

RCD Office

5:00 PM

## Board of Directors Meeting

#3 Horseshoe Lane,  
Weaverville, CA

### *Agenda*

January 20, 1999

- |      |   |                        |
|------|---|------------------------|
| 1.0  | Call To Order   | Owens, Vice-Chair 5:30 |
| PM   |   |                        |
| 2.0  | Discuss and Approve Agenda **   |                        |
| 3.0  | Discuss and Approve Minutes of December 16, 1998 **                           |                        |
| 4.0  | Financial Report  | Murdock                |
|      | 4.10 Discuss Monthly Budget Summary &<br>Income Statement**                   |                        |
|      | 4.20 Discuss and Approve List of Warrants                                     |                        |
| 5.0  | Projects Manager's Report **  | Condon                 |
| 6.0  | NRCS Report   | Spear                  |
| 7.0  | RC&D Coordinator's Report   | Eberly                 |
| 8.0  | Administrative Assistant/Education Coordinator's Report                       | Letton                 |
| 9.0  | Weaverville Basin Trail Coordinator Report                                    | Morris                 |
| 10.0 | Open Agenda/Public Input  |                        |
| 11.0 | Discuss and /or Take Action on District Contract with Kenneth Baldwin, RPF ** |                        |
| 12.0 | Presentation of District GIS Capabilities by Kelly Sheen                      |                        |
| 13.0 | Board Reports/Correspondence  |                        |
| 14.0 | Adjourn   |                        |

*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

**REGULAR BOARD MEETING**

**January 20, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Patrick Truman, Mike Rourke, Rose Owens

Board Members Absent: Greg Lowden, Doug Nowacki

Associate Board Members Present: None

RCD Staff: Kelly Sheen, Noreen Doyas, John Condon, Pat Frost, Elena Letton

Kenneth Baldwin, Scott Morris

Other Agency Staff: Jim Spear - NRCS

Guests: Chris Kidwell, Carol Fall

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**1.0 Call To Order 5:05 PM**

**2.0 Discuss and Approve Agenda**

MSC - Truman/Rourke approve agenda as submitted.

**3.0 Discuss and Approve Minutes of December 16, 1998**

MSC - Rourke/Truman approve minutes of December 16, 1998.

**4.0 Financial Report**

4.1 Discuss Monthly Budget Summary

Board reviewed monthly budget.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants.

MSC - Truman/Rourke Approve warrants as submitted.

*(The following Items Taken Out of Order)*

**12.0 Presentation of District GIS Capabilities by Kelly Sheen**

Kelly Sheen, District GIS Specialist gave a presentation on the Land Use Parcel project completed in December 1998 for the Trinity County Planning Dept. The presentation was an overview of the development of the seamless Assessor's Parcel coverage for use by the Planning Dept. to aid in land use planning. Also discussed were potential applications for the coverage by the District.

**6.0 NRCS Report**

Spear provided update on two NRCS programs, stating EQIP program has \$25,000 for South Fork and 30,000 for projects on the Eel River. With respect to CFIP program which has been (re)funded in the amount of 2 million dollars, sign-ups will begin Summer '99.

Spear reported on NRCS all employee conference in San Diego week of 1-11-99 explaining USDA's national initiative for increased funding.

John Earle will continue in the Weaverville FO until June 1999, at which time he will be transferred to the Red Bluff AO. Spear requested the Board entertain the possibility of an agreement whereby the District reimburses NRCS for Robert's Engineer services. He currently provides 90% of project design for the District. In the past the TRRP provided salary for his position.

**11.0 Discuss and/or Take Action on District Contract with Kenneth Baldwin, RPF**

Contract involves developing a master plan in conjunction with CDF in Covington Mill area for fuels reduction project. Doyas and Baldwin answered questions from the Board.

MSC - Rourke/Truman approve contract with Baldwin

**9.0 Weaverville Basin Trail Coordinator Report**

Morris gave overview of Weaverville Basin Trail project update including: trail plans, Trinity gateway, BLM land exchange with SPI, the proposed West Weaver/HWY299 underpass, and tying the trail to the Jake Jackson museum. Also mentioned was the RFP advertisement for the WBT Master Plan.

**5.0 Project Manager's Report**

Condon provided verbal review of written report stating that planting season had ended on January 12<sup>th</sup> with approximately 53,000 conifers planted in Grass Valley Creek and that some maintenance work involving crushed culverts had taken place prior to crew being laid off. Condon also provided update on OES work with Post Mountain PUD, future USFS work in Hayfork, and a potential project on Sharber Creek.

Doyas gave update on pending proposals including prop 204 which is on the consent agenda for the next State Water Resources Control Board Meeting. She also mentioned a 1/28/99 meeting with Fish & Wildlife, F&G, USFS and NRCS to discuss the implementation of a large scale monitoring effort on the South Fork in response to the SFT TMDL.

Condon inquired about the Board's thoughts on a Fee For Service project. After discussion the Board instructed Frost to draft a Fee For Service Policy.

Rourke reminded Letton to print up a list of acronyms related to District operations.

**7.0 RC&D Coordinator's Report**

Board reviewed written report.

**8.0 Administrative Assistant/Education Coordinator's Report**

Letton provided verbal review of activities. Education Coordinator position empty.

**10.0 Open Agenda/Public Input**

None

**13.0 Board Reports/Correspondence**

None

**14.0 Adjourn**

Meeting adjourned at 8:03 PM.

RCD Office

5:30 PM

## Board of Directors Meeting

#3 Horseshoe Lane,  
Weaverville, CA*Agenda*

February 17, 1999

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- |      |  |                |
|------|--|----------------|
| 1.0  | Call To Order  | Lowden 5:30 PM |
| 2.0  | Discuss and Approve Agenda **  |                |
| 3.0  | Discuss and Approve Minutes of January 20, 1999 **                   |                |
| 4.0  | Financial Report   | Murdock        |
|      | 4.10 Discuss Monthly Budget Summary &<br>Income Statement            |                |
|      | 4.20 Discuss and Approve List of Warrants **                         |                |
| 5.0  | Projects Manager Report **   | Condon         |
| 6.0  | NRCS Report **   | Spear          |
| 7.0  | RC&D Coordinator's Report  | Eberly         |
| 8.0  | Administrative Assistant Report                                      | Letton         |
| 9.0  | Weaverville Basin Trail Coordinator Report                           | Morris         |
| 10.0 | Open Agenda/Public Input   |                |
| 11.0 | Discuss and/or Take Action on Election of District Officers          |                |
| 12.0 | Discuss and/or Approve Mid Year Budget Revision **                   |                |
| 13.0 | Discuss and/or Approve Fiscal Manager Job Description **             |                |
| 14.0 | Discuss and/or Take Action on District Fee For Service Policy **     |                |
| 15.0 | Discuss and/or Take Action on District Annual Report                 |                |
| 16.0 | Discuss and/or Take Action on District Annual Plan **                |                |
| 17.0 | Discuss and /or Take Action on WBT Consultant                        |                |
| 18.0 | Discuss and/or Take Action on MOU with NRCS for Engineering Services |                |
| 18.0 | District Managers Report   | Frost          |
| 19.0 | Board Reports/Correspondence   |                |
| 20.0 | Adjourn  |                |

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.  
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

**REGULAR BOARD MEETING**

**February 17, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Patrick Truman, Mike Rourke, Rose Owens, Greg Lowden

Board Members Absent:, Doug Nowacki

Associate Board Members Present: None

RCD Staff:, Pat Frost, Elena Letton

Other Agency Staff: Rich Roberts - NRCS, Scott Eberly - RC&D

Guests: None

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**1.0 Call To Order 5:35 PM**

**2.0 Discuss and Approve Agenda**

MSC - Truman/Owens approve agenda.

**3.0 Discuss and Approve Minutes of January 20, 1999**

MSC - Truman/Owens approve minutes of January 20, 1999.

**4.0 Financial Report**

4.1 Discuss Monthly Budget Summary

Board reviewed monthly budget. Murdock answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants.

MSC - Truman/Owens approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Frost gave verbal review of activities stating prop 204 was funded for \$400,000. Review of the work planned with prop 204 funds which includes \$200,000 for the District to do fuels education and reduction on private land and \$200,000 earmarked for the Watershed Research and Training Center to provide fuels reduction on Forest Service land. Discussion on the logistics of the District administering the funds for the Watershed Center. Murdock recommended we subcontract.

**6.0 NRCS Report**

Board reviewed written report. Rich stated tour with Forest Service staff from Klamath National Forest went well. They plan to decommission 5 miles of road in DG soils and found our work helpful in their efforts.

*(The following Item Taken Out of Order)*

**18.0 Discuss and/or Take Action on MOU with NRCS for Engineering Services**

Board reviewed District draft agreement with NRCS for engineering services relative to the Trinity River Restoration Program effective through 9-30-99. Frost provided history of request stating that with the TRRP not being reauthorized there was no funding available for the NRCS engineering position. The Board reviewed the line item budget attached to the agreement with Frost answering questions. It was clarified that the contribution was to fund the engineer and no other NRCS personnel.

MSC - Owens/Rourke approve agreement between the District and NRCS for engineering services.

*(Agenda Returns to Order)*

**7.0 RC&D Coordinator Report**

Eberly provided verbal report stating he enjoyed working with the NACD staff at the Annual Conference in San Diego. He also stated the NRCS budget will decrease next fiscal year and is slated for a 6% reduction in staff which includes the loss of John Earle, RC&D Administrative Assistant. Earle has accepted a “student-stay- in- school” position at the Area Office in Red Bluff.

Also mentioned, the Superior California Economic Development Council (job creation task force) is looking to fill the Trinity County position which has been vacant for approximately 1 year.

The Indian Valley draft agreement is at the Forest Service SO office in Redding waiting for Sharon Heywood to approve and sign. Also, the UC Cooperative Extension and NRCS is planning rangeland water quality workshops to be held in April and May '99. Frost mentioned the District's involvement stating he sees it as the beginning point for the EQIP Riparian workshops.

