Conservation" award for WCF in Washington, D.C.

9.0 Trinity County Trails Report

O/Sullivan reported she will be working with Scott Morris and Jeff Morris to improve web information available for the trails system.

10.0 Facilities Report

None.

11.0 Public Comment

None.

NRCS Report

ie, NRCS State Forester,

Report requested from the NRCS office in the amount of \$15,889.24 and NRCS will manage in an amount of \$15,889.24. Report requested from the NRCS office in the amount of \$15,889.24 and NRCS will manage in an amount of \$15,889.24. Report requested from the NRCS office in the amount of \$15,889.24 and NRCS will manage in an amount of \$15,889.24.

7.0 Northwest CA RC&D Council

Mendocino coordinator, for the 5-C program

Report requested from the NRCS office in the amount of \$15,889.24 and NRCS will manage in an amount of \$15,889.24. Report requested from the NRCS office in the amount of \$15,889.24 and NRCS will manage in an amount of \$15,889.24. Report requested from the NRCS office in the amount of \$15,889.24 and NRCS will manage in an amount of \$15,889.24.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**128.0 Community Forest/Stewardship Report Discuss and/or Take Action on Proposed CSDA Bylaws Amendments**

MSC – Truman/Lowden to approve amending CSDA bylaws as proposed. advisory technical advisory

Frost reported 640 staff hours in April 17 and 18, 2009. This report may affect future coordination. Community meeting April 29th was very productive. Truman and Chamber of Commerce solicitor retained public relations and WCF Board Program

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**13.09.0 Discuss and/or Take Action on Trinity County Trails Report**

Frost reported to connect with the Trail that will form a loop through the Community Forest and USFS is considering how best to proceed with reopening wilderness trails. **Director Travel to National Association of Resource Conservation and Development Councils' National Conference June 15-17 and Pacific Rim RC&DC Region Annual Meeting June 17, 2009 in Albuquerque, New Mexico**

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MSC – Lowden/Rourke to approve travel to both with District portion not to exceed \$1,000, along the new Weaver Creek Trail January 23

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**14.0 Discuss and/or Take Action on Resolution 09-02 Approving District Acceptance of California Department of Fish and Game 2009 Fisheries Restoration Grant**

MSC – Rourke/Truman to approve Resolution 09-02.

**Roll call vote:**

**Ayes:** Lowden, Owens, O'Sullivan, Truman, Rourke

**Nays:** None.

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**15.0 Discuss and/or Take Action on Trinity Local Agency Formation Commission's Proposed Fiscal Year 2009-2010 Budget**

MSC – Rourke/Truman to approve payment of apportioned allocation of LAFCO costs in the amount of \$1,086.59.

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**16.0 Discuss and/or Take Action on Call for Nominations to CSDA Board of Directors for Region 1 Seat A, Three-Year Term to Expire in 2012**

No action taken.

**Facilities Committee Report**

Director Director Director See item 13.

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**17.0 Public Comment District Manager's Report**

Frost reported on contacts made with BLM officials during trip to Washington, D.C. and on upcoming visits planned to Trinity by BLM officials. He reported BLM may be steering economic stimulus funds to local projects improving Trinity River access points and campgrounds. Frost reported he is planning to take some Fridays and Mondays off this summer and will be attending the Society of Wetland Scientists in late June. Mike Hamman, the new Executive Director of the Trinity River Restoration Program introduced himself, described his background and some of his goals for the Program. He thanked the District for being strong partners and hopes to strengthen that relationship even further. He invited Board members to stop by and visit him any time. None.

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128.0 Discuss and/or Take Action on Annual Report  
Frost thanked Noreen Dwyer and other staff for work on annual report  
MSC – Truman/Dwyer to approve annual report

**13.0 Discuss and/or Take Action on Memorandum of Understanding with Young Family Ranch, Inc.**

Board reviewed Memorandum of Understanding and Work Plan. Frost answered questions from board and explained proposed arrangement, structure of MOU, and

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT  
details of funding, Work Plan and third party use agreements. He noted District and YFR, Inc. will each provide reciprocal liability insurance coverage. All third party users must sign agreements spelling out how their activities on the property will benefit community of Weaverville. University of California Cooperative Extension Nutrition Program will rent two rooms for offices through a proposed agreement between UCC Extension and the District, as manager of the property. Members of 4 H will have animal projects at site and must agree to provide community benefit in exchange. UCCE will provide nutrition education presentations and workshops. Frost explained YFR will provide some funding for District program at The Ranch to benefit the community, including 2008 Summer Day Camp. He cited immediate and longer term capital needs, including an ADA compliant restroom and electrical upgrades.

MSC Truman/Owens to approve Memorandum of Understanding, including initial Work Plan for May 15 to October 31, 2008.

### 18.0 Board Reports/Correspondence

Rourke reported the Trinity High Forestry team won second place in the statewide FFA competition Jack Hymas earned #1 individual. Katie Tenneson has earned a state FFA scholarship and a Bank of America scholarship. Rourke reported on the budget cuts facing Shasta College.  
took up agenda Item 6.0CM

### 19.0 Adjourn

Adjourned at 6:39 p.m. Board discussion. O'Sullivan asked that Board members look for funds from CARCD and CA Envirothon to help support travel.  
O'Sullivan as Chair and Owens as Vice Chair./Truman

### 15.0 Board Reports/Correspondence

None. D at the \$775.00 level

and specifically wnotes to thank Mark Dowdle, Erica Spohn and the Watershed Stewards members for the success October 20-25 to accommodate Board travel to the CARCD Annual meeting, on Tuesdays and Thursdays He thanked the Board on behalf of the employees for the extra two days of paid holidays on the Fridays after Christmas and New Years., including the CA Fire Safe Council Board meeting in Ontario CA on February 26+