**8.0 Administrative Assistant Report**

Letton gave verbal review of activities mentioning recruitment for Fiscal Manager, completing the District Annual Work Plan and beginning the Annual Report. Rourke mentioned past Board discussion involving administrative staffing needs and reorganization.

**9.0 Weaverville Basin Trail Coordinator Report**

Frost reported the District's RFP for consultant services to develop the WBT master plan did not result in any submitted bids. Plan “B” includes contacting those who did request information and ascertaining the reasons they chose not submit bids. In addition, Frost sees the District requesting an extension for the grant which runs out 6-30-99 and perhaps completing the master plan in house. Frost stated the NRCS state landscape architect has agreed to provide technical assistance and will be in Weaverville in early March.

**10.0 Open Agenda/Public Input**

None

**11.0 Discuss and/or Take Action on Election of District Officers**

MSC - Truman/Owens re-appoint Greg Lowden as Chairman and Rose Owens as Vice-Chair.

**12.0 Discuss and/or Approve Mid Year Budget Revision**

Discussion on proposed budget revision. Murdock explained the District has not lost money, but rather some projects have been delayed beyond 6-30-99, in response to questions regarding grants amended column. She also answered questions regarding the District's indirect cost rate.

MSC - Truman/Owens approve budget revision as presented.

**13.0 Discuss and/or Approve Fiscal Manager Job Description**

Board reviewed job description.

MSC - Truman/Rourke approve fiscal manager job description.

**14.0 Discuss and/or Take Action on District Fee For Service Policy**

Rourke suggested item #1 be changed to read: The District will provide technical services, and charged and appropriate fee, only when there is no **interested** private entity... .

MSC - Rourke/Owens approve District fee for service policy as amended.

**15.0 Discuss and/or Take Action on District Annual Report**

Tabled.

**16.0 Discuss and/or Take Action on District Annual Plan**

Board reviewed Annual Plan with the following changes:  
pg. 1, objective 1, #1-add Mike to Director Responsible  
pg. 1, objective 1, #3 add Greg to Director Responsible  
pg. 4, objective 3, #5 change action to read: ...interested private entity in Trinity....  
pg. 4, objective 3, #5 through #12, re-number correctly  
pg. 5, change header to read: Promote Conservation Education and Outreach  
pg. 5, objective 3, #'s 11 and 13, add Mike to Director Responsible

MSC - Owens/Rourke approve District Annual Plan as amended.

**17.0 Discuss and/or Take Action on WBT Consultant**

No Action Taken

**18.0 District Manager Report**

Frost reported on meetings he attended including the RC&D council, the Natural Resources Advisory Council's Water Policy Advisory sub-committee, a multi-agency meeting to develop a monitoring plan in response to the TMDL sediment strategy, and a the Scott River CRMP meeting.

Timber Products has asked us to do road inventories as they have had a positive response with other private landowners on Grouse Creek. They will arrange a meeting with small landowners.

Frost spoke with CalTrans who inquired if the District could propagate a small amount of plugs (650) for a project involving rare plants along Crystal Creek on a fee for services basis. He also mentioned exploring the possibilities of providing aerial orthophoto quads to the Riparian workshop participants using our GIS capabilities.

Future meetings include:

SF CRMP	2-23-99,
Staff	3-1-99,
TCC	3-5-99,
EQIP	3-18-99,
TRRP	3-19-99

**19.0 Board Reports/Correspondence**

**20.0 Adjourn**

Meeting adjourned 8:45 PM



RCD Office

5:30 PM

# Board of Directors Meeting

#3 Horseshoe Lane,  
Weaverville, CA

## ♣ Agenda ♣

March 17, 1999

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1.0	Call To Order	Lowden 5:30 PM
2.0	Discuss and Approve Agenda ♣	
3.0	Discuss and Approve Minutes of February 17, 1999 ♣	
4.0	Financial Report	Murdock
	4.10 Discuss Monthly Budget Summary & Income Statement ♣	
	4.20 Discuss and Approve List of Warrants ♣	
5.0	Project Manager Report	Condon
6.0	NRCS Report	Spear
7.0	RC&D Coordinator Report	Eberly
8.0	Administrative Assistant Report	Letton
9.0	Weaverville Basin Trail Coordinator Report	Morris
10.0	Open Agenda/Public Input	
11.0	Discuss and/or Approve CARCD Annual Dues ♣	
12.0	Discuss and/or Approve NACD Annual Dues ♣	
13.0	Discuss and/or Approve District Attendance at CARCD North Coast Area Meeting ♣	
14.0	Discuss and/or Approve District Signature on Trinity County Natural Resources Advisory Council's MOU.	
15.0	Discuss and/or Approve District Letter of Support for Appointment of Arnold Whitridge to North Coast Regional Water Quality Control Board ♣	
16.0	Discuss and/or Approve District Fee For Service Contract with Graham Matthews for GIS Support ♣	
17.0	Discuss and/or Approve District Annual Report	
18.0	District Manager Report	Frost
19.0	Board Reports/Correspondence	
20.0	Adjourn	

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*Items marked with ♣ indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.  
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**REGULAR BOARD MEETING**

**March 17, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Patrick Truman, Mike Rourke, Rose Owens, Greg Lowden

Board Members Absent: Doug Nowacki

Associate Board Members Present: None

RCD Staff: Pat Frost, Elena Letton

Other Agency Staff: Jim Spear – NRCS

Guests: None

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**1.0 Call To Order: 5:42 PM**

**2.0 Discuss and Approve Agenda**

MSC – Owens/Truman approve agenda.

**3.0 Discuss and Approve Minutes of February 17, 1999**

MSC – Owens/Rourke approve minutes of February 17, 1999.

**4.0 Financial Report**

4.1 Discuss Monthly Budget Summary

Board reviewed monthly budget.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants.

MSC - Truman/Owens approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Frost gave verbal review of activities stating the field season is beginning, and provided status of fuels work in East Weaver and Covington Mills.

Frost reported attending a CALFED proposal meeting in Sacramento, where he learned how to improve the application (from last year's) and spoke with key CALFED staff. CALFED proposal due April 16, 1999. SB 271, Fish and Game proposal due in May. 319h, EPA proposal due in June. Frost also reported attending a meeting with Department of Education regarding conservation education funding available with monies from special license plates. They are investigating the possibility of a partnership between the District and Office of Education for a grant application.

**6.0 NRCS Report**

Board reviewed written report. Spear reported Trinity County will receive \$25,000 for the NRCS EQIP program in approved Geographic Priority Areas. Applications for this program will be accepted through April 30, 1999, for this years funding. Spear gave

background on EQIP and explained the program was created to be a locally led working group which includes resource conservation districts. The next local working group meeting is in Redding, on March 22, 1999.

Spear noted the next TCC meeting will be held at the Victorian Inn on March 19<sup>th</sup>. The focus of the meeting will be on how to allocate the additional 1million dollars the Bureau of Reclamation received.

NRCS and UC extension (in cooperation with TCRCD) will sponsor a Ranch & Watershed workshop April 24, and May 1, 1999, in Hayfork.

Spear discussed the NRCS Forestry Incentive Program (FIP), stating California received \$200,000 to assist non-industrial timber owners with fire rehabilitation, such as site preparation, planting and brush removal. CDF will be the lead technical agency. Applications accepted until June.

NRCS workload analysis so far, indicates overall the agency is understaffed. Directors of conservation districts will be given copies of report and the opportunity of their input.

**7.0 RC&D Coordinator Report**

None

**8.0 Administrative Assistant Report**

Letton gave verbal review of activities reporting on the status of fiscal manager recruitment (interviews on March 22) and completion of the draft Annual Report.

**9.0 Weaverville Basin Trail Coordinator Report**

Frost reported Bob Sniekus, NRCS landscape architect, had to reschedule meeting. He will be in Weaverville in May. Morris prepared a draft letter informing landowners adjacent to the trail about the Master Plan . Frost will mail to board members for comments.

**10.0 Open Agenda/Public Input**

None

**11.0 Discuss and/or Approve CARCD Annual Dues**

MSC - Truman/Rourke approve payment of qouta contribution for CARCD 1999 dues.

**12.0 Discuss and/or Approve NACD Annual Dues**

Discussion on NACD dues.

MSC - Truman/Owens approve minimum quota contribution for NACD 1999 dues.

**13.0 Discuss and/or Approve District Attendance at CARCD North Coast Area Meeting**

MSC – Owens/Rourke approve Board attendance at North Coast Area Meeting.

**14.0 Discuss and/or Approve District Signature on Trinity County Natural Resources Advisory Council MOU**

Tabled.

**15.0 Discuss and/or Approve District Letter of Support for Appointment of Arnold Whitridge to North Coast Regional Water Quality Control Board**

No action taken.

**16.0 Discuss and/or Approve District Fee For Service Contract with Graham Matthews for GIS Support**

Rourke requested the contract be amended to include: *District will retain copy and right to use final product.*

MSC - Owens/Truman approve fee for service contract as amended.

**17.0 Discuss and/or Approve District Annual Report**

Truman noted that page ii should include District address, phone number, email and web page. Also, page 5 should have KRIS acronym spelled out.

MSC – Owens/Truman approve District Annual Report with noted changes.

**18.0 District Manager Report**

Frost stated Range Camp applications will be solicited from all three Trinity County High Schools.

The District received an email regarding a bill authored by Assemblyman Dickerson, regarding Watershed Management Rehabilitation. Frost gave an explanation of the bill.

Frost gave update on flow decision - EIS/EIR status.

Condon, Paris and Frost met with CalTrans biologist at a potential project site involving revegetation of juncus. The District prepared a preliminary cost estimate.

Another District D.G.-away day has been scheduled for April 17<sup>th</sup>

Frost explained Sheen had been approached by an organization, to enter into a fee for service arrangement providing GIS services involving Y2K maps. It was decided that if the District provided services for Y2K, it should be through the County Sheriff 's office. Frost will contact Paul Schmidt.

An update of the March 5<sup>th</sup> TCC meeting was given.

Frost is exploring the possibility of an environmental education grant to tie in with the Indian Valley Project.

**19.0 Board Reports/Correspondence**

None

**20.0 Adjourn**

Meeting adjourned 8:45 PM

RCD Office

5:30 PM

## Board of Directors Meeting

*Agenda*

April 27, 1999

#3 Horseshoe Lane,  
Weaverville, CA

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- |      |  |                  |
|------|--|------------------|
| 1.0  | Call To Order  | Lowden 5:30 PM   |
| 2.0  | Discuss and Approve Agenda **  |                  |
| 3.0  | Discuss and Approve Minutes of March 17, 1999 **   |                  |
| 4.0  | Financial Report   | Aunspach/Murdock |
|      | 4.10 Discuss Monthly Budget Summary &<br>Income Statement **   |                  |
|      | 4.20 Discuss and Approve List of Warrants **   |                  |
| 5.0  | Projects Manager Report **   | Condon           |
| 6.0  | NRCS Report  | Spear            |
| 7.0  | RC&D Coordinator's Report  | Eberly           |
| 8.0  | Administrative Assistant Report  | Letton           |
| 9.0  | Weaverville Basin Trail Coordinator Report   | Morris           |
| 10.0 | Open Agenda/Public Input   |                  |
| 11.0 | Discuss and/or Take Action on District Resolution 99-01  |                  |
| 12.0 | Discuss and/or Take Action on District Sponsorship of Range Camp **  |                  |
| 13.0 | Discuss and/or Take Action on Board Attendance at CARCD Day in the Capitol **  |                  |
| 14.0 | Discuss and/or Take Action on District Letter of Approval for Environmental Education Grant with Trinity County Office of Education ** |                  |
| 15.0 | Discuss and/or Take Action on District Representative on Trinity County Natural Resources Advisory Council                             |                  |
| 16.0 | Discuss and/or Take Action on District Representative on Trinity County Fire Safe Council  |                  |
| 17.0 | Discuss and/or Approve District Signature on Trinity County Natural Resources Advisory Council MOU                                     |                  |
| 18.0 | Discuss and/or Take Action on District Organizational Chart  |                  |
| 19.0 | District Managers Report   | Frost            |
| 20.0 | Board Reports/Correspondence   |                  |
| 21.0 | Adjourn  |                  |

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.  
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

**REGULAR BOARD MEETING**

**April 27, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Patrick Truman, Mike Rourke, Rose Owens, Greg Lowden

Board Members Absent: Doug Nowacki

Associate Board Members Present: None

RCD Staff: Pat Frost, Elena Letton, Helen Aunspach, Scott Morris

Other Agency Staff: Jim Spear – NRCS

Guests: None

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**1.0 Call To Order: 5:34 PM**

**2.0 Discuss and Approve Agenda**

MSC – Owens/Truman approve agenda.

**3.0 Discuss and Approve Minutes of March 17, 1999**

MSC – Rourke/Owens approve minutes of March 17, 1999.

**4.0 Financial Report**

4.1 Discuss Monthly Budget Summary

Board reviewed monthly budget. Aunspach answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Aunspach answered questions from the Board.

MSC - Rourke/Owens approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Frost gave verbal review of activities stating the D.G. Give-away day was successful with all of the sand dispersed by 12:00 noon.

Frost reported the Juncus propagation project is on hold waiting for CalTrans to process the contract. The CA Dept of Fish & Game Fee for Service project involving installation of a stream gauge has been cancelled as the USGS requires the work to be completed by a registered rock driller.

Frost mentioned the Spring issue of the Conservation Almanac will be funded by the NRCS/EQIP program and will focus on riparian health issues. Truman suggested other distribution methods for the Almanac, including inserting into the *Trinity Journal* out of town subscriber.

Board read Project Manager Condon's request for a newer model, used District truck. Directors Lowden and Rourke offered to work with John on the purchase.

**6.0 NRCS Report**

Board reviewed written report. Spear provided an update on the NRCS EQIP and FIP programs. EQIP, which is geared toward Forest Health will process 9 Trinity County applications. FIP is geared toward non-industrial timber landowners wanting to supplement timber supply. Spear has made 4 landowner visits for this program and the application process will be open until 6-99.

Spear provided update on the Wetland Reserve project located at the Industrial Park.

TCC proposals due May 12, 1999

Spear mentioned an opportunity for the District to Partner with Weaverville Elementary to assist in providing an alternative to the Whiskeytown Environmental Camp.

**7.0 RC&D Coordinator Report**

None

**8.0 Administrative Assistant Report**

Letton gave verbal review of activities.

**9.0 Weaverville Basin Trail Coordinator Report**

Morris provided an update on the of WBT master plan, stating the bicycle and pedestrian issues addressed in the Master Plan will be used in the Planning Departments Bicycle Community plan. Morris mentioned the trail sections from Lee Fong Park to Lowden Park and the Industrial trail will be handicap accessible.

Also mentioned the WBT maps are selling well. They are being distributed at Hays, Beldens, Bradys, Mt Market, Weaverville Drug, the Museum, Joss House, Sidney Gulch RV park, Red Hill Motel, Whiskeytown Park, and the CA Welcome Center in Anderson.

**10.0 Open Agenda/Public Input**

None

**11.0 Discuss and/or Take Action on District Resolution 99-01**

MSC – Truman/Owens approve District Resolution 99-01.

**12.0 Discuss and/or Take Action on District Sponsorship of Range Camp**

No Action Taken

**13.0 Discuss and/or Take Action on Board Attendance at CARCD Day in the Capitol**

MSC – Truman/Rourke approve Board attendance at CARCD Day in the Capitol.

**14.0 Discuss and/or Take Action on District Letter of Approval for Environmental Education Grant with Trinity County Office of Education**

Board reviewed proposed letter to CA Department of Education. Frost provided background on the effort of TCOE and the District, to develop an articulated environmental education program.

MSC – Rourke/Owens Approve Chairman's signature on District letter of support to California Department of Education.

**15.0 Discuss and/or Take Action on District Representative on Trinity County Natural Resources Advisory Council**

Continued.

**16.0 Discuss and/or Take Action on District Representative on Trinity County Fire Safe Council**

Continued

**17.0 Discuss and/or Approve District Signature on Trinity County Natural Resources Advisory Council MOU**

Tabled

**18.0 Discuss and/or Take Action on District Organizational Chart**

Continued

**19.0 District Managers Report**

Frost stated he will be updating several of the District Policies including the financial and contract policies. We will be seeking guidance from an attorney regarding state contracts.

Frost reported on his attendance at the CA Association of Special District conference. The meeting focused on Boards and the Brown Act, Liability and limits protection and exemptions to those protections.

It was mentioned that the District Personnel Policy had some gaps and will be looked at.

Frost gave an explanation of a watershed bill authored by Assemblyman Dickerson – he will continue to track bill.

Frost mentioned some of the more humorous events of the DG giveaway day, stating it was succesful and noting staff assistance.

Frost reported on his attendance at the following meetings:

TCC

SF CRMP

North Coast Area Meeting

Trinity County Natural Resources Advisory Council

Fire Safe Council

Water Policy Committee

Ranch & Watershed Workshop

He also reported on a series of Riparian Care Workshops sponsored by the District. The dates are 5/15/99 – Weaverville, 6/12/99 – Lewiston, 7/10/99 – Big Bar, Hayfork-dtba.

**20.0 Board Reports/Correspondence**

Truman reported the RC&D council has an agreement with the Forest Service to open the Indian Valley complex for non–profit and commmunity groups.

Rourke reported his attendance at the Ranch & Watershed workshop.

**21.0 Adjourn**



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Meeting adjourned 8:46 PM

RCD Office

5:30 PM

## Board of Directors Meeting

#3 Horseshoe Lane,  
Weaverville, CA*Agenda*

May 25, 1999

- 
- |      |  |                |
|------|--|----------------|
| 1.0  | Call To Order  | Lowden 5:30 PM |
| 2.0  | Discuss and Approve Agenda **  |                |
| 3.0  | Discuss and Approve Minutes of April 27, 1999 **   |                |
| 4.0  | Financial Report   | Aunspach       |
|      | 4.10 Discuss Monthly Budget Summary &<br>Income Statement **   |                |
|      | 4.20 Discuss and Approve List of Warrants **   |                |
| 5.0  | Projects Manager Report **   | Condon         |
| 6.0  | NRCS Report  | Spear          |
| 7.0  | RC&D Coordinator's Report  | Eberly         |
| 8.0  | Administrative Assistant Report  | Letton         |
| 9.0  | Weaverville Basin Trail Coordinator Report   | Morris         |
| 10.0 | Public Comment   |                |
| 11.0 | Discuss and/or Take Action on Fee For Service Contract with CalTrans **  |                |
| 12.0 | Discuss and/or Take Action on District Nomination of Grass Valley Creek as an Area of<br>Critical Environmental Concern ** |                |
| 13.0 | Discuss and/or Take Action on District Representative on Trinity County Natural Resources<br>Advisory Council              |                |
| 14.0 | Discuss and/or Take Action on District Representative on Trinity County Fire Safe Council                                  |                |
| 15.0 | Discuss and/or Take Action on District Organizational Chart  |                |
| 16.0 | District Managers Report   | Frost          |
| 17.0 | Board Reports/Correspondence   |                |
| 18.0 | Adjourn  |                |

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of  
the Government Code (Brown Act), two-thirds vote required for action items.  
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds  
of the members are present, unanimous vote of those members present, that the need  
to take action arose after agenda was posted.)*