CARCD and RC&D projects with Annual Mrepresent CARCD on the NACD board Agriculture complimented Alex on the great work he has done on the Community Forest Expansion and to have an agenda item on the January meeting to look at the vacant Project Coordinator II position as it relates to the possible increased work load an expansion would have on the District. Rourke also reminded the Board of the need to conduct the District Manager's annual evaluation and re visit the District Manager "transition"

at 7:38 p.m. O'Sullivan reports on closed session. The Board completed the District Manager's annual evaluation noting it was an exemplary review and awarding Frost a step increase (1% as he reached the 8th step in the range. 7:48 7:28 PM Adjourn

Meeting adjourned at 7:01 p.m.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES OF MAY 20, 2009 ~~MAY 13, 2008~~

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

June 17, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for May 20, 2009 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for May 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

#### **New Business**

- 12.0 Discuss and/or Take Action on Director Travel to NACD Summer Board Meeting and Legislative Conference in Washington, D.C. July 19-21
- 13.0 Discuss and/or Take Action on Purchase of Used Trailer
- 14.0 Discuss and/or Take Action on 2009-2010 Annual Budget
- 15.0 District Manager's Report
- 16.0 Board Reports/Correspondence
- 17.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*



MINUTES

REGULAR BOARD MEETING

June 17, 2009~~May 13, 2008~~ \* 5:30 PM

#3 Horseshoe Lane, Weaverville CA

#3 Horseshoe Lane, Weaverville, CA

MINUTES

Board Members Present: ~~Colleen O'Sullivan, Colleen O'Sullivan~~Greg Lowden, Greg Lowden, Mike Rourke, ~~Patrick Truman~~ Rose Owens;

Rose Owens

Board Members Absent: ~~Patrick Truman~~Greg Lowden ~~None~~Rose Owens, Mike Rourke~~Mike Rourke~~

Associate Board Members Present: ~~None~~Rose Owens, Mike Rourke ~~None~~

RCD Staff: Pat Frost, ~~Jason Smith, Jason Smith,~~ Mark Dowdle, ~~John Condon~~

Other Agency Staff: ~~Tiffany Riess, Bruce Williams~~

~~Tiffany Riess, NRCS~~ Tiffany Riess, NRCS ~~none~~

Guests: ~~Joan Carr, Jeff Morris~~ ~~none, general public, USFS, BLM and NRCS staff for Agenda Item~~

~~6.0~~None

~~None~~

**1.0 Call To Order:** Meeting called to order ~~by Owens~~ at 5:323 PM

**2.0 Discuss and Approve Agenda**

~~Lowden/Owens to approve agenda with Item 14.0 advanced for consideration under Financial Report,~~

~~MSC Lowden/Owens to approve agenda.~~

**3.0 Discuss and Approve Meeting Minutes April 16, 2008**

concerns and

~~O'Sullivan asked for public comment. (USFS) Jeff Morris commented on the importance of a careful review in making this significant step for the RCD and the community. a Special Board Meeting at 2PM, 3.0~~

Discuss and Approve Meeting Minutes

3.1 Lowden/Owens to approve minutes for Regular Meeting May 20, 2009+.

~~MSC Truman/Lowden to approv~~

~~Bids from only those two bidders were opened.~~

Bid Number 1: Deneau Company: \$91,300.00

Bid Number 2: McDonald Earthworks: \$81,900.00

~~e minutes of regular meeting April 16, 2008~~

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Board reviewed financial statements. Smith reported District had ample cash, plus additional receivables coming in. Frost stated final fiscal report for 2008-2009 will be provided at July board meeting and reported adding staff for crews. Smith pointed out a noteworthy receivables and payables.

t. Smith reported balance owing on District's line of credit has again been reduced significantly.

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4.2 Discuss and Approve List of Warrants for ~~May 2009~~ April 2008

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MSC – Rourke/Owens to approve list of warrants with a total of \$165,732.59 noting need to correct the reference of months on the Payroll summary.

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MSC – Trinitian Owens to approve a Budget resolution with the Third Quarter Budget in the amount of \$2,525,616.

MSC – Trinitian Owens to approve list of warrants in the amount of \$175,200.24

Discuss and/or Take Action on 2009-2010 Fiscal Year Budget

Smith and Frost provided an overview of the proposed budget and answered questions from the Board.

MSC – Trinitian Owens to approve the District's 2009-2010 Budget in the amount of \$1,624,000.

5.0

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14.0 Discuss and/or Take Action on 2009-2010 Annual Budget

MSC – Owens/Lowden to approve budget for 2009-2010 in amount of \$2,525,616

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Frost reported on recently approved grants and answered questions. He addressed District's capacity to accomplish growing list of projects and asked if directors want to further investigate filling the vacant Assistant Director-District Manager or Program Coordinator II

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positions and look at changing role of Mark Dowdle. Frost discussed anticipated requirements- a desire to provide medical insurance to temporary employees who have been with the District longer than three months. It will require some research.

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5.0 Projects Report

Board reviewed written report. Frost answered questions and reported on grant applications and new projects.

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t. Frost reported work on the USFS East Weaver fuels reduction project would begin in fall 2008 and answered questions about grant applications and new projects. District will be advertising sale of firewood from WCF.

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6.0 NRCS Report

Riess reported \$189,000 in EQIP funding has still not been made available to begin projects, but was notified an additional allocation may be made. Forest Management Planning under the EQIP

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program is a pilot program in Trinity for 20-plus acre parcels and may be especially appropriate for Coffee Creek area. There was discussion about whether NRCS may consider an Area Forester position for our part of northern California. Weaverville office has asked State Conservationist Ed Burton to consider creating a separate fire rehabilitation fund that does not compete with EQIP or other programs for funding.

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7.0 Northwest California RC&D Council Report

None.

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8.0 Community Forest/Stewardship Committee Report

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Frost reported there is a Record of Decision on the Browns Project signed by Shasta-Trinity NF Supervisor Heywood on June 1. Public comment is open for 45 days. USFS has twice put out to bid a small sale for 100 pines along the edge of Weaverville airport. There have been no takers so USFS can do negotiated sale, possibly with District. TRRP needs large trees with rootballs for river floodplain restoration projects. May be possible to add task to USFS annual operating plan for WCF that would provide stumpage fees from TRRP to stewardship fund via the District. O'Sullivan noted planning kickoff July 1 for all National Forests in northern California to begin forest plan revisions.