RCD Office

5:30 PM

# Board of Directors Meeting

## Agenda

June 16, 1999

#3 Horseshoe Lane,  
Weaverville, CA

- 
- |                     |  |                |
|---------------------|--|----------------|
| 1.0                 | Call To Order  | Lowden 5:30 PM |
| 2.0                 | Discuss and Approve Agenda **  |                |
| 3.0                 | Discuss and Approve Minutes of April 27, 1999 **   |                |
| 4.0                 | Financial Report   | Aunspach       |
|                     | 4.10 Discuss Monthly Budget Summary &<br>Income Statement **   |                |
|                     | 4.20 Discuss and Approve List of Warrants **   |                |
| 5.0                 | Projects Manager Report **   | Condon         |
| 6.0                 | NRCS Report  | Spear          |
| 7.0                 | RC&D Coordinator's Report  | Eberly         |
| 8.0                 | Weaverville Basin Trail Coordinator Report   | Morris         |
| 9.0                 | Public Comment   |                |
| <b>Old Business</b> |  |                |
| 10.0                | Discuss and/or Take Action on District Nomination of Grass Valley Creek as an Area of<br>Critical Environmental Concern ** |                |
| <b>New Business</b> |  |                |
| 11.0                | Discuss and/or Take Action on Revised District Budget**  |                |
| 12.0                | Discuss and/or Take Action on District FY 99-2000 Annual Budget  |                |
| 13.0                | Discuss and/or Take Action   |                |
| 14.0                | Board Reports/Correspondence   |                |
| 15.0                | Adjourn  |                |

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of  
the Government Code (Brown Act), two-thirds vote required for action items.  
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds  
of the members are present, unanimous vote of those members present, that the need  
to take action arose after agenda was posted.)*

RCD Office

5:30 PM

## Board of Directors Meeting

*Agenda*

June 16, 1999

#3 Horseshoe Lane,  
Weaverville, CA

- 
- |                      |  |                |
|----------------------|--|----------------|
| 1.0                  | Call To Order  | Lowden 5:30 PM |
| 2.0                  | Discuss and Approve Agenda **  |                |
| 3.0                  | Discuss and Approve Minutes of May 25, 1999 **   |                |
| <b>Staff Reports</b> |  |                |
| 4.0                  | Financial Report   | Aunspach       |
|                      | 4.10 Discuss Monthly Budget Summary &<br>Income Statement **   |                |
|                      | 4.20 Discuss and Approve List of Warrants **   |                |
| 5.0                  | Projects Manager Report **   | Condon         |
| 6.0                  | NRCS Report  | Spear          |
| 7.0                  | RC&D Coordinator's Report  | Eberly         |
| 8.0                  | Weaverville Basin Trail Coordinator Report   | Morris         |
| 9.0                  | Public Comment   |                |
| <b>Old Business</b>  |  |                |
| 10.0                 | Discuss and/or Take Action on District Nomination of Grass Valley Creek as an Area of<br>Critical Environmental Concern ** |                |
| <b>New Business</b>  |  |                |
| 11.0                 | Discuss and/or Take Action on Revised District Budget**  |                |
| 12.0                 | Discuss and/or Take Action on District FY 99-2000 Annual Budget  |                |
| 13.0                 | Discuss and/or Take Action on District Interim Policy Re: Fees for GIS Maps**  |                |
| 14.0                 | Discuss and/or Take Action on District fees for Services Contract – Fuels Reduction Projects**                             |                |
| 15.0                 | Discuss and/or Take Action on District Fees for Service Contract – Oswald Mine Revegetation<br>Plan**                      |                |
| 16.0                 | Discuss and/or Take Action on District Manager's Review Process  |                |
| 17.0                 | District Manager's Report  |                |
| 18.0                 | Board Reports/Correspondence   |                |
| 19.0                 | Adjourn  |                |

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of  
the Government Code (Brown Act), two-thirds vote required for action items.*

*(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds  
of the members are present, unanimous vote of those members present, that the need  
to take action arose after agenda was posted.)*

**REGULAR BOARD MEETING**

**June 16, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Patrick Truman, Rose Owens, Greg Lowden, Doug Nowacki

Board Members Absent: Mike Rourke

Associate Board Members Present: None

RCD Staff: Pat Frost, Helen Aunspach, Randi Paris

Other Agency Staff: Francis Berg, Bureau of Land Management

Guests: None

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**1.0 Call To Order: 5:40 PM**

**2.0 Discuss and Approve Agenda**

Agenda amended to move Item 10.0 to follow Item 5.0.

MSC – Owens/Nowacki approve agenda as amended.

**3.0 Discuss and Approve Minutes of May 25, 1999**

MSC – Owens/Nowacki approve minutes of May 25 1999.

**4.0 Financial Report**

4.1 Discuss Monthly Budget Summary

Not completed. Frost stated it would be mailed to Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Aunspach answered questions from the Board.

MSC – Owens/Nowacki approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Frost answered questions from the Board. Nowacki had a question regarding our vehicle maintenance program. Frost provided explanation of District vehicle services, including that the trucks are old. Staff is waiting for BoR contracts for 1999 monies to purchase a used District truck.

Frost attended the CalFed roundtable meeting June 15<sup>th</sup>, and reported the District's proposal was not recommended for funding.

Frost distributed the Scope of Work for State Water Resources Control Board, prop 204 (funding for the Trinity River Basin Forest Health and Fuels Reduction Project), explaining the Board would be asked to adopt a resolution for this project at the July Board meeting.

*The Following Agenda Item Taken Out of Order*

**10.0 Discuss and/or Take Action on District Nomination of Grass Valley Creek as an Area of Critical Environmental Concern**

Frost provided the Board with a review of the handouts and explained some of his conversations with Bureau employees regarding designation of Area of Critical Environmental Concern (ACEC). Paris described her involvement. Francis Berg, BLM provided an explanation of the Bureau of Land Management's ACEC process and answered questions from the Board. Discussion on ACEC designation not affecting adjacent private property owners land management rights.

*Agenda Returns to Order*

**6.0 NRCS Report**

Board reviewed written report.

**7.0 RC&D Coordinator Report**

No written report.

**8.0 Weaverville Basin Trail Report.**

Frost reported Morris is working on the trail in preparation for the La Grange Classic Race. A large turnout is expected for the race on June 19<sup>th</sup>.

Trail brochures are selling well.

A plan and work schedule for the Master Plan has been established. Bob Sneikus from NRCS in Davis will select 2 landscape architect students from UC Davis to work as interns on the WBT Master Plan.

The WBT will have a booth at the July 4<sup>th</sup> fair.

Trail signage has begun on Forest Service land.

**9.0 Public Comment**

None

**11.0 Discuss and/or Take Action on Revised District Budget**

Aunspach explained why revised budget was prepared at this date. She described the changes including shorter planting season, with decreased wages, and late contracts resulting in delayed implementation of projects explaining budgetary adjustments.

Aunspach answered questions from the Board.

MSC – Nowacki/Owens Approve Budget Revision of March 31, 1999.

**12.0 Discuss and/or Take Action on District Fiscal Year 99-2000 Budget**

Board reviewed proposed District budget for next year. Aunspach explained they had a draft, stating she "went with probabilities", and explained the budget was prepared with contracts that had been approved. She further stated that the District is waiting for additional contracts to be approved including the Restoration Program funds and prop. 204 contract. She stated that next month the Board should have a clearer picture of the District budget.

Frost explained the likelihood of both the Restoration Program and Prop 204 funds being awarded to the District.

MSC – Truman/Owens approve District Tentative FY99-00 Annual Budget

**13.0 Discuss and/or Take Action on District Interim Policy Re: Fees for GIS Maps**

Frost provided background of request and the reason for the interim policy. Discussion on actual costs of map production and Division 9 guidance. It was recommended to amend the proposed interim policy to read: *Staff recommends that the Board adopt an interim policy to charge a fee to recover the entire cost of providing GIS maps, and authorize the District Manager to waive the fees for good cause.*

MSC – Truman/Owens adopt staff recommendation for an interim policy on fees for GIS maps as amended.

**14.0 Discuss and/or Take Action on District Fees for Services Contract – Fuels Reduction Projects**

Board reviewed staff memorandum. Frost provided background for request.

MSC – Nowacki/Owens approve the staff recommendation for Fuels Reduction Fees for Services Contract.

**15.0 Discuss and/or Take Action on District Fees for Services Contract – Oswald Mine Revegetation**

Board reviewed staff memorandum. Frost provided background for request.

MSC Owens/Nowacki approve contract for Oswald Mine with the provision that it be brought back to the Board if the numbers change.

**16.0 Discuss and/or Take Action on District Manager’s Review Process**

Frost explained that he was unable to find a “formal process” for evaluating executive directors, district managers or CEOs. Several contacts were made with all stating they have informal performance evaluations consisting of discussion of accomplishments in closed session.

Frost stated he would like staff to have input into his evaluation and will develop a short form to be distributed to employees and be returned to staff representative or board member. He will send his self- evaluation to the Board prior to the next Board meeting.

Board stated they wanted an agenda item at the July Board meeting listed as closed session – personnel and to meet with Frost in closed session and then without Frost.

No Action Taken

**17.0 District Manager’s Report**

Frost reported on an issue that came up at the last staff meeting, which is workstation in remote locations for extended periods. He stated he is still doing research on the subject. As it was presented to Frost, there is concern over the fairness of the work crew going on the clock at the Forest Service Station in Hayfork while other staff travel to job sites and may not be under the same constraints.

Frost reminded the Board they had discussions on this topic 2 months last year, where the Board charged the management team with developing a workstation policy. Paris, representing the staff explained the staff's concerns and perceptions. Frost stated he would work on a workstation policy and try to have one prepared for the next Board meeting.

\*Frost also reported on meetings he's attended and future meetings

\*Summer Newsletter, *Conservation Almanac* has been written and is at the printer.

\*Riparian Workshops in Hayfork, Big Bar and Lewiston have been postponed.

#### **18.0 Board Reports/Correspondence**

Owens stated she would represent the RC&D in Seattle at the sustainable forestry conference July 15 and 16, 1999.

#### **19.0 Adjourn**

Meeting adjourned 8:40 PM



**REGULAR BOARD MEETING**

**July 17, 1998 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Greg Lowden, , Patrick Truman Mike Rourke, Doug Nowacki

Board Members Absent: Rose Owens

Associate Board Members Present: None

RCD Staff: Elena Letton, Zoe Murdock, John Condon, Larry Cooper, Larry Harrington

Other Agency Staff: Jim Spear - NRCS

Guests: None

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**1.0 Call To Order 5:41 PM**

**2.0 Discuss and Approve Agenda**

MSC - Truman/Nowacki approve agenda as submitted.

**3.0 Discuss and Approve Minutes of June 17, 1998**

MSC - Truman/Rourke approve minutes of June 17,1998.

**4.0 Financial Report**

4.1 Discuss Monthly Budget Summary

Board reviewed monthly budget. Murdock provided explanation of summary which included end of the year financial data.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants.

MSC - Truman/Rourke Approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Condon provided verbal review of written report answering questions from the Board.

**6.0 NRCS Report**

Board reviewed written report.

**7.0 RC & D Coordinator's Report**

RC&D Council Annual Report distributed.

**8.0 Administrative Assistant/Education Coordinator's Report**

Board reviewed written reports. Discussion and recommendations on draft job descriptions for Grants Coordinator and District Manager positions.

**9.0 Open Agenda/Public Input**

None

**10.0 Discuss and/or Take Action on Crew Work Station**

Discussion on crew work station. Condon gave overview of workstation history. Employees Harrington and Cooper voiced concerns regarding job station. Board directed staff to develop a policy regarding work stations.

**11.0 Review and Update District Annual Workplan**

Continued to August Board Meeting.

**12.0 Discuss and/or Take Action on Attendance at the Pacific Region Annual Conference**

MSC - Truman/Nowacki approve attendance at the Pacific Region Annual Conference

**13.0 Discuss and/or Take Action on District Annual Budget**

MSC - Rourke/Truman approve annual budget

**14.0 Discuss and/or Approve District Policy Regarding Fee For Service**

Discussion on District providing fee for service with regard to professional duties. Board directed Condon and Letton to develop a fee for service policy which contains a non-competing clause and statement that potential work requiring more than 40 hours have Board approval.

**15.0 Discuss and/or Take Action on District Policy for EWP Work on Mainstem Trinity River**

MSC - Nowacki/Rourke District support EWP work on mainstem Trinity River if it doesn't violate the Wild and Scenic Act.

After considerable discussion Board decided unanimously to keep options open and withdraw the motion.

*Motion Withdrawn*

**16.0 Closed Session on Personnel Issues**

MSC - Truman/Nowacki Board move into closed session.

MSC - Nowacki/Rourke Board move out of closed session.

*Chairman reports:* Action taken in closed session was to begin recruitment process for District Manager

**17.0 Board Reports/Correspondence**

Correspondence available for review.

**18.0 Adjourn**

Meeting adjourned at 9:30 PM.

RCD Office

5:30 PM

## Board of Directors Meeting

*Agenda*

July 21, 1999

#3 Horseshoe Lane,  
Weaverville, CA

- 
- |     |   |                |
|-----|---|----------------|
| 1.0 | Call To Order                                   | Lowden 5:30 PM |
| 2.0 | Discuss and Approve Agenda **                   |                |
| 3.0 | Discuss and Approve Minutes of June 16, 1999 ** |                |

**Staff Reports**

- |     |  |          |
|-----|--|----------|
| 4.0 | Financial Report                             | Aunspach |
|     | 4.10 Discuss Monthly Statement               |          |
|     | 4.20 Discuss and Approve List of Warrants ** |          |
| 5.0 | Projects Manager Report **                   | Condon   |
| 6.0 | NRCS Report                                  | Spear    |
| 7.0 | RC&D Coordinator's Report                    | Eberly   |
| 8.0 | Weaverville Basin Trail Coordinator Report   | Morris   |
| 9.0 | Public Comment                               |          |

**Old Business**

None

**New Business**

- |      |  |
|------|--|
| 10.0 | Discuss and /or Take Action on Final District FY 99-00 Annual Budget **                                |
| 11.0 | Discuss and/or Take Action on District Sponsorship of Lowden Fire Rehabilitation Programs.**           |
| 12.0 | Discuss and/or Take Action on District Resolution 9902 **  |
| 13.0 | Discuss and/or Take Action on District Contract with Graham Matthews and Associates for GIS Services** |
| 14.0 | Discuss and/or Take Action on District Revegetation Department Position Description Revisions **       |
| 15.0 | Closed Session - District Manager's Review   |
| 16.0 | District Manager's Report  |
| 17.0 | Board Reports/Correspondence   |
| 18.0 | Adjourn  |

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.  
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

**REGULAR BOARD MEETING**

**July 21, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Rose Owens, Greg Lowden, Mike Rourke

Board Members Absent: Doug Nowacki, Patrick Truman

Associate Board Members Present: None

RCD Staff: Pat Frost, Helen Aunspach, Randi Paris, Elena Letton

Other Agency Staff: Jim Spear, NRCS, Scott Eberly, RC&D

Guests: None

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**1.0 Call To Order: 5:45 PM**

**2.0 Discuss and Approve Agenda**

MSC – Owens/Rourke approve agenda.

**3.0 Discuss and Approve Minutes of June 16, 1999**

Owens corrected item 18.0 to read: Owens stated she would represent the RC&D Council in Seattle at the Sustainable Resources Conference, July 15 and 16, 1999.

MSC – Owens/Lowden approve minutes of June 16, 1999.

**4.0 Financial Report**

4.1 Discuss Monthly Budget Summary

Board reviewed financial report. Discussion on end of the fiscal year numbers. Aunspach answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Aunspach answered questions from the Board.

MSC – Owens/Rourke approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Frost answered questions from the Board Paris answered questions from the Board regarding the revegetation department plant species monitoring with a Forest Service botanist. She explained data were collected on sensitive serpentine plant population, stating they found larger population of some species than previously reported. After discussion, Directors Rourke and Owens asked for additional information of the survey.

Discussion on road decommissioning. Spear stated NRCS and the District is not involved with road decommissioning at this time but, rather, road maintenance.

**6.0 NRCS Report**

Board reviewed written report. Spear discussed the Lowden fire and the role the NRCS and District have in the fire rehabilitation planning process. Rich Roberts, NRCS engineer, is part of the BAER (Burned Area Emergency Rehabilitation) team, which is charged with writing a rehabilitation plan. It is possible the BLM will look to the District to implement erosion control projects as a result of the fire.

Spear reported attending the TCC meeting and that a 7.5 million-dollar budget has been prepared. The house committee has passed something less than 7.5 million.

**7.0 RC&D Coordinator Report**

Board reviewed RC&D Annual Report. Eberly gave an update on the Indian Valley project and potential future projects including: reactivation of native plant nursery, and viticulture –focused Ag Forum.

**8.0 Weaverville Basin Trail Report.**

Frost reported NRCS Bob Sniekus, is working with 2 UC Davis graduates on the trail masterplan. 90% of the conceptual plan is slated to be complete by mid September.

The WBT booth at the 4<sup>th</sup> of July event, provided free drinks to folks who completed a trail survey. Approximately 200 surveys were completed.

The meeting with the Ridge Road residents went well. There were no complaints with respect to public access concerns voiced one year ago. Another meeting will be scheduled for 2001.

**9.0 Public Comment**

Staff Representative, Randi Paris, presented a memo to the Board from field staff. Paris gave a brief history leading to the memo. Owens thanked Paris.

**10.0 Discuss and/or Take Action on Final District FY 99-00 Annual Budget**

MSC – Owens/Rourke Adopt District FY 99-00 Annual Budget as presented.

**11.0 Discuss and/or Take Action on District Sponsorship of Lowden Fire Rehabilitation Programs**

Frost explained the extent to which the District had been involved assisting the Bureau of Land Management in the aftermath of the Lowden Fire. He recommended the District be a local sponsor, as needed, to assist federal agencies with rehabilitation efforts.

MSC – Rourke/Owens approve District sponsorship of Lowden fire rehabilitation.

**12.0 Discuss and/or Take Action on District Resolution 9902**

Discussion on Proposition 204 and scope of work distributed to the Board on June 16, 1999. Rourke voiced concerns about the District budget and the billing/payment cycle with respect to subcontracting with the Watershed Center. He stated the need for quarterly reports.

MSC – Rourke/Owens approve District Resolution 9902.

Roll Call: Ayes: Owens, Rourke, Lowden

Noes: 0 Abstentions: 0 Absent: Nowacki, Truman

**13.0 Discuss and/or Take Action on District Contract with Graham Matthews and Associates for GIS services.**

MSC – Owens/Rourke approve District contract with Graham Matthews and Associates.

**14.0 Discuss and/or Take Action on District Revegetation Department Position Description Revisions**

Board reviewed staff memorandum. Frost provided background for request.

MSC – Rourke/Owens approve staff recommendation of position description revisions effective August 2, 1999.

**15.0 Closed Session – District Manager Review**

MSC – Rourke/Owens Move into closed session.

MSC – Rourke/Owens Move out of closed session.

Statement: District Manager Review postponed definitely until regular August meeting.

**16.0 District Manager Report**

Frost reported a busy month associated with TCC/Trinity River Restoration budget, Fire Safe Council and NRAC. He attended USFS Roads public meeting in Weaverville. Frost described schedule for next month. Finally he described his proposal to conduct a “pilot” project with the fieldwork in the South Fork regarding work hours and work station for the remainder of this field season to see whether using the Weaverville Office as a starting point with field vehicles kept in Hayfork would be feasible.