9.0 Trinity County Trails Report

None.

10.0 Facilities Report

None.

11.0 Public Comment

None.

NRCS Report

ie. NRCS State Forester.

Healy reported that the new soil conservation for Weaverville office will start June 23 and that the new will return again on an issue in early June. The current Farm Bill has again been extended. Proposals for a new Farm Bill would increase support for organic certification. USDA and water quality program. Healy reported 21 applications for conservation planning are still open. The first in the Weaverville watershed is a conservation education center for South Fork Trinity River. Letters are going out to landowners along Highway 209 in vicinity of South Fork Trinity River to explain effort and goals.

7.0 Northwest CA RC&D Council

Mendocino coordinator for the 5-C program

William explained lack of received Farm Bill recently has been NRCS unable to receive funding. Northwest California RC&D Council at end of the year. Mendocino coordinator for the 5-C program. The Risk Management Authority will make decisions on the problem in the region. The Five Counties Regional Program is making progress under the auspices of the Council. It would be a good program for funding by making the council and providing land management issues. Under the existing strategy plan Council will be proposed May 11.

128.0 Community Forest/Stewardship Report Discuss and/or Take Action on Director Travel to NACD Summer Board Meeting and Legislative Conference in Washington, D.D. July 19-21

MSC - Rourke/Lowden to approve roundtrip airfare from Sacramento.

Frost explained it is ordinarily CARCD responsibility to cover travel for CARCD representatives to NACD. Since CARCD is hurting financially, this is a "shared cost" proposal with CARCD. O'Sullivan asked if NACD offered a travel scholarship to defray cost. Rourke noted items are not planned for in advance by specific event and suggested planning for directors' 2009-2010 travel needs.

advisory technical advisory

Frost reported GAD staff visit on June 17 next week. Their report may affect future reforestation. Community meeting April 20 was also very productive. Trust and CS member of Community committee provided positive comments about WCF Plan Program.

13.09.0 Discuss and/or Take Action on Trinity County Trails Report

Frost reported to connect with the Trail that will form a loop through the Community Forest. USFS is considering how best to proceed with reopening wilderness trails. Purchase of Used Trailer

MSC - Rourke/Owens to approve staff recommendation to purchase used used 2006 Arctic Fox 25S for \$13,000.

Frost explained need for trailer for South Fork Trinity River Watershed field work and comparisons of appropriate units made this a reasonable investment. Funds are available and budgeted.

along the new Weaver Creek Trail January 23

10.0 District Manager's Report  
15.0 Facilities Committee Report

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

~~Director Director Director See item 13.~~

**11.0 Public Comment**

~~M Frost reported he will be traveling to Sacramento for a meeting on CalFire PEIR grant, then to a Society of Wetland Scientists conference; back June 28. He reported on the field tour hosted by BLM to examine sites that agency would like to improve or acquire for restoration. Frost reported on recent TAMWG meeting and commented TRRP's new executive director Mike Hamman is making good things happen and improving various partnerships. Mike Hamman, the new Executive Director of the Trinity River Restoration Program introduced himself, described his back ground and some of his goals for the Program. He thanked the District for being strong partners and hopes to strengthen that relationship even further. He invited Board members to stop by and visit him any time. None.~~

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12.0 Director and/or Take Action on Annual Report  
Frost thanked Noreen Dwyer and other staff for work on annual report.  
MSC - Truman/Owens to approve annual report.

**13.0 Discuss and/or Take Action on Memorandum of Understanding with Young Family Ranch, Inc.**

~~Board reviewed Memorandum of Understanding and Work Plan. Frost answered questions from board and explained proposed arrangement, structure of MOU, and details of funding, Work Plan and third party use agreements. He noted District and YFR, Inc. will each provide reciprocal liability insurance coverage. All third party users must sign agreements spelling out how their activities on the property will benefit community of Weaverville. University of California Cooperative Extension Nutrition Program will rent two rooms for offices through a proposed agreement between UCC Extension and the District, as manager of the property. Members of 4 H will have animal projects at site and must agree to provide community benefit in exchange. UCCE will provide nutrition education presentations and workshops. Frost explained YFR will provide some funding for District program at The Ranch to benefit the community, including 2008 Summer Day Camp. He cited immediate and longer term capital needs, including an ADA compliant restroom and electrical upgrades.~~

~~MSC Truman/Owens to approve Memorandum of Understanding, including initial Work Plan for May 15 to October 31, 2008.~~

**18.0 Board Reports/Correspondence**

~~Lowden reported he will be meeting with UC Merced president regarding the 2010 Canon International Envirothon to be hosted there, took up agenda item 6.0CM.~~

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**19.0 Adjourn**

~~Adjourned at 6:39 p.m. Board discussion. O'Sullivan asked that Board members look for funds from CARCD and CA Envirothon to help support travel. O'Sullivan as Chair and Owens as Vice Chair./Truman~~

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14.0 Board Members Report  
Frost reported the District honored its personnel on May 4 for 24 consecutive accident-free months by providing lunch and an afternoon of bowling. The North Coast Area - CARCD spring meeting in Weaverville went very well and was well attended. The fall meeting will be hosted by Goldridge RCD October 10 to 12. Confidential and the spring 2009 meeting will be in Hooper.

**15.0 Board Reports/Correspondence**

~~None.D at the \$775.00 level~~

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

~~and specifically wnatcs to thank Mark Dowdle, Erica Spohn and the Watershed Stewards members for the success October 20-25 to accommodate Board travel to the CARCD Annual meeting, on Tuesdays and Thursdays. He thanked the Board on behalf of the employees for the extra two days of paid holidays on the Fridays after Christmas and New Years., including the CA Fire Safe Council Board meeting in Ontario CA on February 26.~~

~~CARCD and RC&D projects with Annual Mrepresent CARCD on the NACD board Agriculture complimented Alex on the great work he has done on the Community Forest Expansion and to have an agenda item on the January meeting to look at the vacant Project Coordinator II position as it relates to the possible increased work load an expansion would have on the District. Rourke also reminded the Board of the need to conduct the District Manager's annual evaluation and re-visit the District Manager "transition".~~

~~at 7:38 p.m. O'Sullivan reports on closed session. The Board completed the District Manager's annual evaluation noting it was an exemplary review and awarding Frost a step increase (1% as he reached the 8<sup>th</sup> step in the range. 7:48 7:28 PMA adjourn~~

~~Meeting adjourned at 7:01 p.m.~~

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

July 15, 2009

---

- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for June 17, 2009 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for June 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment
- New Business**
- 12.0 Discuss and/or Take Action on Special District Risk Management Authority Board of Directors 2009 Election Ballot
- 13.0 Discuss and/or Take Action on Proposed Policy for Providing Technical Assistance to Employees and Directors
- 14.0 Discuss and/or Take Action on Tracking Board Expenses
- 15.0 Discuss and/or Take Action on Annual Operational Agreement between TCRC&D and NRCS
- 16.0 District Manager's Report
- 17.0 Board Reports/Correspondence
- 18.0 Adjourn

---

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

MINUTES

REGULAR BOARD MEETING

July 15, 2009 \* 5:30 PM

#3 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden, Mike Rourke, Rose Owens, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Mark Dowdle

Other Agency Staff: Tiffany Riess, NRCS

Guests: None

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**1.0 Call To Order:** Meeting called to order at 5:36 PM

**2.0 Discuss and Approve Agenda**

Lowden/Rourke to approve agenda

**3.0 Discuss and Approve Meeting Minutes**

**3.1** Lowden/Owens to approve minutes for Regular Meeting June 17, 2009.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Frost reported District in good cash position and answered questions. Noted SMART will be reimbursing 50% of wages for certain individuals hired through that employment training program.

**4.2 Discuss and Approve List of Warrants for May 2009**

MSC – Rourke/Owens to approve list of warrants with a total of \$242,645.07

**5.0 Projects Report**

Board reviewed written report. Frost reported on status of stimulus funding projects, answered questions, reported on grant applications and new projects. BLM will be making presentation to Board of Supervisors July 20 about proposed stimulus projects and potential acquisitions of key parcels of land.

**6.0 NRCS Report**

Riess reported office has just received complete funding for its EQIP contracts, totaling just over \$189,000. Forest Management Planning Program is underway with three landowners signed up encompassing about 2,500 acres. Office is seeking intern for Stewarding the Land program, and a temporary employee to help out while Jenna is on maternity leave.

**15.0 Discuss and/or Take Action on Annual Operational Agreement between NRCS and District**

MSC – Owens/Lowden to approve the agreement.

**7.0 Northwest California RC&D Council Report**

Truman reported the Council's new coordinator, Bryon Hadwick, will begin work August 3. Truman has been elected treasurer of the Pacific Rim region of the National Association of RC&D Councils.

**8.0 Community Forest/Stewardship Committee Report**

O'Sullivan participated in a conference call regarding formation of a stewardship area comprising Hat Creek and Fall River watersheds with funding from Shasta County RAC. Frost reported his help with tour of WCF last week for participants in the Forest Conference held in Weaverville. O'Sullivan spoke at tour of WCF with the State Foresters Association and was urged to get WCF story out to major media. The WCF steering committee will met July 21 with a tour of some projects. August 3 is end of appeal period for Browns Project. Frost described Weaverville Summer Day Camp field trips to WCF.

**9.0 Trinity County Trails Report**

O'Sullivan noted reports of dirt bikers tearing up the trails. Rourke stated Shasta-Trinity NF recreational planning is lacking and Trinity County RAC could be instrumental in promoting improved recreational planning in the forest.

**10.0 Facilities Report**

None.

**11.0 Public Comment**

None.

**12.0 Discuss and/or Take Action on Special District Risk Management Authority Board of Directors 2009 Election Ballot**

MSC – Truman/Rourke to postpone consideration of this item to August 19 meeting.

**13.0 Discuss and/or Take Action on Proposed Policy for Providing Technical Assistance to Employees and Directors**

Frost explained Section 9 is silent to District provision of technical assistance to District employees. The board was asked to provide guidance on what is appropriate, how best to keep it above board and minimize any conflict of interest. Frost presented proposed policy for directors to consider adding to Financial Policy of the District.

MSC – Rourke/Truman to approve addition to District's Financial Policy stipulating all proposals for the District to provide services greater than \$5,000 or 160 hours of staff time to a member of the staff must be approved by the District Board of Directors. All proposals that directly involve the property of a member of the Board of Directors or the District Manager must be approved by the Board of Directors. All other proposals can be approved by the District Manager. All proposals under this section must include the following:

- a) Proposals must be consistent with the District's Strategic Plan.
- b) The appropriate access agreement must be in place between the District and the landowner (employee or Director).
- c) A project may be implemented consistent with a grant, agreement or other funding mechanism executed by the District.
- d) Any costs incurred by the District in excess of funds available through a grant or agreement in [c], above, shall be paid by the employee or Director consistent with District policies.
- e) No one with supervisory control of District staff shall provide direct supervision of a project on his/her property, except to the extent consistent with his/her role as landowner.
- f) Projects being considered under this section shall not be given priority over other District work and shall not result in conflicts with project priorities.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- g) The District's services are provided on a non-discriminatory basis, without regard to race, color, national origin, ancestry, gender, citizenship, age, religion, marital status, medical condition, or physical disability, sexual orientation or any other basis protected by law.

**14.0 Discuss and/or Take Action on Tracking Board Expenses**

Frost presented template for tracking and reporting Board expenses quarterly. He reviewed Board expenses for past three years and explained Board would be able to see spending and make adjustments to the budget during each quarterly budget review. Frost noted budgets are guidelines. Lowden submitted his planned director expenses for 2009-2010.