**17.0 Board Reports/Correspondence**

Board reviewed correspondence.

**18.0 Adjourn**

Meeting adjourned 9:20 PM

**REGULAR BOARD MEETING**

**August 18, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Rose Owens, Greg Lowden, Mike Rourke, Doug Nowacki, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Helen Aunspach, Randi Paris, Elena Letton

Other Agency Staff: None

Guests: None

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**1.0 Call To Order: 5:40 PM**

**2.0 Discuss and Approve Agenda**

Move Item 9.0 to follow Item 15.0.

MSC – Owens/Nowacki approve agenda as amended.

**3.0 Discuss and Approve Minutes of July 21, 1999**

MSC – Owens/Lowden approve minutes of July 21, 1999.

**4.0 Financial Report**

4.1 Discuss Monthly Statement

Board reviewed financial report. Aunspach answered questions from the Board. Discussion regarding the District's need for continued accounting services from Ginger Apperson.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Aunspach answered questions from the Board.

MSC – Truman/Owens approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Rourke requested author of each section be listed on written report. Frost gave overview of past month's work, including an update of Lowden Fire rehabilitation with respect to District involvement.

Paris discussed revegetation section. She reported the Forest Service botanist has not completed the report or analyzed the data collected during the serpentine plant survey, stating that funding is not available.

Discussion on District's road maintenance projects with Forest Service. Rourke questioned the process, stating he has concerns with the District supplanting Forest Service duties. Frost gave an overview of the District's involvement with Forest Service roads, as a result of mainstem Trinity River work be prohibited.

**6.0 NRCS Report**

Board reviewed written report.

**7.0 Weaverville Basin Trail Report.**

Frost provided update on Weaverville Basin Trail activities, reporting on the 1<sup>st</sup> public scoping meeting charette for the master plan. He reported the meeting was well attended, and Bob Sniekus, NRCS, did a good job encouraging those present to give their input. The focus of the plan will be on parking, a footbridge, and architectural design for signage and kiosk. 90% of the master plan should be complete by September Board Meeting.

Discussion on future funding, including Transportation Enhancement Act (TEA 21)

**8.0 Public Comment**

None

*(The Following Items Taken Out of Order)*

**10.0 Discuss and/or Take Action on Travel to the NACD Pacific Region Annual Meeting**

MSC –Rourke/Nowacki Approve Board travel to the NACD Pacific Region annual meeting.

**11.0 Discuss and/or Take Action on Modification of District Fee For Service Policy**

MSC – Rourke/Owens approve District Fee for Service policy modification.

**12.0 Discuss and/or Take Action on District Support for Trinity County's Application to NRCS Wetland Reserve Program**

Frost explained the status of the application and the chance of it being funded this Fiscal Year.

MSC – Nowacki/Rourke authorize Chairman to send letter of support for the County application to NRCS Wetland Reserve Program.

**13.0 Discuss and/or Take Action on Cooperative Agreement with NRCS Emergency Watershed Protection Program**

Frost provided explanation of the work to be completed under this agreement. Discussion on work and various permits needed to complete work.

MSC – Truman/Nowacki approve cooperative agreement with NRCS.

**14.0 Discuss and/or Take Action on Cooperative Agreement with Bureau of Land Management-Rehabilitation of Lowden Fire Burned Area**

Frost discussed background, adding that the Bureau of Land Management will modify existing Jobs in the Woods agreement, rather than create a new contract.

MSC – Rourke/Truman authorize chairman to sign amended Jobs in the Woods contract, if it includes the same dollar amount, time frames, objectives, and authority as stated in the original Draft Agreement sent to Directors.



### **15.0 District Manager Report**

Frost stated he will attend Summit on Environmental Education, August 25<sup>th</sup> and 26<sup>th</sup> in Sacramento. He will visit Elaine ?, BLM assistant State Director to clarify Lowden fire Agreement details and to share his observations of land trade issues between BLM and SPI. Owens commented she was uneasy with the District becoming involved with SPI/BLM trade issues. Frost stated he would simply give his observations. Frost further explained questions that arose at the Natural Resources Advisory Committee meeting regarding the history of trades. Discussion on land use in Trinity County followed.

Future Meetings:

### **9.0 Closed Session – District Manager Review**

MSC – Owens/Truman move into closed session

MSC – Nowacki/Owens move out of closed session

Report on closed session: MSC – Owens/Rourke District Manager has done an exemplary job in his first six months employed by the District, and is promoted to Range302, Step 4 on the District wage scale.

### **16.0 Reports/Correspondence**

Board reviewed correspondence.

### **17.0 Adjourn**

Meeting adjourned 9:20 PM

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

September 15, 1999

#3 Horseshoe Lane,  
Weaverville, CA

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- |                      |  |                |
|----------------------|--|----------------|
| 1.0                  | Call To Order  | Lowden 5:30 PM |
| 2.0                  | Discuss and Approve Agenda **  |                |
| 3.0                  | Discuss and Approve Minutes of August 18, 1999 **  |                |
| <b>Staff Reports</b> |  |                |
| 4.0                  | Financial Report   | Aunspach       |
|                      | 4.10 Discuss Monthly Statement   |                |
|                      | 4.20 Discuss and Approve List of Warrants **   |                |
| 5.0                  | Projects Manager Report **   | Condon         |
| 6.0                  | NRCS Report  | Spear          |
| 7.0                  | Weaverville Basin Trail Report   | Morris         |
| 8.0                  | Public Comment   |                |
| <b>Old Business</b>  |  |                |
| NONE                 |  |                |
| <b>New Business</b>  |  |                |
| 9.0                  | Discuss and/or Take Action on Director Travel to CARCD Area Meeting **                           |                |
| 10.0                 | Discuss and/or Take Action on Director Travel to CARCD Annual Meeting **                         |                |
| 11.0                 | Discuss and/or Take Action on District Delegate at the CARCD Annual Meeting **                   |                |
| 12.0                 | Discuss and/or Take Action on District Resolution 9903 – CA. Recreation Trails Programs Grant ** |                |
| 13.0                 | Discuss and/or Take Action on District Employee’s Annual Leave Adjustment **                     |                |
| 14.0                 | Discuss and/or Take Action on Modification to District Personnel Policies **                     |                |
| 15.0                 | District Manager’s Report  |                |
| 16.0                 | Board Reports/Correspondence   |                |
| 17.0                 | Adjourn  |                |

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

**REGULAR BOARD MEETING**

**September 15, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Greg Lowden, Patrick Truman, Mike Rourke, Doug Nowacki, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Helen Aunspach, Pat Frost, Elena Letton,

Other Agency Staff: Jim Spear - NRCS,

Guests: None

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**1.0 Call To Order 5:35 PM**

**2.0 Discuss and Approve Agenda**

MSC - Nowacki/Truman approve agenda as submitted.

**3.0 Discuss and Approve Minutes of August 18, 1999**

MSC – Truman/Nowacki approve minutes of August 18, 1999

**4.0 Financial Report**

4.1 Discuss Monthly Statement

Board reviewed monthly statement. Aunspach questions from the Board regarding accrued vacation. Frost discussed task orders received from BoR.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants.

MSC – Truman/Nowacki Approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Rourke questioned location of stream flow measurement sites on Hayfork Creek. Nowacki questioned budget constraints preventing crew from completing Covington Mill fuels project. Frost explained budget adjustments were made, and two days will be added to complete chipping at the Covington Mills project.

**6.0 NRCS Report**

Spear reported on NRCS' and the District's participation at the Weaverville Elementary Environmental Camp at Bar 717.

EWP – Lowden Fire – Lewiston Area project agreement was signed. NRCS engineer, Roberts is working on designs for the District to implement.

Spear reported that he will be covering the Eureka field office until a District Conservationist is assigned. Former Conservationist in Eureka has been transferred to the Red Bluff Area office as the Area Soil Conservationist. Area Conservationist, Lin Brooks will be at the next RCD Board meeting

**7.0 Weaverville Basin Trail Report**

Frost reported the second public meeting September 8, went well, stating approximately 30 people attended. NRCS State landscape architect, Bob Sneickus has accepted a position in Washington, DC delaying work on the master plan. He should finish the plan next month. Doyas is pursuing Transportation Equity Act (TEA) 21 funds for in town trail projects.

**8.0 Public Comment**

None

**9.0 Discuss and/or Take Action on Director Travel to CARCD Area Meeting**

MSC – Rourke/Truman approve Director travel to CARCD area meeting in Ukiah, October 26, 1999.

**10.0 Discuss and/or Take Action on Director Travel to CARCD Annual Meeting**

MSC – Owens/Truman approve Director travel to CARCD Annual Meeting at Granlibakken November 6-9, 1999.

**11.0 Discuss and/or Take Action on District Delegate at CARCD Annual Meeting**

MSC – Truman/Owens appoint Gregory Lowden as Delegate, and Patrick Truman as alternate at CARCD annual meeting.

**12.0 Discuss and/or Take Action on District Resolution 9903 – CA. Recreation Trails Programs Grant**

MSC – Nowaki/Truman adopt District Resolution 9903  
Role Call – Ayes Nowacki, Owens, Lowden, Truman, Rourke  
Noes None  
Abstentions None

**13.0 Discuss and/or Take Action on District Employee's Annual Leave Adjustment**

MSC – Owens/Nowacki correct annual leave for the last four employees hired to reflect accurate leave accrued.

**14.0 Discuss and/or Take Action on Modification to District Personnel Policies**

Draft modification of personnel policy amended (# VIII - Benefits, Section B. - Paid Leave, #1 – second paragraph) to add: *An employee, who does not successfully complete the 6-month probation shall reimburse the District for any such emergency leave granted during the probationary period*

MSC – Nowacki/Truman approve modification to District Personnel Policy with friendly ammendment.