**16.0 District Manager's Report**

Frost reported he is planning to take off the next two Fridays and be gone August 3-9. He noted the District picnic and pool party has tentatively been set for July 31 7-9 p.m. at Lowden Pool and invited Directors to attend.

**17.0 Board Reports/Correspondence**

O'Sullivan reported she is on the Trinity County Regional Transportation Plan Advisory Committee.

**18.0 Adjourn**

Adjourned at 6:53 p.m.

**Roderick Senior Center**  
**5:30 PM**  
**90 Coral Ave. #A**  
**Hayfork, CA**

## Board of Directors Meeting

### *Agenda*

**August 19, 2009**

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for July 15, 2009 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for June 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment
- Old Business**
- 12.0 Discuss and/or Take Action on Special District Risk Management Authority Board of Directors 2009 Election Ballot
- New Business**
- 13.0 Discuss and/or Take Action on Director Travel to NACD-Pacific Rim Meeting September 22-24, 2009 in Dubois, Wyoming
- 14.0 Discuss and/or Take Action on California Special Districts Association Board of Directors 2009 Election Ballot Resolution 09-03.
- 15.0 Discuss and/or Take Action on Director Travel to 64th annual CARCD conference November 19-21, 2009 in Olympic Valley, California
- 16.0 Discuss and/or Take Action on CARCD Board Nominations
- 17.0 Discuss and/or Take Action on CARCD Resolutions
- 18.0 Discuss and/or Take Action on CARCD Call for Presenter at 2009 Annual Meeting and Conference, and on Request for Nominations for Outstanding District of the Year, 2009 Volunteer of the Year, District Employee of the Year, Director of the Year nominations and Photography Contest Entries
- 19.0 Discuss and/or Take Action on Amendment to District Policy for Employee Group Insurance (Policy VIII.I)
- 20.0 District Manager's Report
- 21.0 Board Reports/Correspondence
- 22.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

MINUTES

REGULAR BOARD MEETING

August 19, 2009 \* 5:30 PM

90 Coral Avenue #A, Hayfork, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden, Mike Rourke, Rose Owens, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: None

Guests: None

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**1.0 Call To Order:** Meeting called to order at 5:45 PM

**2.0 Discuss and Approve Agenda**  
Truman/Owens to approve agenda

**3.0 Discuss and Approve Meeting Minutes**

**3.1** Truman/Owens to approve minutes for regular meeting July 15, 2009.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Smith reported District in good cash position and that will improve further in August. The District will be adding more confirmed projects and funding to the budget during the upcoming quarterly revision. Smith and Frost answered questions. Frost noted the District received federal approval for an Indirect Rate of 14.73 percent, thanking Jason and Noreen for their efforts.

**4.2 Discuss and Approve List of Warrants for July 2009**

MSC – Truman/Lowden to approve list of warrants with a total of \$247,814.94

**5.0 Projects Report**

Board reviewed written report. Frost explained concerns about disturbance to lamprey habitat currently preclude work on Hamilton Ponds this fall.

**6.0 NRCS Report**

Directors reviewed written report.

**7.0 Northwest California RC&D Council Report**

Truman reported the Council's new coordinator, Bryon Hadwick, began work August 3.

**8.0 Community Forest/Stewardship Committee Report**

O'Sullivan reported WCF steering committee met July 21 and toured projects in the Forest, including road and trail work and areas treated with mastication. Frost reported Record of Decision on Browns Project was appealed by the American Forest Resource Council. He and Alex attended the initial, informal hearing.

**9.0 Trinity County Trails Report**

Continuing OHV problems noted.

**10.0 Facilities Report**

Frost discussed space needs with regard to expanding workforce.

**11.0 Public Comment**

None.

**12.0 Discuss and/or Take Action on Special District Risk Management Authority Board of Directors 2009 Election Ballot**

MSC – Lowden/Truman to approve Resolution 09-03 SDRMA Election Ballot vote for slate of candidates comprised of Vincent C. Ferrante, Muriel N. Clift and John C. Yeakley.

Roll call vote: All Directors present and voting; all ayes; no nays; no abstentions.

**13.0 Discuss and/or Take Action on Director Travel to NACD-Pacific Rim Meeting September 22-24, 2009 in Dubois, Wyoming**

MSC – Lowden/Owens to approve Director travel to NACD-Pacific Rim Meeting in Dubois, Wyoming. CARCD to pay registration and other expenses.

**14.0 Discuss and/or Take Action on California Special District Association Board of Directors 2009 Election Ballot**

MSC – Truman/Owens to vote for candidate Mark Bryant.

**15.0 Discuss and/or Take Action on Director Travel to 64th Annual CARCD Conference November 19-21, 2009 in Olympic Valley, California**

MSC – Lowden/Truman to approve Director travel to Olympic Valley for the CARCD Annual Conference.

**16.0 Discuss and/or Take Action on CARCD Board Nominations**

MSC – Lowden/Rourke to nominate Truman as CARCD's representative to NACD with a letter from O'Sullivan.

**17.0 Discuss and/or Take Action on CARCD Resolutions**

MSC – Truman/Lowden to postpone consideration of Resolutions to September 23 Board meeting.

**18.0 Discuss an/or Take Action on CARCD Call for Presenter at 2009 Annual Meeting and Conference, and on Request for Nominations for Outstanding District of the Year, 2009 Volunteer of the year, District Employee of the Year, Director of the Year Nominations and Photography Contest Entries.**

Board discussed these various aspects of CARCD Annual meeting, including potential topics for a conference session and possible nominations for Volunteer of the Year and Outstanding District of the Year. There was agreement an overarching theme of environmental education could link submittals for all of these items, including the photo essay submittal. O'Sullivan volunteered to work with staff.

**19.0 Discuss and/or Take Action on Amendment to District Policy for Employee Group Insurance (Policy VIII.I)**

Board discussion with staff answering questions regarding the proposed policy change. Frost indicated his strong interest in covering more staff under the health insurance program. The Board directed staff to also explore ways to improve District's ability to review long-term temporary positions for inclusion in "regular status".

MSC – Truman/ Owens to postpone item until September 23, 2009 Regular Board Meeting.

**20.0 District Manager's Report**

Frost provided a brief report on his activities since the July meeting and answered questions from the Board. He asked Directors what date they prefer for the Fall CARCD Northcoast Area meeting, October 8 or 15. Most indicated either could work, but preference is for October 15.

**21.0 Board Reports/Correspondence**

Lowden reported on the Canon International Envirothon in Ashville, North Carolina. Pennsylvania won, again. The California team from Riverside came in 19 or 20.

**22.0 Adjourn**

Adjourned at 7:52 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

September 23, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for August 19, 2009 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for August 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

#### **Old Business**

- 12.0 Discuss and/or Take Action on Amendment to District Policy for Employee Group Insurance (Policy VIII.I) and associated changes to Basis of Employment Policy (Policy III).

#### **New Business**

- 13.0 Discuss and/or Take Action on 2010 CSDA Committee Participation
- 14.0 Discuss and/or Take Action on Director Travel to 2009 California Association of Resource Conservation & Development Councils Fall Conference October 21-22 in Nevada City, California
- 15.0 Discuss and/or Take Action on Selection of Voting Delegate and Alternative to 2009 CARCD Annual Conference
- 16.0 Discuss and/or Take Action on Environmental Review of South Fork Trinity River Watershed Restoration Project
- 17.0 Discuss and/or Take Action on Director Travel to North Coast CARCD Regional Meeting October 8, 2009 in Mendocino County
- 18.0 Discuss and/or Take Action on Proposed Fee-For-Service Agreement between District and Carol Fall and Pat Frost
- 19.0 District Manager's Report
- 20.0 Board Reports/Correspondence
- 21.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

MINUTES

REGULAR BOARD MEETING

September 23, 2009 \* 5:30 PM

#3 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden, Mike Rourke, Rose Owens

Board Members Absent: Patrick Truman

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: None

Guests: None

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**1.0 Call To Order:** Meeting called to order at 5:31 PM

**2.0 Discuss and Approve Agenda**

Owens/Rourke to approve amended agenda with Item 12.0 moved to follow Item 4.2 and with deletion of Item 16.0.

**3.0 Discuss and Approve Meeting Minutes for August 19, 2009 Regular Meeting**

**3.0 MSC – Rourke/Lowden** to approve minutes for regular meeting August 19, 2009.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Smith reported District in good cash position with receivables getting paid. Payables also high due to number and scale of projects. Frost noted budget revision will be forthcoming at October meeting with a substantial increase. Smith and Frost answered questions. Frost noted District is closely analyzing funding in order to build up reserves.

**4.2 Discuss and Approve List of Warrants for July 2009**

MSC – Owens/Rourke to approve list of warrants with a total of \$205,069.63

**12.0 Discuss and/or Take Action on Amendment to District Policy for Employee Group Insurance (Policy VIII.I) and Associated Changes to Basis of Employment Policy (Policy III)**

Directors reviewed proposed language proposed by Frost and discussed basis of employment and qualification for temporary employees to receive health insurance benefits.

MSC – Rourke/Owens to approve changes in language to Personnel Policy Section VIII.I

MSC – Rourke/Owens to approve changes in language to Section III of Personnel Policies to include wording proposed by Owens regarding adherence to applicable laws.

**5.0 Projects Report**

Board reviewed written report. Frost answered questions and sought and received guidance from Directors on ways to increase transparency for sale of WCF firewood to public.

**6.0 NRCS Report**

Directors reviewed written report.

**7.0 Northwest California RC&D Council Report**

None.

**8.0 Community Forest/Stewardship Committee Report**

Frost reported WCF steering committee met September 22 and toured projects in the Forest. O'Sullivan reported on KCHO reporter conducting interviews on WCF.

**9.0 Trinity County Trails Report**

Frost reported on work to construct Loop Trail. O'Sullivan noted Project Coordinator Tarwater's work involving conversion of road to trail with picnic table and stated result is beautiful. Lowden noted Haggin sale is going through.

**10.0 Facilities Report**

O'Sullivan and Owens requested old and worn mix of conference room chairs be replaced with new and that the office complex be given a deep cleaning.

**11.0 Public Comment**

None.

**13.0 Discuss and/or Take Action on CSDA Committee Participation**

MSC – Owens/Lowden to nominate Truman to Bylaws Committee of CSDA.

**14.0 Discuss and/or Take Action on Director Travel to 2009 California Association of Resource Conservation & Development Councils Fall Conference October 21-22 in Nevada City, California**

MSC – Rourke/Lowden to approve two nights lodging.

**15.0 Discuss and/or Take Action on Selection of Voting Delegate and Alternate to 2009 CARCD Annual Conference**

MSC – Owens/Lowden to name Lowden as voting delegate and O'Sullivan as alternate.

**16.0 Item Deleted (Discuss and/or Take Action on Environmental Review of South Fork Trinity River Watershed Restoration Project)**

**17.0 Discuss and/or Take Action on Director Travel to North Coast CARCD Regional Meeting October 8, 2009 in Mendocino County**

MSC – Owens/Lowden to approve Director travel to North Coast CARCD Regional meeting.

**18.0 Discuss and/or Take Action on Proposed Fee-For-Service Agreement between District and Carol Fall and Pat Frost**

Board discussed contract as covered under District Fiscal Policy XX

MSC – Rourke/ Owens to approve proposed fee-for-service agreement.

**19.0 District Manager's Report**

Frost noted November 18 date of regular November board meeting coincides with CARCD annual meeting. Directors will set date at next meeting. Frost reported on success of Environmental Education Camp and stated River Day at Coffee Creek will provide similar instruction for other students October 2. Salmon Festival is slated for October 10. Frost asked for best date for District holiday gathering and proposed combining December board meeting with District luncheon for employees, possibly December 16. Frost will be gone September 25, and December 21 to January 20. There is a Fire Safe Council meeting in Hayfork September 24.

**20.0 Board Reports/Correspondence**

O'Sullivan attended Forest and Fuels Committee of CARCD.