**15.0 District Manager's Report**

Frost reported on his attendance at the statewide summit for conservation education in Sacramento. The group representing various entities, will work on conservation curriculum designed to enhance basic learning skills, and will present to the legislature in six months.

Weekly supervisors meetings being held every Thursday are going well.

Frost also reported on the Vineyard Tour and Trinity County Fair Booth.

Upcoming events include: RCD Riparian workshop in Big Bar September 18, and Salmon Festival October 9.

**16.0 Board Reports/Correspondence**

Truman reported on the NACD Regional meeting in Kennewick, WA. The Pacific Fisheries Enhancement Committee (PFEC) met during the conference and decided to remain as an organization, and meet at NACD functions.

Truman's term as President of PFEC ended.

Rourke stated Jay Theskin, Trinity CountyAg Commissioner, reported wine grape production is the county's new crop leader.

**17.0 Adjourn**

Meeting adjourned at 7:15 PM.

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

October 20, 1999

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#3 Horseshoe Lane,  
Weaverville, CA

- |                      |   |                |
|----------------------|---|----------------|
| 1.0                  | Call To Order   | Lowden 5:30 PM |
| 2.0                  | Discuss and Approve Agenda **   |                |
| 3.0                  | Discuss and Approve Minutes of September 15, 1999 **                  |                |
| <b>Staff Reports</b> |   |                |
| 4.0                  | Financial Report  | Aunspach       |
|                      | 4.10 Discuss Monthly Statement **                                     |                |
|                      | 4.20 Discuss and Approve List of Warrants **                          |                |
| 5.0                  | Projects Manager Report **  | Condon         |
| 6.0                  | NRCS Report **  | Spear          |
| 7.0                  | RC&D Coordinator Report   | Eberly         |
| 8.0                  | Weaverville Basin Trail Report  | Morris         |
| 9.0                  | Public Comment  |                |
| <b>Old Business</b>  |   |                |
| NONE                 |   |                |
| <b>New Business</b>  |   |                |
| 10.0                 | Discuss and/or Take Action on Quarterly Budget Revision **            |                |
| 11.0                 | Discuss and/or Take Action on Submitted CARCD Resolutions for 1999 ** |                |
| 12.0                 | Discuss and/or Take Action on District Long Range Strategic Plan      |                |
| 13.0                 | District Manager's Report   |                |
| 14.0                 | Adjourn   |                |

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.  
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

**REGULAR BOARD MEETING**

**October 20, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Greg Lowden, Patrick Truman, Mike Rourke, Doug Nowacki, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Helen Aunspach, Pat Frost, Elena Letton, Randi Paris

Other Agency Staff:

Jim Spear, NRCS, Lin Brooks, NRCS, Scott Eberly, RC&D

Guests: Dennis Fox

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**1.0 Call To Order 5:37 PM**

**2.0 Discuss and Approve Agenda**

MSC – Owens/Nowacki approve agenda as submitted.

**3.0 Discuss and Approve Minutes of September 15, 1999**

MSC – Owens/Nowacki approve minutes of September 15, 1999

**4.0 Financial Report**

4.1 Discuss Monthly Statement

Board reviewed monthly statement. Aunspach answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Aunspach answered questions from the Board.

MSC – Truman/Owens Approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Frost provided an update on the Covington Mill fuels project, stating the RCD crew had finished chipping the remaining wood debris piles collected by landowners.

CalTrans Juncus project (and contract) has been amended with the planting of the Juncus slated for spring 2000.

Frost announced Randi Paris was selected to fill the Revegetation Coordinator position.

*( The following Item Taken Out of Order )*

## **7.0 RC&D Coordinator Report**

Eberly reported CERT grant received earlier this year, resulted in the RC&D purchasing computer and software for community activities, which will be available to various groups.

Eberly gave an update on the projects of the Hayfork Action Team Committee.

RC&D Council has continued to support Trinity County Public Access Media, until a core group could be organized to operate channel 22. They have obtained non-profit status and a Board of Directors.

Scott Eberly, Pat Frost and Scott Morris have volunteered to participate at the Annual National Trail Conference to be held in Redding in 2000.

Eberly continues to meet with US Forest Service to work out an agreement for the Indian Valley project.

Report on Ag Forum, with discussion of the Vineyard Tour.

Eberly discussed CERT applications and the need to develop a county economic development plan.

RC&D is recruiting for a part time office assistant.

RC&D newsletter distributed.

## **6.0 NRCS Report**

Board reviewed written report. Discussion on the Trinity River Task Force and Technical Coordinating Committee, which is now the Technical Advisory Committee, and the roles of each group. Lin Brooks discussed the challenges of his participation and the role Spear has been filling. Brooks requested input from the Board to determine what course of action to pursue with Jeff Vonk, State Conservationist, as the Task Force makes changes to the present infrastructure. Additional discussion on the "old model" Task Force, versus "new model" Task Force.

Spear announced NRCS Engineer, Rich Roberts has accepted a position with the Bureau of Reclamation in Colorado. Discussion on vacancy. Lin Brooks explained the present method of filling NRCS position vacancies. The Board encouraged NRCS to fill the Weaverville FO engineer position. Chairman will send a letter to Sate Office. Brooks provided a current overview of NRCS' budget and Agency management.

## **8.0 Weaverville Basin Trail Report**

Frost gave update on Master Plan stating it is 75% completed. Frost shared with Board correspondance, including letter received from attorney Al Wilkins, representing several private landowners. There are concerns of landowners not being protected from fire, vandalism, or theft. Further, they have requested all signs and maps referencing their property be removed. Frost described Board of Supervisors meeting, also attended by Scott Morris. Frost continues to work with Al Wilkins on solutions to trail access on these private lands, and addressing private landowners concerns.

## **9.0 Public Comment**

Dennis Fox suggested the District attend a CAL FED meeting?

## **10.0 Discuss and/or Take Action on Quarterly Budget Revision**

Discussion of \$4,000. Additional funds in account 95 (page 3)



Discussion on page 4, bottom line for year 1998. It was recommended that an explanation be included on the bottom of page, as an amendment.  
MSC – Nowacki/Rourke approve quarterly budget revision with friendly amendment.

**11.0 Discuss and/or Take Action on Submitted CARCD Resolutions for 1999**

Board voted on the following resolutions:

- |                  |  |
|------------------|--|
| Resolution 99-1  | No   |
| Resolution 99-2  | Yes  |
| Resolution 99-3  | No   |
| Resolution 99-4  | No on discontinuing Day in the Capitol;-Yes on CARCD assistance with Day in the District |
| Resolution 99-5  | Yes  |
| Resolution 99-6  | Yes  |
| Resolution 99-7  | Yes  |
| Resolution 99-8  | Yes  |
| Resolution 99-9  | Yes  |
| Resolution 99-10 | Direct delegate to investigate and vote accordingly.                                     |
| Resolution 99-11 | Yes  |
| Resolution 99-12 | Yes  |

MSC – Owens/Truman Approve resolution as individually indicated, for the delegate to vote.

**12.0 Discuss and/or Take Action on District Long Range Strategic Plan**

Postponed definitely

**13.0 District Manager’s Report**

Frost reported the four NRCS-funded riparian workshops have been completed.  
CARCD Area meeting on October 26, 1999, in Ukiah,  
CARCD Annual Meeting November 6-9, 1999, at Granlibakken.  
Frost is hosting Rich Robert’s Going Away Potluck on November 5<sup>th</sup>

Despite the absence of the regular Correspondence/Board item, Mike Rourke reported touring (with 20 Ag Teachers)the Watershed Center’s fuels reduction/small diameter mill in Hayfork.

**14.0 Adjourn**

Meeting adjourned at 9:45 PM

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

#3 Horseshoe Lane,  
Weaverville, CA

November 17, 1999

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1.0 Call To Order Lowden 5:30 PM

2.0 Discuss and Approve Agenda \*\*

3.0 Discuss and Approve Minutes of October 20, 1999 \*\*

#### **Staff Reports**

4.0 Financial Report Aunspach

4.10 Discuss Monthly Statement \*\*

4.20 Discuss and Approve List of Warrants \*\*

5.0 Projects Manager Report \*\* Condon

6.0 NRCS Report Spear

7.0 Weaverville Basin Trail Report Morris

8.0 Public Comment

#### **Old Business**

9. Discuss and/or Take Action on Draft District Long Range Strategic Plan \*\*

#### **New Business**

10.0 Discuss and/or Take Action on District Contract with Graham Matthews & Associates \*\*

11.0 Discuss and/or Take Action on CARCD North Coast Area Dues \*\*

12.0 Discuss an/or Take Action on District Interim Policy for On Call Pay

13.0 Discuss and/or Take Action on District Letter to U.S. Forest Service, Susan Heywood

14.0 District Manager's Report

15.0 Correspondence/Board Reports

16.0 Adjourn

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

**REGULAR BOARD MEETING**

**November 17, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

**MINUTES**

Board Members Present: Greg Lowden, Patrick Truman, Mike Rourke, Doug Nowacki, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Helen Aunspach, Pat Frost, Elena Letton, Randi Paris

Other Agency Staff: Jim Spear, NRCS

Guests: None

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**1.0 Call To Order 5:34 PM**

**2.0 Discuss and Approve Agenda**

Frost recommended agenda items 12.0 and 13.0 be withdrawn.

MSC – Owens/Nowacki approve agenda with agenda items 12.0 and 13.0 withdrawn.

**3.0 Discuss and Approve Minutes of October 20, 1999**

MSC – Rourke/Nowacki approve minutes of September 15, 1999.

**4.0 Financial Report**

4.1 Discuss Monthly Statement

Board reviewed monthly statement. Aunspach answered questions from the Board. District has invoiced various agencies approximately \$300,000.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Aunspach answered questions from the Board.

MSC – Truman/Owens approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Rourke questioned cost of operating irrigation pump at Hamilton Ponds. Frost explained delays on two Fish and Game water diversion projects, which have been postponed repeatedly.