**21.0 Adjourn**

Adjourned at 6:45 p.m. p.m.



RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

October 21, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for September 23, 2009 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
  - 4.2 Discuss and Approve List of Warrants for September 2009
  - 4.3 Discuss and/or Take Action on Quarterly Budget Revision
  - 4.4 Discuss and/or Take Action on Recommendation to Promote Aaron Smith to Conservation Technician III
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment
- Old Business**
- 12.0 Discuss and/or Take Action on South Fork Trinity River Watershed Restoration Project Negative Declaration
- New Business**
- 13.0 Discuss and/or Take Action on NACD Annual Membership
- 14.0 Discuss and/or Take Action on CARCD Resolutions for 2009 Annual Meeting
- 15.0 District Manager's Report
- 16.0 Board Reports/Correspondence
- 17.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

MINUTES

REGULAR BOARD MEETING

October 21, 2009 \* 5:30 PM

#3 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden, Mike Rourke, Rose Owens

Board Members Absent: Patrick Truman

Associate Board Members Present: None

RCD Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Riess

Guests: Dennis Fox

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**1.0 Call To Order:** Meeting called to order at 5:30 PM

**2.0 Discuss and Approve Agenda**

Frost noted two items were made known to District this date requiring emergency action prior the Board's next regular meeting. Directors would need to add each item to the agenda in order to consider: Response to North Coast Area-CARCD urgent request for response to action items prior to November 6 Area meeting; Director travel to Calaveras County RCD November 4.

MSC – Rourke/Lowden to add two emergency items to agenda as Item 18 and Item 19.

**3.0 Discuss and Approve Meeting Minutes for August 19, 2009 Regular Meeting**

3.0 MSC – Rourke/Lowden to approve minutes for regular meeting September 23, 2009.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Smith noted statement should be dated September 30 rather than September 1. He reported District in good cash position for month and for quarter.

**4.2 Discuss and Approve List of Warrants for September 2009**

MSC – Rourke/Owens to approve list of warrants with a total of \$140,741.19

**4.3 Discuss and/or Take Action on Quarterly Budget Revision**

Rourke inquired about breaking out equipment costs by project so all payments, usage, maintenance, and rental expenditures are reflected. Smith answered questions. Frost reviewed with Directors new spreadsheet to reflect Board expenses. Rourke and O'Sullivan proposed such expenses be tracked closely for year or two to help guide budgeting.

MSC – Rourke/Lowden to approve first quarterly budget revision for a total budget amount of \$2,987,862.

**4.4 Discuss and/or Take Action on recommendation to Promote Aaron Smith to Conservation Technician III**

MSC – Owens/Rourke to approve promotion of Aaron Smith.

**5.0 Projects Report**

Board reviewed written report. Frost reported firewood sale went quickly and smoothly thanks to Meghan and Mark. Cousins spoke about response for Coffin Fire landowners, details of the work and issues being dealt with. Looking mostly at erosion issues and sediment deliver prevention.

**6.0 NRCS Report**

Riess report it appears the Weaverville office will achieve 100% implementation of agreements for the current year and is accepting applications for 2010. Riess described aspects of the Conservation Stewardship Program.

**7.0 Northwest California RC&D Council Report**

None.

**8.0 Community Forest/Stewardship Committee Report**

Frost reported on upcoming conferences and invitations to speak on WCF.

**9.0 Trinity County Trails Report**

Cousins reported on trail planning for Jackass Ridge route and for reroute of McKenzie Gulch Loop, and that loop trail near West Weaver Trail is almost complete.

**10.0 Facilities Report**

Frost reported on quote for deep cleaning of office complex and regular maintenance thereafter.

**11.0 Public Comment**

Dennis Fox asked if the District is reimbursed when its representatives speak elsewhere about the WCF. He noted there will be balloting in 2010 on the issuance of state water bonds and the District may want to discuss the matter at CARCD meeting.

**12.0 Discuss and/or Take Action on South Fork Trinity River Watershed Restoration Project Negative Declaration**

Rourke noted roads in SF watershed are becoming fewer as a result decommissioning, making range allotments inaccessible; District's scope of work is also having negative effects on recreation opportunities by diminishing access for Forest users while creating de facto wilderness. Rourke stated lack of roads limits ability to get on wildfires early; more recreation opportunities will be lost if District does not attempt to preserve trails. Rourke noted the excellent results that have come out of some road conversions to trails and commended Cynthia Tarwater on this. There is a disconnect created by involvement of multiple agencies. District needs to be looking at big picture and working on behalf of whole county to preserve access. Board discussed the issues and the need to move forward with this Negative Declaration, and concurred on need to be diligent in future dealings with USFS. Frost pointed out Board has ability to write in additional mitigation measures in Appendix B of Negative Declaration to address concerns about grazing allotment access and recreation use access. Frost proposed appending Section II (Agricultural Resources) with "except as needed to protect access to range allotments to the greatest extent possible." and appending Section XIV (Recreation) with the phrase "except as practicable to enhance and maintain recreation through measures such as roads-to-trails conversion."

MSC – Rourke/Lowden to adopt Resolution 09-04 approving Negative Declaration report for the South Fork Trinity River Watershed Restoration Project, and adopting Appendix B (Mitigation Measures) of the Negative Declaration as amended.

Roll Call Vote:       All Ayes: Lowden, Owens, O'Sullivan, Rourke  
                          No Nays  
                          Absent: Truman

**13.0 Discuss and/or Take Action on NACD Annual Membership**

MSC – Lowden/Rourke to approve payment of \$775 to NACD for annual membership.

**14.0 Discuss and/or Take Action on CARCD Resolutions for 2009 Annual Meeting**

MSC – Rourke/Lowden to recommend District's delegate vote in favor of each resolution.

**18.0 North Coast Area-CARCD Urgent Request for Response on Action Items.**

Frost explained urgency of North Coast Area request for response regarding expenditure of funds and other matters. Directors discussed.

MSC – Rourke/Lowden to direct Frost to provide replies to North Coast Area supporting all of the provisions as long as Area has adequate funding.

**19.0 Director Travel to Calaveras Resource Conservation District**

MSC – Lowden/Rourke to approve Director travel to Calaveras County in response to invitation to discuss biomass projects and how TCRCO functions.

**15.0 District Manager's Report**

Frost reported December 16 is date of District holiday luncheon event that will incorporate next regular board meeting, with the Board and Frost sharing the cooking duties. The luncheon will begin at 1:30 p.m. Frost reminded board he will be gone December 2 for California Fire Safe Council and then from December 21 to January 20. Frost informed board of potential donation of land to District and of measures being taken to ensure interests of donor and District are appropriately protected. Due to conflicts the November Board meeting needs to be rescheduled. The new date will be November 16, 2009 at 5:30 p.m. in the District's conference room.

**16.0 Board Reports and Correspondence**

Lowden reported State Envirothon is slated for March 31-April 2, 2010 at Joshua Tree Resort. The Canon International Envirothon has been relocated to Fresno State University campus the first week in August, 2010.

**17.0 Adjourn**

Adjourned at 7:49 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

November 16, 2009

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- 1.0 Call to Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for October 21, 2009 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for October 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

#### **Old Business – No Old Business**

#### **New Business**

- 12.0 Discuss and/or Take Action on Director Travel to National Association of Conservation Districts 2010 Annual Meeting January 31-February 3, 2010 in Orlando, Florida
- 13.0 Discuss and/or Take Action on Notice of Director Vacancy on Special District Risk Management Authority Board of Directors
- 14.0 District Manager's Report
- 15.0 Board Reports/Correspondence
- 16.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

MINUTES

REGULAR BOARD MEETING

November 16, 2009 \* 5:30 PM

#3 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden, Mike Rourke, Rose Owens, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Riess of NRCS, Bryon Hadwick of Northwest California RC&D

Guests: None

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**1.0 Call To Order:** Meeting called to order at 5:30 PM

**2.0 Discuss and Approve Agenda**

MSC – Owens/Lowden to approve agenda.

**3.0 Discuss and Approve Meeting Minutes for October 21, 2009 Regular Meeting**

**3.0** MSC – Rourke/Owens to approve minutes for regular meeting October 21, 2009.

**4.0 Financial Report**

**4.1 Discuss Monthly Financial Statement and Spreadsheet**

Smith reported District in good cash position for month and for quarter. Large payables typical for season. Noted purchase of refrigerated trailer unit for revegetation stock.

**4.2 Discuss and Approve List of Warrants for September 2009**

MSC – Truman/Rourke to approve list of warrants with a total of \$300,849.20

**5.0 Projects Report**

Board reviewed written report. Frost answered questions.

**6.0 NRCS Report**

Riess reported work is resuming on Upper Trinity-Coffee Creek with inventory of roads. Steve Smith is the new state forester for NRCS. Reiss reminded all that local resources meeting is November 30. There is a prescribed-burning council forming for northern California. Jim Komar will be coming up to write a conservation plan for the Coffin Fire area.

**7.0 Northwest California RC&D Council Report**

Hadwick discussed projects being pursued and ideas proposed for projects. Truman has been elected vice president of CARC&D. There is \$500 million available from USDA Office of Rural Development.

**8.0 Community Forest/Stewardship Committee Report**

Frost reported recent prescribed burn went well, considering the weather and that there were two very successful events on November 14 – a tree planting with Jack McGlynn's daughter's Girl Scout Troop and a Creekwatch watershed monitoring training for Trinity County Office of Education After School Coordinators.

**9.0 Trinity County Trails Report**

Riess complimented the work done on the new trail on the BLM portion of the Community Forest.

**10.0 Facilities Report**

Directors commented that new custodial service doing a great job.

**11.0 Public Comment**

None.

**12.0 Discuss and/or Take Action on Director Travel to National Association of Conservation Districts 2010 Annual Meeting January 31-February 3, 2010 in Orlando, Florida**

MSC – Rourke/Owens to approve \$500. each for Truman and Lowden to travel to National Association of Conservation Districts 2010 Annual Meeting January 31-February 3, 2010 in Orlando, Florida

**13.0 Discuss and/or Take Action on Notice of Director Vacancy on Special District Risk Management Authority Board of Directors**

No action taken.

**14.0 District Manager's Report**

Frost reported he will be attending Fire Safe Council meeting December 2-4 and reminded Directors December 16 is date of District holiday luncheon. Event will incorporate next regular board meeting with the Board and Frost sharing the cooking duties. There will be a white elephant gift exchange. The luncheon will begin at 1:30 p.m. Frost reminded board he will be gone December 21 to January 20. Board will be electing officers at December meeting.

Budget for this fiscal year is pushing \$3 million; District presently has 34 staff members; a number of multi-year projects are pending. Frost noted he wants to look at the organization chart with informal input from Directors to ensure District continues to shine. Frost noted he would like to take off time in the summer, so wants District to be looking at succession planning, perhaps in February.

**15.0 Board Reports and Correspondence**

Rourke reported the Trinity FFA Forestry Team took first at the Shasta competition and first at the Siskiyou Forestry Challenge.

**16.0 Adjourn**

Adjourned at 6:41 p.m.

Weaverville Fire Hall  
1:30 PM

125 Bremer Street,  
Weaverville, CA

## Board of Directors Meeting

### *Agenda*

**December 16, 2009**

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Annual TCRC D Holiday Luncheon 1:30 to 3:30 P.M. - hosted by District Board, Pat Frost and Carol Fall

- 1.0 Call to Order O'Sullivan 3:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for November 16, 2009 Regular Meeting
- 4.0 Financial Report
  - 4.1 Discuss Monthly Statement and Spreadsheet
  - 4.2 Discuss and Approve List of Warrants for November 2009
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Report
- 11.0 Public Comment

**Old Business – No Old Business**

**New Business**

- 12.0 Election of Board Officers
- 13.0 District Manager's Report
- 15.0 Board Reports/Correspondence
- 16.0 Adjourn

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*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*