Paris provided update on planting season; stating operations are going well.

Truman inquired about seed mix used in Lewiston recovery area.

Frost discussed updating and improving District homepage to include hot links.

**6.0 NRCS Report**

None

**7.0 Weaverville Basin Trail Report**

Frost provided verbal update stating alternate trail routes are being looked at to address private landowners concerns. Also discussed American National Trail Conference to be held in Redding in September, 2000.

**8.0 Public Comment**

None.

**9.0 Discuss and/or Take Action on Draft District Long Range Strategic Plan**

Strategic Plan discussed. The following changes were made:

Add to strategic area, forest health, action items: Participate in Trinity County Fire Safe Council *to coordinate management of fire safety/forest planning on public and private lands.*

Add to strategic area, watersheds, action items: Spell out County Agriculture Commissioner. Add: *Coordinate with County Agriculture Commissioner to develop joint projects addressing invasive/ noxious weeds and exotic plant species.*

MSC – Truman/Owens Approve long range strategic plan as amended.

**10.0 Discuss and/or Take Action on District Contract with Graham Matthews & Associates**

Frost gave background stating that following the Lowden Fire, the BAER team recommended water monitoring be conducted at strategic times and places. Frost suggested BLM contract with Dept.of Water Resources. Due to contracting glitches, BLM requested the District submit a proposal to do the monitoring. Necessary material will be purchased, and staff trained by Graham Matthews & Associates.

MSC – Nowacki/Rourke Approve District contract with Graham Matthews & Associates.

**11.0 Discuss and/or Take Action on CARCD North Coast Area Dues**

MSC – Owens/Nowacki Approve payment of CARCD North Coast Area dues.

**12.0 Discuss and/or Take Action on District Interim Policy for On Call Pay**

Withdrawn

**13.0 Discuss and/or Take Action on District Letter to U.S. Forest Service, Susan Heywood**

Withdrawn

**14.0 District Manager's Report**

Frost reported EIS/EIR hearings on Trinity Mainstem have begun. He will travel to Sacramento November 18 and 19 for Trinity River Task Force Meeting. Board of Supervisors will have a CEQA hearing December 7<sup>th</sup>. Comment period ends December 20, 1999, however it may be extended 90 days.

Frost and Spear adjusted the TRB FY2000 budget requests to reflect a 5 million-dollar overall budget.

Prop 204 scope of work will have changes. A conference call to address the issues will occur November 22.

Community Fire Safe meetings are going well. Next meeting will be held January 11<sup>th</sup> in Lewiston.

Facilitated all day staff meeting is scheduled for November 30.

NRAC meeting December 6, 1999

Christmas party December 17, 1999. Details TBA

#### **15.0 Correspondence/Board Reports**

Lowden announced his CARCD Director of the year award presented at the CARCD conference.

Truman stated State Conservationist Jeff Vonk, plans on a visit to Trinity County.

Trinity RCD will host the April Area meeting.

Lowden and Frost spent 3 hours with NRCS State Economist, Madelene Ransom, discussing the use of her computer software to analyze economic impacts of wildfires.

#### **16.0 Adjourn**

Meeting adjourned at 20:12 hours.

RCD Office

5:30 PM

## Board of Directors Meeting

### *Agenda*

December 15, 1999

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#3 Horseshoe Lane,  
Weaverville, CA

- |     |  |                |
|-----|--|----------------|
| 1.0 | Call To Order                                      | Lowden 5:30 PM |
| 2.0 | Discuss and Approve Agenda **                      |                |
| 3.0 | Discuss and Approve Minutes of October 20, 1999 ** |                |

#### **Staff Reports**

- |     |  |          |
|-----|--|----------|
| 4.0 | Financial Report                             | Aunspach |
|     | 4.10 Discuss Monthly Statement **            |          |
|     | 4.20 Discuss and Approve List of Warrants ** |          |
| 5.0 | Projects Manager Report **                   | Condon   |
| 6.0 | NRCS Report                                  | Spear    |
| 7.0 | Weaverville Basin Trail Report               | Morris   |
| 8.0 | Public Comment                               |          |

#### **Old Business**

- |     |  |
|-----|--|
| 9.0 | Discuss and/or Take Action on District Letter to U.S. Forest Service, Susan Heywood ** |
|-----|--|

#### **New Business**

- |      |   |
|------|---|
| 10.0 | Discuss and/or Take Action on RC&D Council Request for District to Administer Position **   |
| 11.0 | Discuss and/or Take Action on Directors Annual Signature on District Standard of Conduct ** |
| 12.0 | Discuss and/or Take Action on Proposed District Holiday                                     |
| 13.0 | Discuss and/or Take Action on District Long Range Strategic Plan **                         |
| 14.0 | District Manager's Report   |
| 15.0 | Correspondence/Board Reports  |
| 16.0 | Adjourn   |

*Merry Christmas*

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*Items marked with \*\* indicate enclosures sent out. Items may be taken out of order to accommodate special circumstances.*

*Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

# **REGULAR BOARD MEETING**

**December 15, 1999 RCD Office 5:30 PM**

**#3 Horseshoe Lane, Weaverville, CA**

## **MINUTES**

Board Members Present: Greg Lowden, Patrick Truman, Mike Rourke, Doug Nowacki, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Helen Aunspach, Pat Frost, Elena Letton, Randi Paris

Other Agency Staff: Jim Spear, NRCS , Scott Eberly, RC&D

Guests: None

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**1.0 Call To Order:** 17:32 hours

**2.0 Discuss and Approve Agenda**

Add: agenda item 15.5 - Discuss and/or Take Action on Director Travel to NACD Annual Conference.

Correct Agenda Item 3.0 to read: Discuss and Approve Minutes of November 17, 1999.

MSC – Rourke/Nowacki approve agenda as amended.

**3.0 Discuss and Approve Minutes of November 17, 1999**

Correct minutes Item 3.0 to read: MSC – Rourke/Nowacki approve minutes of October 20, 1999.

MSC – Rourke/Truman approve minutes of November 17, 1999 as corrected.

**4.0 Financial Report**

4.1 Discuss Monthly Statement

Board reviewed monthly statement. Discussion of EWP payment process, including recent obstacles involving the Lowden Fire reimbursement. It was recommended there be future Board discussion on cash flow issues.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Aunspach answered questions from the Board.

MSC – Owens/Nowacki approve warrants as submitted.

**5.0 Project Manager's Report**

Board reviewed written report. Rourke questioned the status of inventories planned in the South Fork. Plans are to complete inventories next summer, in key watersheds in the South Fork using SB271 funds.

Discussion on potential funding from NMFS for pump installation and assisting county to upgrade waste water treatment to a recreation level.

## **6.0 NRCS Report**

Spear provided update on EQIP projects. He stated that the Humboldt DC position has been filled and after 1 additional week in January, he will no longer be covering Humboldt.

Spear mentioned he received word that the wetlands project will probably be funded in the 2000 cycle.

Jeff Vonk, State Conservationist, approved filling the engineer position in Weaverville.

## **7.0 Weaverville Basin Trail Report**

Frost provided update on WB Trail. Discussion on the possibility of Trust for Public Lands purchasing Riley parcel. Morris continues to work on alternate routes.

Eberly mentioned there is a group of folks who are working toward a Shasta-Trinity regional trail.

## **8.0 Public Comment**

None.

## **9.0 Discuss and/or Take Action on District Letter to U.S. Forest Service, Sharon Heywood.**

Board reviewed Letter to Sharon Heywood. Spear provided overview of USFS, Jim Pena's presentation to the Klamath Provincial Advisory Committee Meeting. Discussion on NEPA backlog in Trinity County.

MSC – Owens/Nowacki Approve District Chairman's signature on letter to Susan Heywood.

## **10.0 Discuss and/or Take Action on RC&D Council Request for District to Administer Position**

Eberly requested District to Administer part time RC&D Administrative Clerk position with NRCS funds. Discussion on position needing to fit within the District structure including, position title and salary. District administrative overhead cost agreed upon.

MSC – Nowacki/Rourke Approve District Administration of RC&D clerk.

## **11.0 Discuss and/or Take Action on Director's Signature on District Standard of Conduct**

No Action Taken.

## **12.0 Discuss and/or Take Action on Proposed District Holiday**

Due to Lowden fire resulting in increased work hours, Frost proposed Board declare Monday, January 3, 2000, a once in a millennium Holiday.

MSC – Rourke/Truman Declare January 3, 2000, a one time holiday for District.

## **13.0 Discuss and/or Take Action on District Long Range Strategic Plan**

MSC – Rourke/Truman Adopt District Long Range Strategic Plan as presented in final format.



#### **14.0 District Manager's Report**

Frost reported Task Force agreed on a \$5,050,000. Budget, with proposed District projects remaining intact. New agreements are being processed through Bureau of Reclamation.

Two (of three) SB271 Fish & Game proposals have been approved. A fish passage project on Barker Creek and an inventory on Rattlesnake Creek will be funded.

An unofficial ok for a non-commercial nursery project has been received from US Fish & Wildlife.

Two (of four) National Fish & Wildlife Foundation proposals have been approved for riparian stream care education projects and the design of best management practices for vineyards.

CDF grants for Covington Mill looks favorable.

A revised scope of work for Prop 204 monies has been prepared.

District Christmas party – Friday, December 17<sup>th</sup>.

#### **15.0 Correspondence/Board Reports**

Next Board Meeting – January 19, 2000 –

Fire Safe Community Meetings: January 11, 2000 – Lewiston

January 19, 2000 – Hawkins Bar

Nowacki asked about virtual meetings for Board members from remote locations. Frost stated he would research reporting requirements.

#### **15.5 Discuss and/or Take Action on Board Travel to Annual NACD Meeting in Colorado**

MSC – Rourke/Nowacki Approve Board Travel to NACD meeting in Colorado.

#### **16.0 Adjourn**

Meeting adjourned at 20:46 hours.